

PRESENT: Councillor Geraint Woolford (Mayor), Councillor James Bryan (Deputy Mayor).
Councillors Stephen Beach, June Derry, Ken Hawkins, Menna Jones, Ian
Lewney, Robert Owen-Ellis, Anne Roberts, Heather Williams and Emrys Wynne.

123. PRESENTATION ON THE iBEACONS PROJECT

The Mayor welcomed Sarah Jones from Cadwyn Clwyd, lead officer on the iBeacons Project, who introduced the consultants working on the project, Lorna Jenner, Bill Smuts and Jo Danson. She explained that they were looking for six communities from Denbighshire, Wrexham and Flintshire counties to participate in the project, at a cost of £750 which would draw down funding and secure a three year maintenance contract. Bill Smuts showed examples of the type of content displayed by the project in the Halkyn area where the app was already in operation. Lorna Jenner explained that the beacons were small, discreet and weather proof, and battery life was 400 days. With regards to communities who wish to participate in the project a group of volunteers would be trained to update the information and to undertake battery checks. Members were invited to ask questions. A member stated that technology is developing all the time and what would happen after three years? The consultants were of the opinion that the Bluetooth technology would still be in use. Another member enquired about the range of signal, and was informed that the range can be up to 150 meters, with the ability to set the range from 2 meters. Another member enquired how would people get to know about this and the reply was that the project will be marketed with a flyer to promote the iBeacon trails, encompassing a total of 18 communities, in North East Wales.

RESOLVED: to note the presentation.

124. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bob Costain, Elisabeth Culshaw and Rosie Hughes-Moseley.

125. DECLARATIONS OF INTEREST

Councillor Heather Williams declared a personal interest in item 11 – Request for Financial Assistance, Ruthin Citizen's Advice Bureau, as her husband is the Honorary Treasurer of Denbighshire CAB.

126. MAYOR'S REPORT

The Mayor reported on the following visits since the previous meeting.

- 27.10 Wales Rally GB Shakedown
- 29.10 Fun Morning, Cylch Meithrin Rhuthun, Gunn JCB Open Day and fundraiser for Freya's Freedom
- 30.10 Wales Rally GB Ruthin Refuel event
- 31.10 Meeting at Llys Erw regarding May Day celebrations
- 04.11 Fireworks display at Llanfwrog Centre
- 07.11 Cutting the sod ceremony for the new schools at Glasdir
- 13.11 Remembrance Sunday service
- 16.11 Annual Meeting of City, Town and Community Council Chairs and Clerks with the Chair, Leader and Chief Executive of Denbighshire County Council
- 17.11 Relaunch of Waterco on Lôn Parcwr Industrial Estate
- 18.11 Launch of Search your Archives and Twinning meeting and AGM
- 19.11 Inner Wheel Craft Fayre
- 23.11 St. John's Ambulance coffee morning and a meeting with Neill Hughes, DCC, regarding pedestrian signage
- 26.11 North Wales Brass Bands Championship at Ysgol Brynhyfryd, Llys Marchan Christmas Fair and Multiple Sclerosis coffee morning at the Library

127. MEMBERS' REPORTS

- Cllr. James Bryan Mayor of Caerwys' Civic Sunday, fireworks display, Ruthin Festival AGM and committee meetings and Remembrance Sunday Service.
- Cllr. Stephen Beach Wales Rally GB Ruthin Refuel event, North Wales Police and Crime Commissioner's seminar with Third Sector representatives, Denbighshire Governors Forum, Remembrance Sunday Service, Ruthin Castle Conservation Trust event, Ruthin Festival AGM, cheese and wine evening for Ruthin and District Civic Association and launch of Explore your Archives.
- Cllr. June Derry Remembrance Sunday Service.
- Cllr. Ken Hawkins Remembrance Sunday Service, cheese and wine evening for Ruthin and District Civic Association and launch of Explore your Archives.
- Cllr. Rosie Hughes-Moseley Cheese and wine evening for Ruthin and District Civic Association.
- Cllr. Menna Jones Wales Rally GB Ruthin Refuel event, Remembrance Sunday Service, Ysgol Borthyn Governors meeting and launch of Explore your Archives.
- Cllr. Ian Lewney Remembrance Sunday Service, Wales Rally GB Ruthin Refuel event and cheese and wine evening for Ruthin and District Civic Association.
- Cllr. Robert Owen-Ellis Food bank sessions x 4 and Remembrance Sunday Service.
- Cllr. Anne Roberts Over 50s Forum at Llys Erw, stewarding at the Joe and Jake concert for Ruthin Forward, meeting at Llys Erw regarding the May Day project, North Wales Police and Crime Commissioner's seminar for the Third Sector at the Optic Centre, St. Asaph, Fireworks display, 11 November at the Cenotaph, Ruthin Forward meetings, Remembrance Sunday Service, Ruthin Castle Conservation Trust event, evening with Neil Taylor at Ruthin Football Club, meeting with Neill Hughes, DCC regarding pedestrian signage, Ruthin Forward meeting regarding Christmas festivities, Wales Rally GB Ruthin Refuel event, cheese and wine evening for Ruthin and District Civic Association and launch of Explore your Archives.
- Cllr. Heather Williams Wales Rally GB Ruthin Refuel event, Remembrance Sunday Service, Ruthin Castle Conservation Trust event, cheese and wine evening for Ruthin and District Civic Association and launch of Explore your Archives.
- Cllr. Emrys Wynne Wales Rally GB Ruthin Refuel event, Remembrance Sunday Service and launch of Explore your Archives.

128. MINUTES OF THE PREVIOUS ORDINARY MEETING

RESOLVED: *that the minutes of the meeting held on 24 October 2016 be confirmed as a correct record.*

129. MATTERS ARISING

A member asked for an update regarding naming the Northern Link Road as Ffordd Glasdir. The Clerk promised to contact the relevant officer again.

130. AMENITIES COMMITTEE

The Chair of the Committee presented the minutes of the meeting held on 14 November 2016. Councillor Ken Hawkins referred to the new lights at ground level around St. Peter's Church and proposed that the two higher level lights should be replaced with white light emitting lamps. All members were in agreement.

RESOLVED: *that the minutes of the meeting be received and the higher level lights illuminating St. Peter's Church be replaced.*

131. PLANNING AND DEVELOPMENT COMMITTEE

The Chair of the Committee presented the minutes of the meeting held on 14 November 2016.

RESOLVED: *that the minutes of the meeting be received.*

132. REQUEST FOR FINANCIAL ASSISTANCE – CYLCH MEITHRIN RHUTHUN

Members considered the more detailed request from Cylch Meithrin Rhuthun, which outlined the sensory equipment that the organisation wished to purchase. Following discussions it was

RESOLVED: *to purchase equipment to the value of £450 via Ruthin Town Council so that the VAT element could be reclaimed by the Town Council.*

133. REQUEST FOR FINANCIAL ASSISTANCE – RUTHIN CITIZENS ADVICE BUREAU

Members considered a request from Ruthin Citizens Advice Bureau for £2,000. Members wanted to support the local CAB branch but wanted reassurance that the funding would be spent in Ruthin.

RESOLVED: *to invite Eleri Jones, Manager of Ruthin CAB, to address the January meeting.*

134. GUIDANCE NOTES TO ACCOMPANY REQUEST FOR FINANCIAL ASSISTANCE FORM

Members considered the proposed guidance notes to accompany the request for financial assistance form. Councillor Emrys Wynne suggested that a clause should be included in the notes as well as on the form with regards to conforming to Ruthin Town Council's Welsh Language Scheme.

RESOLVED: *to adopt the guidance notes, subject to adding the clause regarding the Town Council's Welsh Language Scheme.*

135. ARRANGEMENTS FOR CHRISTMAS LIGHTS SWITCH ON EVENT, 3 DECEMBER

Members considered a requested from Ruthin Pantomime Society for access to the electricity supply in the Peers Clock Tower, and also a request from Alex Hughes, organiser of the Christmas Market, for Ruthin Town Council to arrange and pay for transportation of barriers to and from St. Peter's Square for the market.

RESOLVED: *to allow access to the electricity supply and organise transportation of the barriers for the market at a cost of £75 + VAT each way.*

136. REQUEST FROM DARREN MILLAR, AM

Members were asked to consider a request from Darren Millar AM to address Ruthin Town Council's December meeting

RESOLVED: *to invite Darren Millar AM to address the meeting on 19 December.*

137. RENEWAL OF ANNUAL SUBSCRIPTION TO NORTH AND MID WALES ASSOCIATION OF LOCAL COUNCILS

Members considered the invitation to renew the annual subscription to the above Association at a cost of £55. It was pointed out that the actual cost was the subscription plus the cost of two lunches at each quarterly meeting. In view of the expected changes to town and community councils it was proposed that Ruthin Town Council renews its membership.

RESOLVED: *to renew the annual subscription at a cost of £55.00.*

138. RELEASE OF SECOND INSTALMENT OF THE MAYOR'S ALLOWANCE

Members were asked to agree to releasing the second instalment of the Mayor's Allowance.

RESOLVED: *to pay the second instalment in the sum of £600.00.*

139. CORRESPONDENCE

Members received the following items of correspondence:

- i. Ruthin Town Football Club – Crowdfunding campaign for ground improvements
- ii. Welsh Government call for events to be included in the Cymru'n Cofio / Wales

Remembers 1914-18 Programme 2017

iii. Consultation/Inquiry regarding Welsh Government's new Welsh Language Strategy.

RESOLVED: to note the correspondence and the Mayor to make enquiries regarding the cost of a Ruthin Town Council banner at Ruthin Town Football Club and Ruthin Rugby Club.

140. FINANCIAL STATEMENT

Members were asked to approve the Financial Statement for the period ending 31 October 2016.

RESOLVED: to receive and approve the Financial Statement for the period ending 31 October 2016.

141. ACCOUNTS FOR PAYMENT

RESOLVED: that payment of the following accounts be approved.

953	Fineline	Office supplies – punches pockets	*	£7.44
954	The Centre	Grass cutting - November		£171.30
955	J Lloyd a'i Fab Cyf.	Fitting spiked chain near Tom Pryce memorial	*	£660.00
956	Fineline	Silk paper for Remembrance Sunday order of service sheets	*	£13.93
957	Fineline	250 copies of Mayor's Charity Calendar 2017	*	£589.43
D.D.	BT Business	Broadband services	*	£114.12
958	I T Williams Co. Ltd	Transport flower basket inserts	*	£396.00
959	Sandra Williams	Remembrance Sunday refreshments		£17.73
960	SLCC	Wales Conference at Llandudno	*	£35.40
961	Inland Revenue	Income tax and National Insurance		£252.83
962	Marian Rees	Simultaneous translation	*	£90.00
963	Humphreys Signs & Print	Production and fitting of Cuning Green signs	*	£930.00
964	Fineline	Mayor's Christmas cards	*	£173.83
965	Glasdon UK Ltd	Stanford seat for Cuning Green	*	£1,073.85

142. DONATION TO ROYAL BRITISH LEGION

Members were requested to consider making a donation to the Royal British Legion.

RESOLVED: to make a donation of £50.00 to the Royal British Legion.

143. REQUEST TO ATTEND A TRAINING SESSION

Members considered a request from the Clerk to attend a training session on the Use of IT, websites and social media in Mold at a cost of £45.00

RESOLVED: to agree the training request.

144. GOOD CITIZEN / YOUNG PERSON OF THE YEAR GROUP

Members were asked to arrange a date in January for a meeting of the above Group to discuss arrangements for the 2017 Awards.

RESOLVED: to organise a daytime meeting in January.

145. TOWN CLERK'S APPOINTMENT GROUP

Members were asked to arrange a date to review the Town Clerk's salary profile determination.

RESOLVED: to arrange a date as soon as possible.

146. DATE OF NEXT MEETING

RESOLVED: to confirm the date of the next meeting of the Town Council as Monday, 19 December 2016 at 7:00pm.