

Minutes of the Ordinary Meeting of the **RHUTHUN TOWN COUNCIL** held in the County Offices, Wynnstay Road, Rhuthun on Monday, 22 February 2016 at 7:00p.m.

**PRESENT:** Cllr. Anne Roberts (Mayor)  
Councillors Stephen Beach, Ken Hawkins, Menna Jones, Ian Lewney, Robert Owen-Ellis, Geraint Woolford, Heather Williams and Emrys Wynne.  
Also County Councillor Bobby Feeley.

### **179. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors James Bryan and Elisabeth Culshaw.

### **180. DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **181. MAYOR'S REPORT**

The Mayor reported that she had attended the following since the last meeting:

- 25/01 Visit to ATC Training night to promote Cadet Moore to Corporal
- 27/01 Meeting with Geraint Parry, Head of Ysgol Brynhyfryd, to discuss Ruthin Young Person of the Year Award and various issues  
Visit to Ruthin School regarding Ruthin Young Person of the Year Award  
Farewell meal for Dafydd Williams at The Myddelton Grill
- 01/02 Ruthin Forward meeting
- 02/02 Steering Group meeting, Town Hall
- 09/02 Pancake races, St. Peter's Square
- 12/02 Visit to Ysgol Borthyn, presentation of certificates
- 15/02 Visit to RubberTech, Lôn Parcwr
- 16/02 Meeting with Inspector Gareth Jones, Ruthin Police Station
- 18/02 Invitation to attend Ruthin Panto Society's production, Jack and the Beanstalk
- 19/02 Valley View Day Care, Llanferres, Open Day

### **182. MEMBERS' REPORTS**

- |                         |                                                                                                                                                                                                              |
|-------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Cllr. Stephen Beach     | Visit to ATC training, farewell meal for Dafydd Williams, Governors meeting Rhos Street School, Pancake races, Hubbub Over 50s Forum meeting and Ruthin panto                                                |
| Cllr. Bob Costain       | Farewell meal for Dafydd Williams                                                                                                                                                                            |
| Cllr. Ken Hawkins       | Farewell meal for Dafydd Williams and Pancake races.                                                                                                                                                         |
| Cllr. Menna Jones       | Farewell meal for Dafydd Williams, Governors meeting Ysgol Borthyn and Hubbub Over 50s Forum                                                                                                                 |
| Cllr. Ian Lewney        | Farewell meal for Dafydd Williams, Pancake races, Rhuthun Town Team meeting and Ruthin panto                                                                                                                 |
| Cllr. Robert Owen-Ellis | Food bank x 4, farewell meal for Dafydd Williams, Rhuthun Steering Group meeting, meeting with Denbighshire County Council engineers regarding plans for the new Ysgol Pen Barras and planning site meeting. |
| Cllr. Geraint Woolford  | Farewell meal for Dafydd Williams, Hubbub Over 50s Forum, meeting with the Police and Rhuthun Steering Group meeting.                                                                                        |
| Cllr. Emrys Wynne       | Farewell meal for Dafydd Williams and Pancake races.                                                                                                                                                         |

### **183. MINUTES OF THE LAST ORDINARY MEETING**

**RESOLVED:** that the minutes of the meeting held on 25 January 2016 be confirmed as a correct record, subject to correction of an omission that Cllr. Menna Jones was present at the official opening of the Studio at Rhuthun Leisure Centre.

### **184. MATTERS ARISING**

The Mayor read a letter of thanks from retired Clerk Dafydd Williams for the farewell meal and gift.

Three members wished to pay for the meal themselves and gave money to the Mayor to be repaid into the Mayor's Allowance.

#### **185. AMENITIES COMMITTEE**

The Chairman of the committee presented the minutes of the meeting held on 8 February 2016.

**RESOLVED:** that the minutes of the meeting be received.

#### **186. PLANNING COMMITTEE**

The Chairman of the committee presented the minutes of the meeting held on 8 February 2016.

**RESOLVED:** that the minutes of the meeting be received.

#### **187. COACH TOURISM**

Cllr. Heather Williams outlined the 'basic requirements' for promoting coach tourism and suggested that Rhuthun Craft Centre meets most of them. Members also said that there coach parking spaces in Park Road car park and Seven Oaks Garden Centre was interested in attracting coach tourism also.

**RESOLVED:** that Cllr. Heather Williams represents Rhuthun Town Council at the next Coach Tourism meeting arranged by Denbighshire County Council on 18 April.

#### **188. ANNUAL RISK ASSESSMENT**

The Town Clerk submitted the Risk Assessment for 2016/17. The Town Clerk suggested that off-site automatic back up of computer files would minimise the risk regarding loss of Council records and was authorised to look into this. It was suggested that research is required regarding the ownership of the War Memorial and Joseph Peers Memorial.

**RESOLVED:** to confirm the Annual Risk Assessment.

#### **189. ANNUAL INVESTMENT STRATEGY**

The Town Clerk submitted the Annual Investment Strategy.

**RESOLVED:** to confirm the Annual Investment Strategy.

#### **190. TOWN CLEAN UP CAMPAIGN**

Members were asked to suggest a dates for the 2016 Town Clean Up Campaign.

**RESOLVED:** to defer this matter to the Amenities Committee meeting.

#### **191. REQUEST FOR DONATION**

Members were asked to consider a request from Nick Birch, Treasurer of Ruthin Chamber of Trade, to transfer the £500 budgeted for the organisation in the 2015/16 and 2014/15 financial years, and to consider continuation of financial support in 2016/17.

**RESOLVED:** to request further details regarding expenditure of the funding i.e. dates of markets and costs of road closures.

#### **192. CORRESPONDENCE**

Members received an invitation to join One Voice Wales, to Ysbyty Glan Clwyd League of Friends annual presentation evening, a letter from the Public Services Ombudsman regarding Principles of Good Administration and Good Records Management and the Urdd requesting a donation towards the Urdd National Eisteddfod 2016 to be held in Flintshire.

**RESOLVED:** to note the correspondence and to send a response to One Voice Wales stating why members had decided not to join this organisation, and to give a donation of £100 to the Urdd National Eisteddfod 2016.

#### **193. FINANCIAL STATEMENT**

The Town Clerk, as Responsible Financial Officer, submitted the Financial Statement for the period ending 31<sup>st</sup> January 2016.

**RESOLVED:** that the Financial Statement be received and adopted.

#### **194. ACCOUNTS FOR PAYMENT**

**RESOLVED:** that payment of the following accounts be authorised.

854	Sandra Williams	Stamps		21.60
855	Fineline Retail	Office stationery – card and envelopes	*	34.40
D.D.	BT Business	Broadband services	*	71.40
856	Cambrian Woodland Services	Christmas trees 2016 and re-erecting tree near Dyffryn Service Station following storm damage	*	1,320.00
857	Marian Rees	Simultaneous translation	*	108.00
858	Marian Rees	Simultaneous translation (VAT for January invoice)	*	18.00
859	Inland Revenue	Tax and National Insurance		259.43
860	Aerial Electrics Limited	Installing LED festive lights on Christmas trees and removal of lighting harnesses for storage	*	3,792.00
861	Denbighshire County Council	Pick up, fit and remove Christmas lighting	*	4,518.54
862	Ruthin Chamber of Trade	Donations 2014/15 and 2015/16		1,000.00
863	The Play Inspection Co. Ltd	Annual Inspection of the Skateboard Park and the Memorial Playing Fields	*	156.00
864	Y Bedol	Advert for Good Citizen Award in Y Bedol		20.00

(The items marked with an \* above include recoverable V.A.T. of £1,835.34)

#### **195. DATE OF NEXT MEETING**

**RESOLVED:** to confirm the date of next meeting of the Town Council as Monday, 21 March 2016.