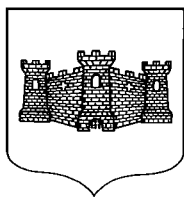


CYNGOR TREF RHUTHUN RUTHIN TOWN COUNCIL

Neuadd y Dref
Ffordd Wynnstay
RHUTHUN
LL15 1AS
Ffôn: (01824) 703797
e-bost: clerc@cyngortrefrhuthun.gov.uk



Town Hall
Wynnstay Road
RUTHIN
LL15 1AS
Tel: (01824) 703797
e-mail: clerc@ruthintowncouncil.gov.uk

Clerc y Dref / Town Clerk: Sandra Williams

Eich Cyf/Your Ref:

Ein Cyf/Our Ref:

Dyddiad/Date:

21 March 2017

To the Town Mayor and Councillors
Rhuthun Town Council

Dear Member

You are requested to attend an Ordinary Meeting of **RHUTHUN TOWN COUNCIL** to be held in the **Town Hall, Market Street, Rhuthun** on **MONDAY, 27 MARCH 2017** at **7:00 p.m.** The business to be transacted thereat is as set out in the agenda below.

Yours sincerely

Sandra Williams

Sandra Williams

Town Clerk

AGENDA

1. **PRESENTATION REGARDING RUTHIN CRAFT CENTRE**
To receive a presentation from Jamie Groves, Head of Facilities, Assets and Housing, Denbighshire County Council, regarding the request for a £30,000 contribution from Ruthin Town Council to Ruthin Craft Centre.
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF INTERESTS**
Declarations of personal and pecuniary interest in the items of business listed below.
4. **MAYOR'S REPORT**
5. **MEMBERS' REPORTS**
6. **MINUTES OF THE PREVIOUS ORDINARY MEETING**
To receive and confirm as correct the minutes of the Ordinary Meeting of the Council held on 27 February 2017.
7. **MATTERS ARISING**
8. **AMENITIES COMMITTEE**
To receive the minutes of the meeting held on 13 March 2017 (yellow copy).

9. PLANNING AND DEVELOPMENT COMMITTEE

To receive the minutes of the meeting held on 13 March 2017 (green copy).

10. NOMINATIONS FOR MAYOR AND DEPUTY MAYOR

To receive nominations for Mayor and Deputy Mayor of Ruthin Town Council for the 2017-18 civic year.

11. REQUEST FOR FINANCIAL ASSISTANCE FROM CYLCH TI A FI RHUTHUN

To consider further information regarding a request for financial assistance in the sum of £500.00 from Cylch Ti a Fi Rhuthun.

12. RUTHIN TOWN CLEAN-UP CAMPAIGN 2017

To consider the Amenities Committee's recommendation that the 2017 Ruthin Town Clean-up Campaign be held on Saturday, 8 April 2017, meeting at Cae Ddôl car park at 10am and returning by midday.

13. FREE PARKING DAYS 2017

To consider the Amenities Committee's recommendation that the five free parking days in the town's car parks should be on 1 July, 2 September and 2, 9 and 16 December 2017.

14. NORTH AND MID WALES ASSOCIATION OF LOCAL COUNCILS QUARTERLY MEETING

To consider an invitation to the NWMALC Quarterly Meeting to be held on Friday, 21 April 2017 at 10.30am in The Royal Oak Hotel, Welshpool, plus lunch at £16 per head.

15. DOCUMENTS RETENTION POLICY

To consider adoption of the proposed Documents Retention Policy.

16. CORRESPONDENCE

To note the following items of correspondence, and any additional items received prior to the meeting:

- i. Consultation: Denbighshire Learner Transport Policy
- ii. Appointment of Vice President to the National Library of Wales
- iii. Appointment of Chair & Deputy Chair to the Initial Teach Education Accreditation Committee
- iv. Appointment of Members to the Welsh Language Partnership Council

17. FINANCIAL STATEMENT

To receive and approve the financial statement of the Responsible Financial Officer for the period ending 28 February 2017.

18. ACCOUNTS FOR PAYMENT

To approve the payment of the following items:

5003	Llanfwrog Community Association	Financial assistance towards installation of lift and stairs in The Centre, Llanfwrog	£5,000.00
5004	Menter Iaith Sir Ddinbych	Financial assistance for activities to promote the Welsh language in Ruthin	£500.00
5005	Zoll Medical UK Ltd	AED Plus defibrillator unit	* £983.88
5006	SADS UK	Unlocked heated defibrillator cabinet	£320.00
5007	Llanfwrog CIC	Grass cutting – March 2017	£171.30
5008	The Play Inspection Co.	Annual Safety Inspection Report x 2	£156.00
5009	Denbighshire County Council	Skate park loan repayment no. 6 (of 7)	£7,880.00
5010	SLCC	CiLCA four day training course, Mold	* £300.00
5011	HMRC	Income tax and National Insurance	£252.83

5012	Aerial Electrics	Supply and fit replacement floodlighting lamps at St. Peter's Church	*	£242.40
5013	Aerial Electrics	Remove old lights and supply and install new LED lights to trees on St. Peter's Square	*	£2,743.20
5014	Aerial Electrics Ltd	Festive illuminations to trees at five sites	*	£4,003.20
5015	Capel Pendref	Electricity costs for floodlighting		£72.74
5016	Marian Rees	Simultaneous translation	*	£90.00
D.D.	BT Business	Phone services	*	£99.67

(The items marked with an * above include recoverable V.A.T. of £1,410.39)

19. DATE OF NEXT MEETING

To confirm the date of the Town Council's next meeting as Monday, 24 April 2017.

PART TWO

20. TOWN CLERK'S APPOINTMENT GROUP

To receive the minutes of the meeting held on 10 January 2017.

21. TOWN CLERK'S SALARY

To receive details of the Town Clerk's salary (pink copy).