

Minutes of the Ordinary Meeting of the **RHUTHUN TOWN COUNCIL** held in the Council Offices, Wynnstay Road, Rhuthun on **Tuesday, 27 May 2014** at 7:00 p.m.

**PRESENT:** Cllr. Stephen Beach (**Mayor - Chairman**)  
Cllrs. James Bryan, Bob Costain, Elisabeth Culshaw, Ken Hawkins, Simeon Jones, Anne Roberts and Emrys Wynne; also County Councillor Bobby Feeley.

## **11. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. June Derry, Sioned Foulkes, Rosie Hughes-Moseley, Menna Jones, Robert Owen-Ellis, Katy Morgan Williams and Geraint Woolford.

## **12. DECLARATIONS OF INTEREST**

Cllr. Emrys Wynne, as Vice Chair of the Organisation, declared an interest in the following item and left the Chamber during the discussion and decision thereon.

Min. No. 21 (b) Request for Financial Assistance - Menter Iaith Sir Ddinbych

## **13. RHUTHUN AIR CADETS**

Members received a presentation from Flight Lieutenant Geraint Griffiths. The Ruthin Air Cadets was formed in 1941 and now has 21 Cadets on its books. They have been involved in several events over the past year including Rhuthun Produce Market, Rhuthun Show and Veterans Day Parade. He gave a brief history of the Air Cadets and their achievements for 2013. They are currently working on several projects including a community garden and raising funds for a community mini bus. He is asking the Town Council to assist financially and will provide further details of specific projects. He was thanked by the Mayor.

## **14. MAYOR'S REPORT**

The Mayor reported that he had attended the following since the last meeting:

6 May Interviews re Ruthin Co-ordinator post  
8 May World War I service preparations  
16 May Unveiling of Mosaic at Llys Erw  
17 May Meet with Esmor Davies, JCB Marathon  
21 May AGM Vale of Clwyd Scouts Council at St. Asaph.

## **15. MEMBERS' REPORTS**

Cllr. James Bryan	Rhuthun Festival.
Cllr. Elisabeth Culshaw	Canolfan Awelon Management Committee, Twinning Welcome
Cllr. Ken Hawkins	Lord's Garden at Nantclwyd y Dre, World War I service preparations.
Cllr. Simeon Jones	Rhuthun Festival
Cllr. Anne Roberts	North Wales Association of Town and Larger Community Councils, Meeting with Valuer re Llanrhydd Cemetery, Twinning Welcome
Cllr. Emrys Wynne	Trinning Welcome.

## **16. MINUTES OF THE LAST ORDINARY MEETING**

**RESOLVED:** that the minutes of the meeting held on 28 April 2014 be confirmed as a correct record.

## **17. MATTERS ARISING**

There were no matter arising.

## **18. ANNUAL MEETING**

**RESOLVED:** that the minutes of the Annual Meeting of the Council held on 19 May 2014 be received and adopted.

## **19. AMENITIES COMMITTEE**

The Chairman of the committee presented the minutes of the meeting held on 12 May 2014.

**RESOLVED:** *that the minutes be received.*

## **20. PLANNING AND DEVELOPMENT COMMITTEE**

The Chairman of the committee presented the minutes of the meeting held on 12 May 2014.

**RESOLVED:** *that the minutes be received.*

## **21. REQUESTS FOR FINANCIAL ASSISTANCE**

### **(a) RHUTHUN FESTIVAL ASSOCIATION**

The Town Clerk submitted a letter from the above Organisation requesting a financial contribution towards the cost of this year's Festival – there is £1,000 budgeted for this Organisation.

**RESOLVED:** *to confirm the Annual Donation of £1,000.00 to this Organisation.*

### **(b) MENTER IAITH SIR DDINBYCH (DENBIGHSHIRE LANGUAGE ENTERPRISE)**

The Town Clerk submitted a letter from the above Organisation requesting a financial donation towards promoting the use of Welsh in Rhuthun – there is £500.00 budgeted for this Organisation.

**RESOLVED:** *to confirm the Annual Donation of £500.00 to this Organisation.*

## **22. BANK MANDATE – BARCLAYS BANK**

Members were asked to confirm new signatories, i.e. Mayor and Deputy Mayor, for Bank mandate.

**RESOLVED:** *to confirm the new signatories.*

## **23. MEMBERS OF RHUTHUN TOWN COUNCIL**

Members were asked to confirm their details as correct and for use of members only.

**RESOLVED:** *to confirm details as correct.*

## **24. QUEEN'S BATON RELAY**

Members received details of the above which will pass through Rhuthun this Friday, 30<sup>th</sup> May.

## **25. DENBIGHSHIRE EMPTY HOMES PROJECT**

The Town Clerk submitted a letter from Denbighshire County Council concerning financial assistance for owners of empty homes in the county.

**RESOLVED:** *to receive the letter.*

## **26. NORTH WALES CREDIT UNION**

Members received written confirmation of the Town Council's investment with North Wales Credit Union.

## **27. INTERNAL AUDIT REPORT FOR THE YEAR ENDING 31 MARCH 2014**

The Town Clerk submitted a copy of the Internal Audit Report from JDH Business Services Ltd.

The Auditor refers to the fact that Councils now are not required by law to have cheques or other orders for payment signed by two elected members.

**RESOLVED:** *to receive the Audit Report and to continue as before with signing of cheques.*

## **28. EXTERNAL AUDIT REPORT FOR THE YEAR ENDED 31 MARCH 2014**

(a) Members were asked to approve the Annual Return, in draft and the Chair to sign Page 1.

**RESOLVED:** *to approve the Annual Return as above.*

(b) Members were asked to approve the Annual Governance Statement.

**RESOLVED:** *to approve the Annual Governance Statement.*

**29. FINANCIAL STATEMENT**

The Town Clerk, as Responsible Financial Officer, submitted his Financial Statement for the period ending 30<sup>th</sup> April 2014.

**RESOLVED:** that the Financial Statement be received and adopted

**30. ACCOUNTS FOR PAYMENT**

**RESOLVED:** that payment of the following accounts be authorised.

D.D.	B.T.	Broadband services	*	62.70
566	Sandra Williams	Translation - Annual Meeting	*	90.00
567	Sandra Williams	Translation - Ordinary Meeting	*	90.00
568	Inland Revenue	Tax and National Insurance		172.40
569	Cllr. Stephen Beach	Mayor's Allowance (part)		500.00
570	Cllr. Stephen Beach	Annual Meeting – gifts		37.49
571	Glascoed Timber	Servicing Dog Waste Bins from 4 Nov 2013 – 21 April 2014	*	624.00
572	JDH Business Services Ltd	Internal Audit 2013 / 14.	*	265.68
573	Cllr. Anne Roberts	Travelling Expenses – 4 meetings		72.00
574	Rhuthun Show Society	Membership fee – Cllr. June Derry		5.00
575	J & C Brimble	Art Trail - Watering		95.00
576	Aerial Electrics Ltd	Work on Floodlights at St. Peter's Church	*	93.12
577	Aerial Electrics Ltd	Art Trail – work on Clock Tower.	*	103.30
578	Rhuthun Festival	Annual Donation		1,000.00
579	Menter Iaith Sir Ddinbych	Annual Donation		500.00

(The items marked with an \* above include recoverable V.A.T. of £221.47)

**31. DATES OF NEXT MEETINGS**

**RESOLVED:** to confirm the next meeting of the Town Council as Monday, 23 June 2014.