

PRESENT: Cllr. Anne Roberts (**Mayor – Chairman**)
Cllrs. Stephen Beach, James Bryan, Elisabeth Culshaw, Ken Hawkins,
Simeon Jones, Heather Williams, Geraint Woolford and Emrys Wynne.

14. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. Bob Costain, June Derry, Rosie Hughes-Moseley, Menna Jones and Robert Owen-Ellis.

15. DECLARATIONS OF INTEREST

Declarations of interest in items on the Agenda were received as follows:

Cllr. Anne Roberts, as an Honorary Member, declared a personal interest in the following and left the chamber during the discussion and decision thereon.

Min. No. 26 (b) – REQUESTS FOR FINANCIAL ASSISTANCE - RUTHIN FORWARD

16. CO-OPTION OF A NEW TOWN COUNCILLOR

In response to a vacancy on the Council, three persons had expressed an interest by letter that they be considered for co-option.

RESOLVED: *following a secret ballot, Mr Ian Lewney was elected to serve on the Town Council – he will also be a member of the Planning and Development Committee. He then signed the necessary Declaration of Acceptance of Office and to observe the Code of Conduct.*

17. MAYOR'S REPORT

The Mayor reported that she had attended the following since the last meeting:

30 Apr AGM Nightingale House
1 May Meeting with resident of Erw Goch re re-location of seat
3 May Ruthin Forward
8 May VE Day Commemoration
12 May Ruthin Forward
13 May Vale of Clwyd Scouts AGM at St. Asaph
14 May SSAFA AGM at Wrexham
19 May Town Team meeting at Rhuthun Castle
21 May Rhuthun Scouts AGM
22 May 'Bat Cam' project at Nantclwyd y Dre
26 May Interview with Ruth Bacon for 'Town and Around'
Over 50's Forum at Llys Erw

18. MEMBERS' REPORTS

Cllr. Stephen Beach	Hustings at Ysgol Brynhyfryd, Nightingale House AGM, Denbigh Mayor AGM, May Queens and Rosebuds, VE Day War Memorial, Councillor Culshaw's 70 th birthday, Scouts AGM, SSAFA Hightown Barracks Wrexham, Scouts AGM at Ruthin, Nantclwyd BAT day, Hubub.
Cllr. James Bryan	Canolfan Awelon Management Committee, Rhuthun Festival
Cllr. Elisabeth Culshaw	Rhuthun Twinning Association, Carnival Queen.
Cllr. Simeon Jones	Rhuthun Festival
Cllr. Geraint Woolford	Rhos Street School service, open Andrews Crafts

19. MINUTES OF THE LAST ORDINARY MEETING

RESOLVED: *that the minutes of the meeting held on 27 April 2015 be confirmed as a correct record.*

20. MATTERS ARISING

There were no matters arising.

21. ANNUAL MEETING

RESOLVED: to receive and adopt the minutes of the Annual Meeting held on 11 May 2015.

22. AMENITIES MEETING

The Chairman of the committee presented the minutes of the meeting held on 5 May 2015.

RESOLVED: that the minutes be received.

23. PLANNING AND DEVELOPMENT COMMITTEE

The Chairman of the committee presented the minutes of the meeting held on 5 May 2015.

RESOLVED: that the minutes be received.

24. BANK MANDATE – BARCLAYS BANK

Members were asked to confirm new signatories, i.e. Mayor and Deputy Mayor, for Bank mandate.

RESOLVED: to confirm the new signatories.

25. MEMBERS, COMMITTEES AND REPRESENTATION ON OUTSIDE BODIES

(a) Members of Rhuthun Town Council

(b) Membership of Committees 2015 / 2016

(c) Representation on outside bodies 2015 / 2016

RESOLVED: that these three items be deferred and discussed at the next meeting of the Town Council.

26. REQUESTS FOR FINANCIAL ASSISTANCE

(a) RHUTHUN CRAFT CENTRE

The Town Clerk submitted an e-mail (with attachments) requesting a financial contribution towards the car park planting scheme.

RESOLVED: to make a financial contribution of £1,000.00 towards this scheme on the basis that maintenance will be done in-house.

(b) RUTHIN FORWARD

The Town Clerk submitted an-mail (together with a Budget Plan) from the above Organisation who are requesting a financial contribution towards the cost of Rhuthun Carnival this year.

RESOLVED: to make a contribution of £470.57 based on the cost of four items (including insurance and music licences) specified in the Budget Plan, with copies of paid invoices to be submitted for all four items in due course.

(c) CANOLFAN AWELON

The Town Clerk submitted a letter from the above Organisation requesting the annual donation of £3,000 towards the running costs of Canolfan Awelon –there is £3,000 budgeted for this Organisation.

RESOLVED: to confirm the Annual Donation of £3,000.00 to this organisation

27. WORKPLACE PENSION

The Town Clerk submitted a letter from the Pensions Regulator who requires a 'named contact' by 30 June 2015.

RESOLVED: that the 'named contact' be the Town Clerk.

28. TRAINING FOR CHAIRS AND VICE CHAIRS

Members received details of Code of Conduct training for Chairs and Vice Chairs at a cost of £35.00 each.

RESOLVED: that the Deputy Mayor attends (the Mayor attended a similar event last year).

29. INTERNAL AUDIT REPORT FOR THE YEAR ENDING 31 MARCH 2015

The Town Clerk submitted a copy of the Internal Audit Report from JDH Business Services Ltd. Who states that 'the minutes record that a financial statement is presented to the Council each month however, we could not see evidence within the minutes that the Council have monitored income and expenditure against the budget during the year'.

RESOLVED: members confirmed that the monthly Financial Statement contains a breakdown of the income and expenditure against budget.

In addition, an area of potential risk for the Council in 2015 /16 is ensuring that they meet the requirements of the Pension Regulator with respect to auto enrolment – see Minute 27 above.

30. EXTERNAL AUDIT REPORT FOR THE YEAR ENDED 31 MARCH 2015

Members were asked:

(a) to approve the Annual Return, in draft and the Chair to sign Page I.

RESOLVED: to approve the Annual Return.

(b) to approve the Annual Governance Statement.

RESOLVED: to approve the Annual Governance Statement.

31. FINANCIAL STATEMENT

The Town Clerk, as Responsible Financial Officer, submitted his Financial Statement for the period ending 30th April 2015.

RESOLVED: that the Financial Statement be received and adopted.

32. ACCOUNTS FOR PAYMENT

RESOLVED: that payment of the following accounts be authorised.

The following were approved during the month of May

719	Rhuthun Festival	Annual Donation		1,000.00
720	Tree of Hope	Good Citizen Award - Charity		100.00
721	I'm in Disability	Good Citizen Award – Charity		100.00
722	Canda Copying Ltd	Additional copies		57.13
723	Canda Copying Ltd	Additional copies		51.79
The following were approved at May's Ordinary meeting				
D.D.	B.T.	Broadband service	*	65.76
S.O.	Canda Copying Ltd	Photocopier Rental	*	129.14
724	Sandra Williams	Translation - Ordinary Meeting		90.00
725	Inland Revenue	Tax and National Insurance		137.04
726	Cllr. Anne Roberts	Mayor's Allowance (part)		600.00
727	Cllr. Anne Roberts	Annual Meeting – gifts		56.99
728	JDH Business Services Ltd	Internal Audit 2014 / 15		275.52
729	Ground Control	Grass Cutting – April 2015	*	462.07
730	Fineline Printing & Stationery	Office supplies	*	46.69
731	Play Inspection Company	Play Inspections x 2		156.00
732	Glascoed Timber	Servicing Dog waste Bins	*	732.00
733	Ruthin Forward	Contribution towards Ruthin Carnival		470.57
734	Canolfan Awelon	Annual Donation		3,000.00

(The items marked with an * above include recoverable V.A.T. of £320.82)

33. DATES OF NEXT MEETINGS

RESOLVED: to confirm the next meeting of the Town Council as Monday, 22 June 2015.

