

15 February 2016

To the Town Mayor and Councillors  
**Rhuthun Town Council**

Dear Member

You are requested to attend an Ordinary Meeting of **RHUTHUN TOWN COUNCIL** to be held in the **Council Offices, Wynnstay Road, Rhuthun** on **MONDAY, 22 FEBRUARY 2016** at **7:00p.m.** The business to be transacted thereat is as set out in the agenda below.

Yours sincerely

*Sandra Williams*

Sandra Williams  
**Town Clerk**

### **AGENDA**

- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURE OF INTERESTS**  
Disclosures of personal and pecuniary interest in items of business listed below.
- 3. MAYOR'S REPORT**
- 4. MEMBERS' REPORT**
- 5. MINUTES OF THE LAST ORDINARY MEETING**  
To receive and confirm as correct the minutes of the Ordinary Meeting of the Council held on 25 January 2016.
- 6. MATTERS ARISING**
- 7. AMENITIES COMMITTEE**  
To receive the minutes of the meeting held on 8 February 2016 (yellow copy).
- 8. PLANNING COMMITTEE**  
To receive the minutes of the meeting held on 8 February 2016 (green copy).

## 9. COACH TOURISM

To consider the 'basic requirements' for promoting coach tourism prior to the next Coach Tourism meeting arranged by Denbighshire County Council on 18 April. The requirements are: signage, parking, drop-off point, driver amenities, accessibility and toilets.

## 10. ANNUAL RISK ASSESSMENT

To receive and confirm the Annual Risk Assessment (blue copy).

## 11. ANNUAL INVESTMENT STRATEGY

To receive and confirm the Annual Investment Strategy.

## 12. TOWN CLEAN UP CAMPAIGN

To agree a date for the 2016 Town Clean Up Campaign.

## 13. REQUEST FOR DONATION

To consider a request from Nick Birch, Treasurer of Ruthin Chamber of Trade, for transfer of £500 budgeted for Ruthin Chamber of Trade for this financial year and 2014/15 financial year, and to consider continuation of financial support in 2016/17 (pink copy).

## 14. CORRESPONDENCE

To receive and note the following items of correspondence:

- i. Invitation to join One Voice Wales for 2016/17 (yellow copy)
- ii. Invitation to Ysbyty Glan Clwyd League of Friends annual presentation evening to be held at the North Wales Cancer Centre, Bodelwyddan, on 10 March 2016 at 7:00pm

## 15. FINANCIAL STATEMENT

To receive and approve the Account of the Responsible Financial Officer for the period ending 31<sup>st</sup> January 2016 (green copy).

## 16. ACCOUNTS FOR PAYMENT

To approve the payment of the following items:

854	Sandra Williams	Stamps		21.60
855	Fineline Retail	Office stationery – card and envelopes	*	34.40
D.D.	BT Business	Broadband services	*	71.40
856	Cambrian Woodland Services	Christmas trees 2016 and re-erecting tree near Dyffryn Service Station following storm damage	*	1,320.00
857	Marian Rees	Simultaneous translation	*	108.00
858	Marian Rees	Simultaneous translation (VAT for January invoice)	*	18.00
859	Inland Revenue	Tax and National Insurance		259.43
860	Aerial Electrics Limited	Installing LED festive lights on Christmas trees and removal of lighting harnesses for storage	*	3,792.00
861	Denbighshire County Council	Pick up, fit and remove Christmas lighting	*	4,518.54
862	Ruthin Chamber of Trade	Donations 2014/15 and 2015/16		1,000.00

(The items marked with an \* above include recoverable V.A.T. of £1,809.34)

## 17. DATE OF NEXT MEETING

To confirm the date of the next meeting of the Town Council as Monday, 21 March 2016.