

PRESENT: Councillor Geraint Woolford (Mayor)
Councillors Stephen Beach, June Derry, Ken Hawkins, Rosie Hughes-Moseley,
Menna Jones, Simeon Jones, Ian Lewney, Robert Owen-Ellis, Anne Roberts,
Heather Williams and Emrys Wynne.

101. POLICE REPORT

The Mayor welcomed and introduced Sergeant Jonathon Hill, who explained that he's started on his duties covering Ruthin the previous week. He outlined the main policing matters currently in Ruthin, including seizing of vehicles under Section 59, seven recorded shoplifting offences and two drugs warrants implemented in Rhos Street. He distributed a table recording Ruthin crimes 23.05.16 – 23.10.16, and offered to provide comparison figures for summer / winter period next time. Members were given the opportunity to ask questions and raise issues, and referred to figures for antisocial driving and reckless driving, syringes had been found near the mobile classrooms on the Ysgol Pen Barras site, and whether DNA samples had been recovered from the scene of the broken window at the new bathroom furniture shop. Sgt. Hill encouraged members to contact him if they had any concerns, and was happy for his e-mail details to be included in the minutes: Jonathon.Hill@nthwales.pnn.police.uk

RESOLVED: to note the contents of the Police report and to receive information on the Restorative Justice procedure when the Police next attend a Town Council meeting.

102. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors James Bryan, Bob Costain and Elisabeth Culshaw.

103. DECLARATIONS OF INTEREST

There were no declarations of personal or pecuniary interest.

104. MAYOR'S REPORT

The Mayor reported on the following visits since the previous meeting.

- 30.09 Four Macmillan Cancer Support coffee mornings
Older People's Mobility event
- 05.10 Invitation to meet with the management of the Cross Keys
Official opening of the new Pastoral and Research Centre at Ysgol Brynhyfryd
- 06.10 Opening of a Bingo evening at Canolfan Awelon in aid of Macmillan Cancer Support
- 07.10 Meeting with Rod Bowden, Chair of Llanfwrog Community Association
- 08.10 Congratulations to a lady celebrating her 100th birthday in Awelon
Charity Wrestling evening at Theatre John Ambrose
- 09.10 Opening of the Threshing Day at Ruthin Auction
- 14.10 Opening of the Deluxe Bathrooms shop in Well Street
- 16.10 Towyn Civic Sunday service
- 17.10 Official opening of St. Asaph crematorium
- 21.10 North and Mid Wales Association of Local Councils quarterly meeting in Rhyd

105. MEMBERS' REPORTS

- Cllr. Stephen Beach Macmillan Coffee morning, farewell to Judith Bennett – retiring as Manager of Ruthin Citizen Advice Bureau, Neighbourhood Watch, getting copies of former Mayor Lecomber's signature from minutes of Ruthin Town Council held in the Archives for a member of the family and Ruthin and District Civic Association AGM.
- Cllr. Robert Owen-Ellis Food Bank x 4, Health and Safety audit and site inspection at Ysgol Pen Barras and full Governing body meeting and Ruthin and District

Cllr. Menna Jones	Civic Association AGM. County Conversation Focus Group Meeting for City, Town and Community Councils at Canolfan Cae Cymro, Clawddnewydd, Ysgol Borthyn Curriculum meeting and Ruthin and District Civic Association AGM.
Cllr. Anne Roberts	Two meetings of Ruthin Forward, Town Team meeting and Ruthin and District Civic Association AGM.
Cllr. Heather Williams	Ruthin and District Civic Association AGM.
Cllr. Emrys Wynne	County Conversation Focus Group Meeting for City, Town and Community Councils at Canolfan Cae Cymro, Clawddnewydd.

106. MINUTES OF THE PREVIOUS ORDINARY MEETING

RESOLVED: *that the minutes of the meeting held on 26 September 2016 be confirmed as a correct record.*

107. MATTERS ARISING

There were no matters arising.

108. AMENITIES COMMITTEE

In the absence of the Chair of the Committee, the Mayor presented the minutes of the meeting held on 10 October 2016.

RESOLVED: *that the minutes of the meeting be received.*

109. PLANNING AND DEVELOPMENT COMMITTEE

The Chair of the Committee presented the minutes of the meeting held on 10 October 2016.

RESOLVED: *that the minutes of the meeting be received.*

110. REMEMBRANCE SUNDAY – 13 NOVEMBER 2016

Members received a letter outlining the arrangements for this year's Remembrance Sunday service and were requested to meet at the Town Hall by 10.30am.

RESOLVED: *to receive the details.*

111. REQUEST FOR FINANCIAL ASSISTANCE – CANOLFAN LLANFWROG

The Mayor provided an update following his and the Clerk's meeting with Mr Rod Bowden, Chair of Llanfwrog Community Association, where the Town Council's position was explained, namely that it was prepared to give £5,000 of financial assistance toward the installation of stairs and lift, subject to the obtaining the full amount required for the project through other grant funding applications.

RESOLVED: *to send a letter to Llanfwrog Community Association confirming Ruthin Town Council's position.*

112. REQUEST FOR FINANCIAL ASSISTANCE – CYLCH MEITHRIN RHUTHUN

Members considered a request for financial assistance of £700.00 from Cylch Meithrin Rhuthun. Members commented that the application form did not specify what the funding was required for, and that the Town Council could give financial assistance towards a specific item or project but not towards salaries and general revenue costs.

RESOLVED: *to amend the Financial Assistance form to include a section to note what the funding would be used for, and to request these details from Cylch Meithrin Rhuthun.*

113. REMIT OF THE EMERGENCY POWERS COMMITTEE

The wording for the remit of the Emergency Powers Committee used by Thatcham Town Council was considered and approved. A member suggested that the Standing Orders required updating but it was decided to leave this for now due to the possible re-organisation to Town and Community Council arrangements.

RESOLVED: to add the wording to the current Standing Order.

114. EXTERNAL AUDIT REPORT

Members received BDO's conclusion of audit report and the Clerk explained that the point raised regarding valuation of assets was a general comment received by many other town and community councils, and that she would seek advice from the internal auditors with regards to this aspect in the next audit. She also read out a letter from BDO explaining that they were in consultation with the Wales Audit Office in order to ensure a fair and comparable fee structure between the two external audits companies operating on behalf of WAO in Wales, and that the external audit invoice would be issued once the consultation had been concluded.

RESOLVED: to note the report and the content of the letter from BDO.

115. CORRESPONDENCE

Members received the following items of correspondence:

- i. Statement by Mark Drakeford AM, Cabinet Secretary for Finance and Local Government regarding Local Government Reform
- ii. E-mail regarding the Independent Remuneration Panel's draft Annual Report 2017/18
- iii. Details of training sessions offered by One Voice Wales in the local area
- iv. North Wales Police and Crime Commissioner's consultation of policing priorities
- v. North Wales Police and Crime Commissioner's Third Sector Engagement Conference
- vi. North Wales Community Speedwatch Newsletter
- vii. Public consultation regarding the establishment of a National Infrastructure Commission for Wales
- viii. E-mail regarding 'Stamp Duty in Wales is about to change'
- ix. City, Town and Community Council Elections 2017 – letter from DCC Returning Officer
- x. Explore your Archive, Friday 18 November, 12pm – 2pm with chef Bryn Williams
- xi. Review of the National Standard for the Community Health Councils
- xii. Review of sufficiency of childcare provision in Denbighshire

RESOLVED: to note the correspondence.

116. FINANCIAL STATEMENT

Members were asked to approve the Financial Statement for the period ending 30 September 2016.

RESOLVED: to receive and approve the Financial Statement for the period ending 30 September 2016.

117. ACCOUNTS FOR PAYMENT

RESOLVED: that payment of the following accounts be approved.

937	Cllr. Heather Williams	Travelling expenses to County		£9.90
		Conversation focus group meeting in Trefnant, 22.09.16		
938	NMWALC	Two lunches following meeting on 21.10.16		£32.00
D.D.	Canda Copying Ltd	Rental and minimum copies	*	£129.14
939	Canda Copying Ltd	Additional black and white copies	*	£26.09
940	Canda Copying Ltd	Additional colour copies	*	£15.23
941	Llanfwrog CIC	Grass cutting - October		£342.60
942	Glascoed Timber	Servicing dog waste bins	*	£1,056.00
943	Inland Revenue	Income tax and National Insurance		£252.83
944	Marian Rees	Simultaneous translation	*	£90.00
945	Denbighshire County Council	Contribution towards Wales Rally GB Ruthin refuelling event, 30.10.16		£1,275.00
946	Sandra Williams	100 second class stamps		£55.00
947	Rick Parr (Rickx Disco)	Hire of PA system for Remembrance Sunday		£80.00

948	J & C Brimble	Basket watering		£858.00
949	Cambrian Woodland Services	Crown reduction to trees on St. Peter's Sq.	*	£288.00
950	Viking	10 reams of white paper	*	£32.16
951	Denbighshire County Council	Cherry picker - removal of flower baskets	*	£360.00
952	Glasdon UK Ltd	Metal 50 litre wall mounted bin	*	£183.87

118. POSSIBLE TRANSFER OF ASSETS – INITIAL CONSULTATION

Members discussed the presentation by Simon Billington at the previous meeting. It was confirmed that there was no appetite to take over these assets at present.

RESOLVED: *to write to Simon Billington and his Head of Service to confirm the above, and to request to continue to be kept in the loop regarding future plans and discussions.*

119. RENAMING OF THE NORTHERN LINK ROAD

Members considered whether to suggest a new name for the above road, which would require two signs at a cost of £219.00 each, plus administration costs. The name Lôn Parcwr Newydd was proposed and seconded by Councillors Ken Hawkins and Heather Williams, and an amendment of Ffordd Glasdir proposed and seconded by Councillors Anne Roberts and Emrys Wynne. Voting followed and the proposal for Ffordd Glasdir was carried.

RESOLVED: *to contact Denbighshire County Council to suggest naming the road Ffordd Glasdir.*

120. MAYOR'S CHARITY CALENDAR

The Mayor requested permission to pay for printing his 2017 charity calendars from the Town Council funds, at £491.19 + VAT, to be repaid from proceeds of selling the calendars in due course.

RESOLVED: *to approve payment of the invoice for printing the charity calendars from the Town Council's funds, to be repaid in due course.*

121. INTERIM AUDIT SERVICES

The Clerk read a letter from the Town Council's internal auditor, JDH Services Ltd, offering to undertake an interim audit. This was discussed by members.

RESOLVED: *that the current system of internal audit was sufficient.*

122. DATE OF NEXT MEETING

RESOLVED: *to confirm the date of the next meeting of the Town Council as Monday, 28 November 2016 at 7:00pm.*