

20 May 2014

To the Town Mayor and Councillors
Rhuthun Town Council

Dear Member

You are requested to attend an Ordinary Meeting of **RHUTHUN TOWN COUNCIL** to be held in the **Council Offices, Wynnstay Road, Rhuthun** on **TUESDAY, 27 MAY 2014** at **7:00 p.m.** The business to be transacted thereat is as set out in the agenda below.

Yours sincerely

Dafydd Williams

Dafydd Williams
Town Clerk

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
Disclosures of personal and pecuniary interest in items of business listed below.
- 3. RUTHIN AIR CADETS**
To receive a presentation from Flight Lieutenant Geraint Griffiths.
- 4. MAYOR'S REPORT**
- 5. MEMBERS' REPORT**
- 6. MINUTES OF LAST ORDINARY MEETING**
To receive and confirm as correct the minutes of the Ordinary Meeting of the Council held on 28 April 2014.
- 7. MATTERS ARISING**
- 8. ANNUAL MEETING**
To receive and confirm as correct the minutes of the Annual Meeting of the Council held on 19 May 2014.
- 9. AMENITIES COMMITTEE**
To receive the minutes of the meeting held on the 12 May 2014.

- 10. PLANNING AND DEVELOPMENT COMMITTEE**
To receive the minutes of the meeting held on the 12 May 2014.
- 11. BANK MANDATE – BARCLAYS BANK**
To confirm new signatories, i.e. Mayor and Deputy Mayor, for Bank mandate.
- 12. MEMBERS OF RHUTHUN TOWN COUNCIL**
To confirm members' details as correct and for use of members only (pink copy).
- 13. MEMBERSHIP OF COMMITTEES 2014 / 2015**
To consider membership of the various committees (yellow copy)
- 14. REPRESENTATION ON OUTSIDE BODIES 2014 / 2015**
To review and update list of Town Council representation (blue copy).
- 15. QUEEN'S BATON RELAY**
To receive details of the above which will pass through Rhuthun this Friday, 30th May (blue copy)
- 16. DENBIGHSHIRE EMPTY HOMES PROJECT**
To receive and consider a letter from Denbighshire County Council (green copy).
- 17. NORTH WALES CREDIT UNION**
To receive confirmation of investment with North Wales Credit Union (pink copy).
- 18. INTERNAL AUDIT REPORT FOR THE YEAR ENDING 31 MARCH 2014**
To receive a copy of the Internal Audit Report from JDH Business Services Ltd (yellow copy).
- 19. EXTERNAL AUDIT REPORT FOR THE YEAR ENDED 31 MARCH 2014**
(a) To approve the Annual Return, in draft and the Chair to sign Page 1 (blue copy).
(b) To approve the Annual Governance Statement (blue copy).
- 20. FINANCIAL STATEMENT**
To receive and approve the Account of the Responsible Financial Officer for the period ending 30th April 2014 (green copy).
- 21. ACCOUNTS FOR PAYMENT**
To approve the payment of the following items:
- | | | | | |
|------|---------------------------|---|---|--------|
| D.D. | B.T. | Broadband services | * | 62.70 |
| 566 | Sandra Williams | Translation – Annual Meeting | * | 90.00 |
| 567 | Sandra Williams | Translation - Ordinary Meeting | * | 90.00 |
| 568 | Inland Revenue | Tax and National Insurance | | 172.40 |
| 569 | Cllr. Stephen Beach | Mayor's Allowance (part) | | 500.00 |
| 570 | Cllr. Stephen Beach | Annual Meeting – gifts | | 37.49 |
| 571 | Glascoed Timber | Servicing Dog Waste Bins from
4 Nov 2013 – 21 April 2014 | * | 624.00 |
| 572 | JDH Business Services Ltd | Internal Audit 2013 / 14. | * | 265.68 |
| 573 | Cllr. Anne Roberts | Travelling Expenses – 4 meetings | | 72.00 |
| 574 | Rhuthun Show Society | Membership fee – Cllr. June Derry | | 5.00 |
| 575 | J & C Brimble | Art Trail - Watering | | 95.00 |
- (The items marked with an * above include recoverable V.A.T. of £188.73)
- 22. DATE OF NEXT MEETING**
To confirm the date of the next meeting of the Town Council as Monday, 23 June 2014.