

**PRESENT:** Cllr. Anne Roberts (**Mayor – Chairman**)  
Cllrs. Stephen Beach, James Bryan, Elisabeth Culshaw, June Derry, Ken Hawkins, Rosie Hughes-Moseley, Menna Jones, Simeon Jones, Robert Owen-Ellis, Heather Williams, Geraint Woolford and Emrys Wynne.

#### **54. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. Bob Costain and Ian Lewney.

#### **55. DECLARATIONS OF INTEREST**

Declarations of interest in items on the Agenda were received as follows:

Cllr. Emrys Wynne, as a member, declared a personal interest in the following item and left the chamber during the discussion and decision thereon.

The Town Clerk, (a) as the applicant is a neighbour and (b) having revised the Church Accounts to the end of December 2014, declared a personal interest in the following item and left the chamber during the discussion and decision thereon.

Min. Ref. 64 (d) Requests for Financial Assistance – Tabernacle Church

#### **56. DENBIGHSHIRE COUNTY COUNCIL – BRYNHYFRYD LEISURE CENTRE**

Members received a presentation from Mr Stephen Hughes, Interim Head of Communications, Leisure and Marketing, Denbighshire County Council (members had previously received written details of the project). A substantial amount of money has been spent on the facilities at Brynhyfryd Leisure Centre – the pool liner is being replaced together with the tiles at a cost of £40K. The gymnasium will be closed from this weekend due to condensation – windows not fit for purpose. The cost is £167k and the County Council is committed to the project. Work will be carried out to the old reception area and the facility, when completed, will be available to both Ysgol Brynhyfryd and local residents. Membership of the Fitness Centre has risen from 25 to 425 over the last few months with a charge being made for use of the facilities. The County Council is short of £41k and are asking whether the Town Council can be of support.

Following a discussion later in the evening, members expressed their full support for this project and it was **UNANIMOUSLY**

**RESOLVED:** that the Town Council assist with the shortfall of £41,000 (forty one thousand pounds) and that this sum be made up as follows:

Craft Centre / Leisure Facilities – sum already budgeted	30,000
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The following transfers to be made from 'Reserve Funds':

Town Capital Projects	2,000
Amenity Projects (Cae Ddôl)	4,500
Town Festivities	4,500

<b>Total</b>	<b><u>£41,000</u></b>
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*Payment to be made on receipt of appropriate invoice. In the meantime, written assurance to be obtained that use of the facility will be made available to the public during the day.*

## 57. MAYOR'S REPORT

The Mayor reported that she had attended the following since the last meeting:

- 23 Jun Launch of NW International Music Festival at Optic Building, St. Asaph
- 24 Jun Ruthin Forward – finalising arrangements for Carnival
- 27 Jun Homewood Bound Rhewl – Marie Curie Coffee Morning
- 27 Jun Ruthin Carnival
- 29 Jun Naylor Leyland Centre – Betsi Cadwaladr University Health Board
- 01 Jul Launch Panto CD – Rugby Club
- 03 Jul Tesco – visit to Food Bank Collection Volunteers
- 03 Jul St. Peter's Church – Year 6 Leavers' Service – with Roly Bain (Christian Clown)
- 04 Jul Tesco – visit to Food Bank Volunteers
- 05 Jul Civic Service – Capel Mawr – Mayor of Denbigh
- 07 Jul Visit to Awelon – 103<sup>rd</sup> birthday of resident Dan Davies
- 07 Jul Visit to Llangollen Eisteddfod – evening concert
- 11 Jul Opening Donkey Derby – Cae Ddôl
- 12 Jul Civic Sunday – Chair of Denbighshire C.C. at Capel Mawr
- 13 Jul Meeting Rhuthun Steering Group (former Town Co-ordinator matters)
- 14 Jul Over 50's Forum at Llys Erw
- 14 Jul Vale of Clwyd Foodbank AGM – Capel Mawr, Denbigh
- 15 Jul Ruthin Forward meeting
- 17 Jul North and Mid Wales Local Councils AGM – Connah's Quay
- 18 Jul Ruthin Hospital League of Friends – afternoon tea at Llys Erw
- 19 Jul Civic Sunday
- 20 Jul Judging Floral Displays
- 20 Jul Meeting with Jamie Groves and Town Clerk

## 58. MEMBERS' REPORTS

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|----------------------------|--|
| Cllr. Stephen Beach        | Tea at Canolfan Awelon, Civic Sunday   |
| Cllr. James Bryan          | Canolfan Awelon Management Committee, Rhuthun Festival, Rhuthun Carnival, Civic Sunday   |
| Cllr. Elisabeth Culshaw    | Rhuthun Carnival, Rhuthun Twinning Association, League of Friends, Civic Sunday, Roundabout estimates.   |
| Cllr. Ken Hawkins          | Rhuthun Carnival, Concert at Canolfan Awelon, Civic Sunday, St. Peter's Church clock adjustment.   |
| Cllr. Rosie Hughes-Moseley | Civic Sunday   |
| Cllr. Menna Jones          | Food Collection, Ysgol Brynhyfryd Summer Fair, Hubbub, Civic Sunday, Service at Ysgol Borthyn, Llys Erw, judging Floral Display, DVSC – Community Chest meeting,       |
| Cllr. Robert Owen-Ellis    | Rhuthun Food Bank x 6, Civic Sunday, Rhuthun Civic Association, Concert at Ysgol Brynhyfryd, Collection at Tesco, Rhuthun Steering Group meeting.                      |
| Cllr. Heather Williams     | League of Friends, Civic Sunday, judging Floral Display  |
| Cllr. Geraint Woolford     | Cluster meeting, Rhuthun Carnival, Training for Chairs, Visit Dan Davies at Awelon, Llangollen Eisteddfod, Donkey Derby, Civic Sunday, Rhuthun Steering Group meeting. |
| Cllr. Emrys Wynne          | North and Mid Wales Association of Town Councils, Civic Sunday.  |

## 59. MINUTES OF THE LAST ORDINARY MEETING

**RESOLVED:** that the minutes of the meeting held on 22 June 2015 be confirmed as a correct record.

## 60. MATTERS ARISING – CODE OF CONDUCT; MEMBERS' INTERESTS

Min. No. 46 – CODE OF CONDUCT; Min. No. 47 – ACCESS TO INFORMATION and Min. No. 48 – REGISTERS OF MEMBERS' INTEREST – response awaited from the Documents Scrutiny Group.

## **61. AMENITIES MEETING**

The Chairman of the committee presented the minutes of the meeting held on 13 July 2015.

**RESOLVED:** *that the minutes be received.*

## **62. PLANNING AND DEVELOPMENT COMMITTEE**

The Chairman of the committee presented the minutes of the meeting held on 13 July 2015.

**RESOLVED:** *that the minutes be received.*

## **63. EMERGENCY POWERS COMMITTEE**

**RESOLVED:** *to authorise the Mayor and Deputy Mayor to sign cheques and approve Planning Applications of a non-controversial nature during the recess. That a meeting be held on Monday, 17<sup>th</sup> August at 11:00 a.m. – membership – the Mayor, Deputy Mayor, Cllrs. James Bryan and Emrys Wynne.*

## **64. REQUESTS FOR FINANCIAL ASSISTANCE**

### **(a) LLANFWROG COMMUNITY ASSOCIATION – FIREWORKS DISPLAY**

The Town Clerk submitted a letter from the above Organisation requesting grant funding of £1,000 towards the above event – there is £1,000 budgeted under ‘Fireworks Display.

**RESOLVED:** *to confirm payment of £1,000 towards the Fireworks Display.*

### **(b) RUTHIN COMMUNITY GROUP –**

#### **RHUTHUN INTERNATIONAL FILM EXTRAVAGANZA**

The Town Clerk submitted a letter (together with poster and financial details) from the above Organisation requesting a contribution of £600 towards prize monies.

**RESOLVED:** *that the request be declined as it is not for the benefit of the majority of the people of Rhuthun.*

### **(c) DENBIGHSHIRE COUNTY COUNCIL - BRYNHYFRYD LEISURE CENTRE**

Members had previously received details of a project at the above location from Denbighshire County Council and were asked to consider a request for Financial Assistance following the presentation earlier this evening.

**RESOLVED:** *to agree to the shortfall of £41,000 (Forty one thousand pounds) on receipt of a suitable invoice from Denbighshire County Council. In addition to a budgeted figure of £30,000 under Craft Centre / Leisure Facilities, the additional £11,000 to come from the following Reserve funds: £2,000 from Town Capital Projects ; £4,500 from Amenities Project (Cae Ddôl) and £4,500 from Town Festivities.*

### **(d) TABERNACLE CHURCH (Chapel)**

The Town Clerk submitted a Request for Financial Assistance, together with details and a copy of the latest Accounts, from the above Organisation, requesting a contribution of £200 towards a Concert to celebrate the Centenary of the Chapel’s Pipe Organ.

**RESOLVED:** *that the request be declined as the cost of tickets more than meets the cost of the Concert.*

## **65. DARREN MILLAR, A.M.**

The Town Clerk submitted a letter from Mr Darren Millar, A.M. who wishes to attend a meeting of the Town Council.

**RESOLVED:** *that Mr Darren Millar, A.M. be invited to a meeting of the Town Council.*

## **66. PUBLIC SERVICES OMBUDSMAN FOR WALES**

The Town Clerk submitted a copy of the Annual Report for 2014 / 15.

**RESOLVED:** *that the Annual report be perused by Cllr. Ken Hawkins.*

## **67. FINANCIAL STATEMENT**

The Town Clerk, as Responsible Financial Officer, submitted his Financial Statement for the period ending 30<sup>th</sup> June 2015.

**RESOLVED:** *that the Financial Statement be received and adopted.*

## 68. ACCOUNTS FOR PAYMENT

**RESOLVED:** that payment of the following accounts be authorised.

S.O.	Canda Copying Ltd	Photocopier rental	*	129.14
746	Sandra Williams	Translation	*	90.00
747	Inland Revenue	Tax and National Insurance		150.12
748	J & C Brimble	Watering – Art Trail – 8 trees		243.30
749	J & C Brimble	Basket Watering – 8 waterings		1,056.15
750	I.T. Williams Company Ltd	Transport Barriers to St. Peter’s Square – Saturday Market - 22 June	*	180.00
751	Ground Control Limited	Grass Cutting – June 2015	*	462.07
752	Fineline Printing & Stationery	Office supplies	*	15.28
753	Canda Copying Ltd	Additional copies – black and white	*	52.33
754	Canda Copying Ltd	Additional copies – colour	*	41.60
755	Planhigion Glyndwr	Plant and supply planters	*	3,006.00
756	Denbighshire County Council	Hire of Cherry Picker & operative – planters / banners	*	792.00
757	Vale Country Club	Civic Sunday – 74 @ £17.00	*	1,258.00
758	Ground Control	Works at Skate Park – weeding etc.	*	109.20
759	Ground Control	Works at Play Area – weeding etc.	*	390.00
760	I.T.Williams Co. Ltd	Transport barriers to St. Peter’s Square – Saturday Market – 18 July 2015	*	180.00
761	Llanfwrog Community Association	Donation re Fireworks display		1,000.00
762	Dafydd Williams	Salary / expenses		148.64
763	Dafydd Williams	Petty cash – stamps etc.		26.00

(The items marked with an \* above include recoverable V.A.T. of £1,117.60)

## **PART TWO**

### 69. TOWN CLERK’S SALARY

Members received details of the Town Clerk’s salary. The Mayor reported receipt of a letter from the Town Clerk tendering his resignation with effect from 31<sup>st</sup> December 2015. She informed members that sufficient time was needed to review the job profile and suggested that a small committee should meet to discuss in detail.

**RESOLVED:** to receive details of the Town Clerk’s salary. That the Mayor and Deputy Mayor together with Cllrs. Stephen Beach, Elisabeth Culshaw, Simeon Jones and Robert Owen-Ellis meet as soon as possible to discuss the matter further and to review the Job Descriptions / Responsibilities prior to submission of a suitable advertisement for a successor to the Town Clerk.

### 70. DATES OF NEXT MEETINGS

**RESOLVED:** to confirm the next meeting of the Town Council as Monday, 28 September 2015.