

PRESENT: Cllr. Rosie Hughes-Moseley (**Mayor - Chairman**)
Cllrs. Stephen Beach, James Bryan, Bob Costain, June Derry, Sioned Foulkes, Ken Hawkins, Simeon Jones, Anne Roberts, Katy Morgan Williams and Emrys Wynne.

11. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Elisabeth Culshaw, Menna Jones and Robert Owen-Ellis.

12. DECLARATIONS OF INTEREST

Declarations of interest in items on the Agenda were received as follows:

Cllr. Ken Hawkins declared an interest in the following and left the Chamber during the discussion and decision thereon:

Min. No. 27 - St Peter's Church Clock – Verger at St. Peter's Church.

Cllr. Emrys Wynne declared an interest in the following and left the Chamber during the discussion and decision thereon:

Min. No. 22 - Mayor's Charity Ball, St. Asaph - Mayor at the time.

13. RUTHIN COMMUNITY ART TRAIL

A presentation was received by Michael Nixon, MN Arts Associates. There have been extensive public consultations on the Art Trail and a website was launched in March. The Art Trail is concentrated on Market Street with the intention of bringing the Craft Centre closer to the town. There will be twenty small steel figures throughout the town with the most important thing about the trail being 'discovery'. There will be new tree planting with new seating; the trail will have information panels and it will be promoted as being 'a design trail with discoveries on the way'. The project is fully funded and an element has been aside for maintenance. Trees in Market Street will need maintenance and will be in the care of the Town Council. The income from the solar panels on the Church roof is subject to discussion. Members expressed their support for the Art Trail and for local people, including children, to get involved. He was thanked for his presentation by the Mayor.

14. MAYOR'S REPORT

The Mayor reported that she had attended the following since the last meeting:

Friends of Cae Ddôl, Mayor of Rhyl Gala Evening and Quayle Award at Wetherspoon

15. MEMBERS' REPORTS

Cllr. Stephen Beach	Training Day for Chairs
Cllr. James Bryan	Rhuthun Festival, Town Clean up Campaign
Cllr. Bob Costain	Town Team, Lord's Garden at Nantclwyd y Dre
Cllr. June Derry	Rhuthun Flower Show
Cllr. Sioned Foulkes	Friends of Cae Ddôl.
Cllr. Simeon Jones	Town Clean up Campaign, Rhuthun Triathlon
Cllr. Anne Roberts	Rhuthun Forward
Cllr. Katy Morgan Williams	Glasdir Residents' Association.
Cllr. Emrys Wynne	Quayle Award, Rhuthun; Glasdir – Open Day, Training Day for Chairs, Ruthin Art Trail, Glasdir Recovery Group, Chair of Denbighshire County Council Charity Dance, Ruthin Flood Relief, Wernfechan re Traffic, Theatr John Ambrose, visit Bric de l'Odet.

16. MINUTES OF THE LAST ORDINARY MEETING

RESOLVED: that the minutes of the meeting held on 22 April 2013 be confirmed as a correct record.

17. MATTERS ARISING

There were no matters arising.

18. AMENITIES COMMITTEE

The Chairman of the committee presented the minutes of the meeting held on 7 May 2013.

RESOLVED: that the minutes be received.

19. PLANNING AND DEVELOPMENT COMMITTEE

The Chairman of the committee presented the minutes of the meeting held on 7 May 2013.

RESOLVED: that the minutes be received.

20. BANK MANDATE – BARCLAYS BANK

Members were asked to confirm new signatories, i.e. Mayor and Deputy Mayor, for Bank mandate.

RESOLVED: to confirm the new signatories.

21. REQUESTS FOR FINANCIAL ASSISTANCE

(a) OPEN DOORS DENBIGHSHIRE

The Town Clerk submitted a letter from the above Organisation requesting the grant of £1,000.00 towards this year's event – there is already £1,000 budgeted for this Organisation.

RESOLVED: to confirm a donation of £1,000.00 to this organisation.

(b) LLANFWROG COMMUNITY ASSOCIATION – FIREWORKS DISPLAY

The Town Clerk submitted a letter from the above Association requesting sponsorship of £2,000 towards this year's event – there is £1,000 budgeted for Fireworks Display.

RESOLVED: to confirm the sum of £1,000.00 in principle and to request a breakdown of last year's accounts together with details of the cost of new steel fencing.

22. MAYOR'S CHARITY BALL

Members were asked to consider a refund of £50.00 being the cost of the Mayor's Charity Ball at St. Asaph as there was no similar event held at Denbigh this year.

RESOLVED: to refund the sum of £50.00 to Cllr. Emrys Wynne.

23. DARREN MILLAR, A.M.

The Town Clerk submitted a letter from Mr Darren Millar, A.M. who wishes to attend a meeting of the Town Council.

RESOLVED: to invite Mr Darren Millar to a meeting of the Town Council.

24. TOWN COUNCIL – HERALDIC SHIELD

Members were asked to consider re-ordering these at a cost of £33.65 each.

RESOLVED: to order 10 at a cost of £33.65 each and to request details of Past Mayor's badges.

25. PLANNING APPLICATION

Member were asked to consider the following Planning Application, on which a decision is required by the end of this month.

RESOLVED: that the Council raise no objection:

02/2013/0525 – Ellie Louise, Market Street, Rhuthun

Change of use from retail unit (Class A1) to café (Class A3).

COMMENT: with the proviso that it is limited A3 use for cafe/ restaurant only.

26. STEPPING OUT FOR CANCER

Members received details of a fundraising event to be held at St. Peter's Church, Rhuthun.

27. ST. PETER'S CHURCH CLOCK, RHUTHUN

Members received and were asked to consider an estimate for £1,240.00 + V.A.T. in respect of the re-wiring of the Church clock. The Westminster chimes have been out of action for over 12 months and the wiring is over 50 years old.

RESOLVED: to receive the estimate and to authorise Aerial Electrics to carry out the necessary work..

28. FREE PARKING DAYS

Members were asked to consider 'free parking days' for the town – there are **five** days available for this year.

RESOLVED: to confirm Saturday, 6th July (Rhuthun Festival); Saturday, 17th August (Ruthin Flower Show), and Saturday, 28th September- the additional days to be confirmed at the next meeting of the Town Council.

29. SKATE PARK

Members received details of the sum of **£515.15** to be credited to the Town Council's account under the above heading, being the balance of an existing account with Halifax plc. The monies to be used towards promotional events at the Skate Park.

30. OPEN SPACE COMMUTED SUM

Members were asked to confirm a Grant Offer of £2,341.80 towards the 'Bridge project' in Cae Ddôl.

RESOLVED: to confirm the Grant Offer as above.

31. STANDING ORDERS

Members were asked to review the Town Council's Standing Orders (last revised October 2008).

RESOLVED: that copies be forwarded by e-mail to individual Councillors with comments to be forwarded to Cllr. Emrys Wynne.

32. RUTHIN FLOODS

The Flood Report will be out in September. Cllr. Emrys Wynne referred to events to be organised this summer by Lions Rhyl & Prestatyn. The Flood Fund has now reached £36,000 of which £25,000 has already been distributed.

33. GLASDIR – TAI CLWYD

Members were asked to confirm a financial donation of £400.00 confirmed verbally by Cllr. Emrys Wynne (as Mayor at the time) towards an open day at Glasdir.

RESOLVED: to discuss further with Tai Clwyd and to ascertain the exact costs involved on the day.

34. INTERNAL AUDIT REPORT FOR THE YEAR ENDING 31 MARCH 2013

The Town Clerk submitted a copy of the Internal Audit Report from JDH Business Services Ltd. Three issues were highlighted as follows:

1. No authorisation for cheque 294 £2,648.35 to J. & C. Brimble – this was authorised at the Committee meetings held on 24 September 2012 and minuted accordingly.
2. No confirmation that the Town Council have approved changes to the Direct Debit mandate in favour of the Town Clerk – payment is made by Standing Order which has not been increased since 20 March 2011.
3. No evidence of Risk Assessment having been adopted in 2012 / 2013 – this will be discussed and confirmed by the Financial Scrutiny Committee.

RESOLVED: to receive the Internal Audit Report.

35. EXTERNAL AUDIT REPORT FOR THE YEAR ENDED 31 MARCH 2013

(a) Members were asked to approve the Annual Return, in draft and the Chair to sign Page I.

(b) Members were asked to approve the Annual Governance Statement.

RESOLVED: to approve the above.

36. FINANCIAL STATEMENT

The Town Clerk, as Responsible Financial Officer, submitted his Financial Statement for the period ending 30th April 2013.

RESOLVED: that the Financial Statement be received and adopted.

37. ACCOUNTS FOR PAYMENT

RESOLVED: that payment of the following accounts be authorised.

D.D.	B.T.	Internet Services	*	58.32
397	Sandra Williams	Translation – Annual Meeting	*	90.00
398	Sandra Williams	Translation – Ordinary Meeting	*	90.00
399	Inland Revenue	Tax & National Insurance		177.47
400	Cllr Rosie Hughes-Moseley	Mayor’s Allowance		1,000.00
401	Cllr. Rosie Hughes-Moseley	Annual Meeting – Gifts		39.49
402	JDH Business Services	Internal Audit 2012 / 13	*	255.84
403	Zurich	Renewal Premium		114.00
404	Ground Control	Grass Cutting April 2013	*	444.52
405	Ground Control	Grass Cutting May 2013	*	444.52
406	Glascoed Timber	Servicing Dog Waste Bins	*	576.00
407	Denbighshire County Council	Shop Front Improvement Scheme		166.50
408	Anvil Pottery	Platters re Bricc Visit		330.00
409	Plantscape	Planter Liners	*	134.04
410	Cllr. Ken Hawkins	Travelling expenses - NWATC		34.20
411	Fineline Printing & Stationery Ltd	Stock of 80g and 100g paper.	*	50.70
412	Groundworks North West Ltd	Works at Cae Ddôl Skate Park & Parc y Dre Children’s Play Area.	*	324.00
413	Dafydd Williams	Stamps etc		25.00
414	Denbighshire County Council	Uncontested Election costs		135.00
415	Ruthin Civic Association	Open Doors Denbighshire		1,000.00
416	Cllr. Emrys Wynne	Refund Charity Ball Tickets		50.00
417	Ruthin Forward	Town Tour Guides		654.50
418	Chris Birchall	Photographs at Annual Meeting		165.00
419	Netcon Internet	Deposit on website		500.00
420	Ruthin Town Team	Balance of website monies		2,500.00

(The items marked with an * above include recoverable V.A.T. of £430.33)

38. DATE OF NEXT MEETING

To confirm the date of the next meeting of the Town Council as Monday, 24 June 2013.