

**PRESENT:** Cllr. Anne Roberts (**Mayor – Chairman**)  
Cllrs. Stephen Beach, James Bryan, June Derry, Ken Hawkins, Rosie Hughes-Moseley, Menna Jones, Simeon Jones, Robert Owen-Ellis, Geraint Woolford and Emrys Wynne;  
also County Councillor Bobby Feeley.

## **92. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs. Bob Costain, Elisabeth Culshaw, Ian Lewney and Heather Williams.

## **93. DECLARATIONS OF INTEREST**

Declaration of interest in items of the Agenda were received as follows

Cllr. Menna Jones, as a member of the Association's committee, declared a personal interest in the following item and left the Chamber during the discussion and decision thereon.

Cllr. Anne Roberts, as a member of the Association's committee, declared a personal interest in the following item and left the Chamber during the discussion and decision thereon.

Min. No. 101 - Requests for Financial Assistance – (b) Rhuthun and District Civic Association re open Doors.

Cllr. Anne Roberts, as her niece is the Treasurer of the Association, declared a personal interest in the following item and left the Chamber during the discussion and decision thereon.

Min. No. 101 – Requests for Financial Assistance – (a) North Wales Brass Band Association

## **94. MAYOR'S REPORT**

The Mayor reported that she had attended the following since the last meeting:

- 30/09 Ruthin Rotary Club meeting
- 01/10 Rhuthun Twinning Association
- 04/10 Civic Sunday – Mayor of Rhuddlan
- 05/10 Interviews for post of Town Clerk at Awelon
- 07/10 Hubbub – over 50's forum at Llys Erw
- 09/10 Scottish Power Awards - Llandudno
- 11/10 Threshing and Vintage Show – Farmers' Mart
- 12/10 AGM Awelon
- 13/10 Town Team meeting
- 15/10 Ruthin Forward meeting
- 17/10 Ysgol Brynhyfryd – Northop Band, Pen Barras choir and Triawd Nantclwyd
- 23/10 North and Mid Wales Councils Association meeting – Flint
- 23/10 Meeting Vale Carpets – Business Watch scheme

## **95. MEMBERS' REPORTS**

- |                            |   |
|----------------------------|---|
| Cllr. Stephen Beach        | Interview panel Meeting, Rhuthun Twinning Association, Interviews for position of Town Clerk, Hubbub, Vale of Clwyd Mind Charity.     |
| Cllr. James Bryan          | Canolfan Awelon Management Committee  |
| Cllr. Ken Hawkins          | Re Town Clock   |
| Cllr. Rosie Hughes-Moseley | Cheese and Wine Evening   |
| Cllr. Menna Jones          | Llys Goodman, Ysgol Borthyn, Rhuthun and District Civic Association   |
| Cllr. Simeon Jones         | Re Town Clock   |
| Cllr. Robert Owen-Ellis    | Food Bank x 6, Ysgol Brynhyfryd, Interviews Town Clerk, Canolfan Awelon, Launch of History Group, Ysgol Pen Barras x 2, Menter Iaith. |
| Cllr. Geraint Woolford     | Rhuthun Twinning Association, Interviews, Scottish Power Awards at Llandudno, Town Team, Rhos Street School.                          |
| Cllr. Emrys Wynne          | Town Clerk Appointment Group.   |

## **96. MINUTES OF THE LAST ORDINARY MEETING**

**RESOLVED:** *that the minutes of the meeting held on 28 September 2015 be confirmed as a correct record.*

## **97. MATTERS ARISING**

There were no matters arising,

## **98. AMENITIES MEETING**

The Chairman of the committee presented the minutes of the meeting held on 12 October 2015.

**RESOLVED:** *that the minutes be received.*

## **99. PLANNING AND DEVELOPMENT COMMITTEE**

The Chairman of the committee presented the minutes of the meeting held on 12 October 2015.

**RESOLVED:** *that the minutes be received.*

## **100. FINANCIAL SCRUTINY SUB-COMMITTEE**

Members were asked to arrange a date for a meeting of this Sub-Committee. Membership: Cllrs. Elisabeth Culshaw, June Derry and Menna Jones together with the Mayor and Deputy Mayor.

**RESOLVED:** *that the meeting take place following the next Committee meetings.*

## **101. REQUESTS FOR FINANCIAL ASSISTANCE**

Items (a) and (b) were chaired by Cllr. Geraint Woolford, Deputy Mayor.

### **(a) NORTH WALES BRASS BAND ASSOCIATION**

The Town Clerk submitted an Application for Financial Assistance (together with copies of Accounts and Bank statements) from the above Organisation who are hosting the Annual Championship at Rhuthun on Saturday, 21 November 2015.

**RESOLVED:** *to make a donation of £200 to this Organisation.*

### **(b) RHUTHUN AND DISTRICT CIVIC ASSOCIATION - OPEN DOORS**

The Town Clerk submitted an e-mail and revised spreadsheet from Robert Williams, Treasurer of the above Organisation requesting a donation of £731.95 being the shortfall against budgeted figure – additional donation of up to £1,000.00 agreed by the Town Council at June 2015 meeting.

**RESOLVED:** *to make an additional donation of £731.95 towards this year's Open Doors event.*

### **(c) CITIZEN'S ADVICE DENBIGHSHIRE**

The Town Clerk submitted a letter from the above Organisation requesting financial support from the Town Council to help the Rhuthun Bureau – there is £2,000 budgeted for this Organisation.

**RESOLVED:** *to confirm the Annual Donation of £2,000 to this Organisation.*

## **102. BANK MANDATE – CHANGE OF SIGNATORY**

Members received confirmation of Signing Arrangement amendments from Barclays Bank plc, four months after submission.

## **103. REMEMBRANCE SUNDAY – 8 NOVEMBER 2015**

Members received details of the arrangements for this year's Remembrance Sunday.

## **104. WALES RALLY GB**

The Town Clerk submitted two e-mails from Peter McDermott, Tourism, Marketing and Events, Denbighshire County Council concerning the above event.

**RESOLVED:** *to support the event – three Town Councillors will be present at the event itself.*

## **105. DENBIGHSHIRE COUNTY COUNCIL - CHARTER WITH CITY, TOWN AND COMMUNITY COUNCILS**

The Town Clerk submitted an e-mail from David W. Davies, Community Engagement Manager, Denbighshire County Council suggesting proposed minor amendments to the Charter.

**RESOLVED:** *to confirm the changes.*

## 106. DENBIGHSHIRE COUNTY COUNCIL – FACILITIES DEPARTMENT

Members received an update and that the Town Hall is now in full ownership of Denbighshire C.C.

## 107. EXTERNAL AUDIT ARRANGEMENTS

The Town Clerk submitted letter from the Wales Audit Office stating that BDO LLP will become the statutory [external] Auditor from 2015 / 2016 for a period of three years.

**RESOLVED:** to receive the letter and to note its contents.

## 108. TOWN CLERK APPOINTMENT GROUP

Members received an update from the above Group who recently met to appoint a new Town Clerk. Four applicants were interviewed and the post was subsequently offered to Mrs Sandra Williams of Llanbedr D.C. who accepted the position She will start her duties, working alongside the current Town Clerk, on Monday, 2 November 2015.

## 109. NORTH & MID WALES ASSOCIATION OF TOWN COUNCILS

Members received a copy of a report submitted to the Minister's Office for Public Services at the Welsh Government relating to the future of Local Government.

## 110. FINANCIAL STATEMENT

The Town Clerk, as Responsible Financial Officer, submitted his Financial Statement for the period ending 30<sup>th</sup> September 2015.

**RESOLVED:** that the Financial Statement be received and adopted.

## 111. ACCOUNTS FOR PAYMENT

**RESOLVED:** that payment of the following accounts be authorised.

S.O.	Canda Copying Ltd	Hire of photocopier	*	129.14
786	Sandra Williams	Translation	*	90.00
787	Inland Revenue	Tax and National Insurance		199.11
788	I.T.Williams Company Ltd	Transport Barriers to St. Peter's Square – September market.	*	180.00
789	Denbighshire County Council	Siting of new benches and bins	*	1,194.00
790	North and Mid Wales Assoc. of Local Councils	Meeting 23 Oct at Flint – Lunch x 2		30.00
791	Ruthin Memorials	Plaque for Public Seat		150.00
792	Canolfan Awelon	Hire of room – 5 Oct for Town Clerk interviews		15.00
793	Marian Rees	Translation facilities – 5 October	*	86.40
794	Fineline Printing	Office supplies	*	17.44
795	G.J.Teeson Ltd.	Tarmac to path at front of Skate Park	*	933.90
796	Canda Copying Ltd	Additional copies – black and white	*	8.78
797	Canda Copying Ltd	Additional copies – colour	*	101.14
798	Dafydd Williams	Petty cash – stamps etc.		25.00
799	I.T.Williams Company Ltd	Hire of lorry and driver re Planters / Banners	*	594.00
800	Ground Control	Grass Cutting – October 2015	*	462.07
801	North Wales Brass Band Assoc.	Donation		200.00
802	Ruthin &* District Civic Assoc.	Additional donation re Open Doors		731.95
803	Citizen's Advice Denbighshire	Annual Donation		2,000.00

(The items marked with an \* above include recoverable V.A.T. of £632.81)

## 112. DATE OF NEXT MEETING

**RESOLVED:** to confirm the next meeting of the Town Council as Monday, 23 November 2015.