

PRESENT: Cllr. Anne Roberts (Mayor)
Councillors Stephen Beach, James Bryan, Elisabeth Culshaw, June Derry, Ken Hawkins, Menna Jones, Simeon Jones, Ian Lewney, Robert Owen-Ellis, Geraint Woolford, Heather Williams and Emrys Wynne.
Also County Councillor Bobby Feeley.

196. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Bob Costain.

197. DECLARATIONS OF INTEREST

There were no declarations of interest.

198. MAYOR'S REPORT

The Mayor informed the members of the passing of former Town Councillor Elizabeth Downs, who's funeral would be held on 31 March at 11am in St. Peter's Church. Members and all present stood to pay their respects during a minute's silence. The Mayor reported that she had attended the following since the last meeting:

- 25/02 Meeting with Bespoke Fitness re. proposed Santa Run Lifestyle Soirée
- 26/02 Visit with Darren Millar AM to Workplace Worksafe
- 27/02 Coffee Morning at Myddelton Grill for Age Connects
- 28/02 Judging Menter Iaith Sir Ddinbych St. David's Day window dressing competition and presenting certificates to the three winners
- 29/02 Ruthin Forward meeting
- 08/03 Town Team meeting
- 09/03 Lifestyle – drawing raffle for Mayor's charities
- 10/03 Ysgol Borthyn – Ruthin Memories project
- 14/03 Visit to Llanfwrog Centre re. tender for grass cutting
- 17/03 Launch of new town website and logo, Llanfwrog Community Centre
- 20/03 Ruthin Cubs 100th birthday celebrations, Cae Ddôl
- 21/03 Site meeting with Groundworks North West, Memorial Playing Fields

199. MEMBERS' REPORTS

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| Cllr. Stephen Beach | Lifestyle Soirée, Age Connects coffee morning, Rhos Street School Governors meeting, launch of new town website and logo and Ruthin Cubs 100 th birthday celebrations, Cae Ddôl. |
| Cllr. James Bryan | Awelon Management committee meeting, Ruthin Festival committee and sub-committee meetings and launch of new town website and logo. |
| Cllr. Elisabeth Culshaw | Awelon Management committee meeting, Age Connects coffee morning and launch of new town website and logo. |
| Cllr. June Derry | Age Connects coffee morning and launch of new town website and logo. |
| Cllr. Ken Hawkins | Lifestyle Soirée, Age Connects coffee morning, servicing the clocks by Smith's of Derby and launch of new town website and logo. |
| Cllr. Menna Jones | Eisteddfod Cylch Rhuthun Urdd Gobaith Cymru, Ysgol Borthyn – Ruthin Memories project, visit to Llanfwrog Centre re. tender for grass cutting, launch of new town website and logo, Llys Marchan inspection and County Eisteddfod – primary schools. |
| Cllr. Ian Lewney | Age Connects coffee morning, Town Team meeting, Ysgol Borthyn – Ruthin Memories project and launch of new town website and logo. |

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| Cllr. Robert Owen-Ellis | Food Bank x 4, visit to the Food Bank by Year 10 Welsh Baccalaureate students from Ysgol Brynhyfryd who helped to fill boxes and food packs, launch of new town website and logo and Ysgol Pen Barras governing body meeting. |
| Cllr. Geraint Woolford | Meeting with the Mayor and Clerk with Bespoke Fitness re. proposed Santa Run, represented the Mayor at Macmillan Lunch in Llys Erw, visit to Llanfwrog Centre re. tender for grass cutting, Ruthin Festival committee meeting, launch of new town website and logo, Llanfwrog Community Centre, Ruthin Cubs 100 th birthday celebrations, Cae Ddôl and site meeting with Groundworks North West, Memorial Playing Fields. |
| Cllr. Emrys Wynne | Launch of new town website and logo and site meeting with Groundworks North West, Memorial Playing Fields. |
| Cllr. Heather Williams | Denbighshire Tourism Forum meeting and launch of new town website and logo. |

200. MINUTES OF THE LAST ORDINARY MEETING

RESOLVED: that the minutes of the meeting held on 25 January 2016 be confirmed as a correct record, subject to correction of an omission that Cllr. Menna Jones was present at the official opening of the Studio at Rhuthun Leisure Centre.

201. MATTERS ARISING

There were no matters arising.

202. AMENITIES COMMITTEE

The Chair of the meeting presented the minutes of the meeting held on 7 March 2016.

RESOLVED: that the minutes of the meeting be received. Members who attended the site meeting at the Memorial Playing Fields with a representative of Groundworks North West regarding risks identified in the safety inspection reported that prices had been requested for wetpour surface and/or tarmac surface where the roundabout used to be.

203. PLANNING COMMITTEE

The Chairman of the Committee presented the minutes of the meeting held on 7 March 2016.

RESOLVED: that the minutes of the meeting be received.

204. GRASS CUTTING 2016 CONTRACT

The members of the Amenities Committee who visited Llanfwrog Community Centre confirmed that they had seen the equipment and were satisfied that proposed staff had received appropriate training. Awarding the contract to Llanfwrog CIC would lead to employing local people and additional income for the Centre and they recommended awarding the grass cutting contract to the Centre.

RESOLVED: that the grass cutting contract be awarded to Llanfwrog Community Interest Company.

205. TOWN CLEAN UP CAMPAIGN

Members were asked to note that the date for the 2016 Town Clean Up Campaign is Saturday, 30 April 2016.

RESOLVED: to note the date and volunteers to meet at Cae Ddôl car park at 10am.

206. UPDATE REGARDING WILDFLOWER PLANTING SCHEME AT RHUTHUN CRAFT CENTRE

The Town Clerk submitted an e-mail response and showed photographs provided by Jane Gerrard, Deputy Director, Ruthin Craft Centre, providing an update on the wildflower planting scheme.

RESOLVED: to note the update.

207. UPDATE REGARDING RUTHIN CASTLE CONSERVATION GROUP FUNDING APPLICATION TO CADW

Members were informed that the initial funding application to CADW had been unsuccessful but group were intending to apply again and requested that Ruthin Town Council's proposed contribution be carried forward to the 2016/17 financial year.

RESOLVED: *to carry forward the financial contribution to 2016/17.*

208. NOMINATIONS FOR MAYOR AND DEPUTY MAYOR 2016/17

Members were asked for nominations. Councillor Emrys Wynne proposed Councillor Geraint Woolford as Mayor for 2016/17, seconded by Councillor Elisabeth Culshaw. There were no further nominations. Councillor Stephen Beach proposed Councillor James Bryan as Deputy Mayor, seconded by Councillor Simeon Jones. There were no further nominations.

RESOLVED: *that the nominations be accepted unanimously.*

209. FINANCIAL SCRUTINY SUB-COMMITTEE

Members were asked to suggest a date for a meeting of the Financial Scrutiny sub-committee.

RESOLVED: *to hold a meeting on 18 April 2016 at 2pm in the Town Hall.*

210. CORRESPONDENCE

Members were requested to receive and note correspondence from Denbighshire County Council, Welsh Government's Local Democracy Division, Leighton Andrews AM, North and Mid Wales Association of Local Councils, Cadwyn Clwyd and St. Kentigern Hospice.

RESOLVED: *to note the correspondence and defer the St. Kentigern Hospice request to the December financial assistance meeting.*

211. REQUEST FOR FINANCIAL ASSISTANCE

i. Members were asked to consider a request for £500 financial assistance from the Rotary Club of Ruthin towards the Country Fayre to be held on 13 August 2016.

RESOLVED: *to give £500 financial assistance towards the above event.*

ii. Members were asked to consider a request for £5,000 financial assistance towards a £43,000 project to install a lift and stairs from Cymdeithas Cymuned Llanfwrog Community Association.

RESOLVED: *to defer the request to the next meeting to allow time to consider the proposed project in detail.*

212. REQUEST FOR DONATION

Members were asked to consider a request for £500 annual donation from Ruthin Show Society.

RESOLVED: *to support the application in principle, subject to receiving a completed form and accounts.*

213. APPOINTMENT OF INTERNAL AUDITOR

Members were asked to consider the appointment of JDH Business Services Ltd as Internal Auditor at a cost of £255 + VAT.

RESOLVED: *to confirm the appointment.*

214. GOOD CITIZEN AND YOUNG PERSON OF THE YEAR GROUP

Members were asked to set a date for a meeting of the above Group to discuss nominations and make recommendations to Ruthin Town Council.

RESOLVED: *to meet after 12 April. The Clerk to send details to the members of the Group.*

215. FINANCIAL STATEMENT

The Town Clerk, as Responsible Financial Officer, submitted the Financial Statement for the period ending 29th February 2016.

RESOLVED: *that the Financial Statement be received and adopted.*

216. ACCOUNTS FOR PAYMENT

RESOLVED: that payment of the following accounts be authorised.

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| 865 | Fineline | 500 A4 two colour letterheads | * | 137.86 |
| 866 | Denbighshire County Council | Skate park loan repayment no. 5 (of 7) | | 7,880.00 |
| 867 | Clwyd Pension Fund | New pension scheme employer contribution rate – single employee | * | 1,080.00 |
| 868 | Sandra Williams | Reimbursement for purchase of visitruthin.wales and visitrhuthun.cymru domain names | * | 157.04 |
| 869 | Sandra Williams | Reimbursement for purchase of cotton shopper bags and Spectrum pens from Redbows Ltd for the website launch evening | * | 516.00 |
| 870 | Marian Rees | Simultaneous translation | * | 108.00 |
| 871 | Inland Revenue | Income tax and National Insurance | | 259.43 |
| 872 | Urdd Gobaith Cymru | Donation to Urdd National Eisteddfod in Flint | | 100.00 |
| D.D. | BT | Phone services | * | 99.77 |
| 873 | Sandra Williams | Travelling expenses & salary owing | | 47.61 |

(The items marked with an * above include recoverable V.A.T. of £331.78)

217. PART TWO – TOWN CLERK'S SALARY

Details of the Town Clerk's salary were submitted to members.

RESOLVED: to receive details of the Town Clerk's salary.

218. DATE OF NEXT MEETING

RESOLVED: to confirm the date of the next meeting of the Town Council as Monday, 25 April 2016.