Minutes of the Ordinary Meeting of the **RHUTHUN TOWN COUNCIL** held in the Council Offices, Wynnstay Road, Rhuthun on Monday, 23 June 2014 at 7:00 p.m.

PRESENT: Cllr. Stephen Beach (Mayor - Chairman)

Cllrs. James Bryan, June Derry, Sioned Foulkes, Ken Hawkins,

Rosie Hughes-Moseley, Menna Jones, Simeon Jones, Robert Owen-Ellis,

Anne Roberts, Katy Morgan Williams, Geraint Woolford and Emrys Wynne; also

County Councillor Bobby Feeley.

## 32. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Bob Costain and Elisabeth Culshaw.

#### 33. DECLARATIONS OF INTEREST

Cllr. James Bryan, as a volunteer at the Ruthin Visitor Centre, declared an interest in the following item and left the chamber during the discussion and decision thereon.

Min. No. 43 (b) - Requests for Financial Assistance - Rhuthun Chamber of Trade

Cllr. Ken Hawkins, as a volunteer at the Ruthin Visitor Centre, declared an interest in the following item and left the chamber during the discussion and decision thereon.

Min. No. 43 (b) - Requests for Financial Assistance - Rhuthun Chamber of Trade

Cllr. Rosie Hughes-Moseley, as a member of the Organisation, declared an interest in the following item and left the chamber during the discussion and decision thereon.

Min. No. 43 (b) - Requests for Financial Assistance - Rhuthun Chamber of Trade

Cllr. Emrys Wynne, as Vice Chair of the Organisation, declared an interest in the following item and left the Chamber during the discussion and decision thereon.

Min. No. 43(a) Requests for Financial Assistance - Menter laith Sir Ddinbych

# 34. MENTER IAITH SIR DDINBYCH (WELSH LANGUAGE ENTERPRISE)

A presentation was received from Ruth Williams, Chief Officer, who thanked members for their annual donation of £500.00 to this Organisation. Principal role of Menter laith is to promote the use of Welsh and to provide support and backing to individuals and groups. They are financed by the Welsh Government to the tune of £80,000 with £11,000 from Denbighshire County Council - they also receive funding from local Town and Community Councils and Lottery monies. Future events planned will include workshops for children and young people; work experience in a Welsh workplace; joint working with business groups and work on specific projects; supporting concerts and Welsh events. A letter requesting a financial contribution towards these events is to be discussed later this evening. She was thanked by the Mayor.

## 35. MAYOR'S REPORT

The Mayor reported that he had attended the following since the last meeting:

- 29 May Ruthin School, Cancer Research Picnic Evening
- 30 May Ruthin School Prize Day, evening with Côr Rhuthun Twinning from Briec
- 31 May Cae Cymro, Mayor and Deputy Mayor guests of Church Group.
- 2 Jun Rhuthun Town Charities
- 4 Jun Official opening extension at Patchwork Foods
- 5 Jun Nightingale House Wrexham Tea and Cake Day, Ruthin School Presentation Awards
- 9 Jun Ruthin Co-ordinator meeting at County Hall
- 10 Jun World War One meeting at Parish Rooms
- II Jun Governors Meeting
- 13 Jun Open Country Market at English Presbyterian Church, Rhuthun Library evening readings
- 14 Jun Celebrate 100 years of Brownies at Drill Hall
- 16 Jun Visit to ATC Centre, Rhuthun
- 17 Jun Meeting at Nantclwyd y Dre re Civic Sunday

22 Jun Denbigh Mayor's Civic Sunday

23 Jun Armed Forces Day

#### 36. MEMBERS' REPORTS

Cllr. James Bryan Rhuthun Festival x 2, Canolfan Awelon Management Committee

Cllr. June Derry Rhuthun School Prize Day.
Cllr. Sioned Foulkes Friends of Cae Ddôl group.
Cllr. Ken Hawkins World War One meeting.

Cllr. Menna Jones Queen's Baton relay, World War One meeting, Ysgol Borthyn

Governing Body x 3

Cllr. Simeon Jones Rhuthun Festival

Cllr. Robert Owen-Ellis Lords Garden at Nantclwyd y Dre, Staffing Committee Ysgol Pen

Barras, Ruthin Co-ordinator meeting, Ruthin Language Enterprise, Ysgol Pen Barras appointment, Ruthin Co-ordinator meeting, Rhuthun Country Market, Ysgol Pen Barras Governing Body, Ruthin

Food Bank x 3

Cllr. Anne Roberts Rhuthun School Prize Day, Nightingale House Hospice Wrexham,

World War One meeting, Rhuthun Country Market, library / poetry

reading, visit to ATC Base in Park Road, Ruthin Forward.

Cllr. Katy Morgan Williams Queen's Baton relay

Cllr. Geraint Woolford Rhuthun Chamber of Trade, Town Team.
Cllr. Emrys Wynne Theatr John Ambrose Management Committee

#### 37. MINUTES OF THE LAST ORDINARY MEETING

**RESOLVED**: that the minutes of the meeting held on 27 May 2014 be confirmed as a correct record.

#### 38. MATTERS ARISING

There were no matter arising.

#### 39. AMENITIES COMMITTEE

The Chairman of the committee presented the minutes of the meeting held on 9 June 2014. **RESOLVED**: that the minutes be received.

# 40. PLANNING AND DEVELOPMENT COMMITTEE

The Chairman of the committee presented the minutes of the meeting held on 9 June 2014. **RESOLVED**: that the minutes be received.

## 41. MEMBERSHIP OF COMMITTEES 2014 / 2015

Members were asked to consider membership of the various committees.

**RESOLVED**: that the following members be elected as follows:

# (a) AMENITIES COMMITTEE

Cllrs. Bob Costain, Elisabeth Culshaw, Menna Jones, Simeon Jones, Katy Morgan Williams, Geraint Woolford and Emrys Wynne.

# (b) PLANNING & DEVELOPMENT COMMITTEE

Cllrs. James Bryan, June Derry, Sioned Foulkes, Ken Hawkins, Rosie Hughes-Moseley and Robert Owen-Ellis.

Membership of all other Committees as follows:

# (c) FINANCIAL ASSISTANCE SUB COMMITTEE

Cllrs. Bob Costain, Elisabeth Culshaw, June Derry and Katy Morgan Williams.

# (d) WELSH LANGUAGE SCHEME SUB COMMITTEE

Cllrs. James Bryan, Sioned Foulkes, Menna Jones and Robert Owen-Ellis.

## (e) FINANCIAL SCRUTINY SUB COMMITTEE

Cllrs. Elisabeth Culshaw, June Derry, Menna Jones and Geraint Woolford.

## (f) DOCUMENTS SCRUTINY GROUP

Cllrs. Rosie Hughes-Moseley, Ken Hawkins and Robert Owen Ellis.

The Mayor and Deputy Mayor are ex officio members of ALL Committees.

#### 42. REPRESENTATION ON OUTSIDE BODIES 2014 / 2015

Members were asked to review and update list of Town Council representation.

**RESOLVED**: that the list be updated.

## 43. REQUESTS FOR FINANCIAL ASSISTANCE

# (a) MENTER IAITH SIR DDINBYCH (DENBIGHSHIRE LANGUAGE ENTERPRISE)

The Town Clerk submitted a letter from the above Organisation requesting a financial donation of £1,100.00 (one thousand, one hundred pounds) to promote the use of Welsh in town.

**RESOLVED**: to request further details including cost and timing of individual events.

# (b) RHUTHUN CHAMBER OF TRADE

The Town Clerk submitted a letter (previously circulated) from the Chairman of the above Organisation requesting a financial donation of £2,600.00 towards the T.I.C. shop on St. Peters Square and members were asked to consider this request following a presentation by Lois Hubbard and Nick Birch at the Committee meetings.

**RESOLVED**: to make a financial contribution of £1,000.00 towards the cost of maintaining the Centre until the end of September.

#### 44. CENTRALISED INVOICE REGISTRATION

The Town Clerk submitted a letter from Denbighshire County Council concerning future invoices for goods and services.

**RESOLVED**: to receive the letter.

### 45. DENBIGHSHIRE VILLAGE HALL / COMMUNITY CENTRE OF THE YEAR 2014

The Town Clerk submitted a letter from Denbighshire Voluntary Services together with details of the above competition and an application form.

**RESOLVED**: to receive the letter.

#### 46. CENTENARY OF FIRST WORLD WAR

Members were given details of a special service to be held at St. Peter's Church on Sunday, 3<sup>rd</sup> August 2014 at 10:30 a.m.

## 47. ACCESS TO INFORMATION ON COMMUNITY AND TOWN COUNCILS

The Town Clerk submitted a consultation document from the Wales Government to which responses are required by Monday, 4th August 2014.

**RESOLVED**: that the document be referred to the Documents Scrutiny Group for comments.

# 48. CIVIC SUNDAY - 6th JULY 2014

Members were given details and arrangements for the above Civic event.

#### 49. NEONATAL SERVICES IN NORTH WALES

The Town Clerk submitted a letter from Mr Darren Millar, A.M.

**RESOLVED**: to receive the letter

## 50. CLWYD COMMUNITY CHEST

Members received an invitation to the Annual General Meeting to be held on Thursday, 10th July 2014.

**RESOLVED**: that Cllr. Stephen Beach will attend the A.G.M.

## 51. PUBLIC SERVICES OMBUDSMAN FOR WALES

The Town Clerk submitted a copy of the Annual Report for 2013 / 14.

**RESOLVED**: to receive the Annual Report this will be perused by Cllr. Ken Hawkins.

## **52. FINANCIAL STATEMENT**

The Town Clerk, as Responsible Financial Officer, submitted his Financial Statement for the period ending 31st May 2014.

**RESOLVED**: that the Financial Statement be received and adopted

# 53. ACCOUNTS FOR PAYMENT

**RESOLVED**: that payment of the following accounts be authorised.

D.D.	B.T.	Telephone	*	119.10	
580	Sandra Williams	Translation - Ordinary Meeting	*	90.00	
581	Inland Revenue	Tax and National Insurance		144.60	
582	Chris Birchall	Photographs at Annual Meeting		165.00	
583	Fineline Printing & Stationery Ltd	Office Supplies	*	28. <del>4</del> 5	
58 <del>4</del>	I.T. Williams Company Ltd	Hire of lorry to load and transport plants	*	380.00	
585	Ground Control	Grass Cutting – April 2014	*	<del>44</del> 8.62	
586	Councillor Stephen Beach	Mayor's Allowance (balance)		500.00	
587	Dafydd Williams	Stamps etc		24.00	
588	Denbighshire County Council	Hire of Cherry Picker - planters and	*	396.00	
		banners			
589	Ground Control	Ground Maintenance at Children's Play	*	390.00	
		Area			
590	Rhuthun Chamber of Trade	Donation towards Ruthin Visitor Centre		1,000.00	
	(The items marked with an $*$ above include recoverable V.A.T. of £310.36)				

# 54. DATES OF NEXT MEETINGS

**RESOLVED**: to confirm the next meeting of the Town Council as Monday, 28 July 2014.