

PRESENT: Councillors Geraint Woolford (Mayor), James Bryan (Deputy Mayor).
Councillors Stephen Beach, June Derry, Ken Hawkins, Rosie Hughes, Menna Jones, Simeon Jones, Ian Lewney, Robert Owen-Ellis, Anne Roberts, Heather Williams and Emrys Wynne.

210. PRESENTATION REGARDING RUTHIN CRAFT CENTRE

The Mayor welcomed Mr Stephen Hughes, Lead Officer for Commercial Leisure with Denbighshire County Council, and Mr Philip Hughes, Craft Centre Manager, who gave a presentation on the background to funding the Craft Centre. Mr Stephen Hughes explained that the main funding comes from the Arts Council for Wales, and that the £30,000 from Ruthin Town Council would be used to sustain the centre, and engage people with art and crafts in different ways and continue the work with children and young people. Mr Philip Hughes provided statistics covering April 2016 to September 2016, stating that 26 open access projects had been held over 297 sessions, with 12,775 participants. They had worked with 12 schools and 3 colleges on 6 projects during 50 sessions with 587 participants working with artists. They also worked with young people outside school via Young Carers and Child and Adolescent Mental Health (CAMHS) service, with 338 participants taking part in 6 projects during 30 sessions. Lost in Art for people with dementia was also held at the Craft Centre. They offered to provide an annual report to the Town Council, and to host a Town Council meeting at the Craft Centre if members so wished. The Mayor invited questions and members asked how the events were marketed, to local residents and also to visitors to nearby destinations such as Loggerheads and Llangollen, and also how much funding was provided by Denbighshire County Council. Members were told that the county council had invested in the kitchen at the café in the Centre, and were marketing the facility and its events and exhibitions through its mailing list and publicity in various publications. A new event this year, linked to Ruthin Open Doors, will be a valuation day.

RESOLVED: to note the presentation and transfer the £30,000 to the Craft Centre.

211. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bob Costain and Elisabeth Culshaw and Mr Jamie Groves for item 1 on the agenda.

212. DECLARATIONS OF INTEREST

There were no declarations of interest.

213. MAYOR'S REPORT

The Mayor reported the following events from memory and promised to bring the complete list to the next meeting.

- 28.02 Pancake races on St. Peter's Square
- 01.03 Menter Iaith window dressing competition – presentation of awards
- 13.03 Tour of Ruthin Castle ancient monument walls with Will Davies, CADW
- 18.03 Mayor's Charity Dinner
- 20.03 Meeting with Ruthin Police
- 24.03 Rotary Club of Ruthin Charter Dinner

214. MEMBERS' REPORTS

Cllr. James Bryan British Legion St. David's Day Dinner, Awelon Management Committee meeting, Ruthin Steering Group meeting, tour of Ruthin Castle ancient monument walls, Mayor's Charity Dinner, Ruthin Festival Committee meeting, meeting with Ruthin Police and meeting with Gareth Watson, DCC Communications Officer.

Cllr. Stephen Beach	Ruthin Steering Group meeting, meeting with Gareth Watson and Mayor's Charity Dinner.
Cllr. June Derry	Mayor's Charity Dinner.
Cllr. Robert Owen-Ellis	Food Bank x 4, Pancake races, Ysgol Pen Barras Health & Safety Committee and full Governors meetings, launch of the Ruthin history book, Ruthin Steering Group meeting, tour of Ruthin Castle ancient monument walls, Ysgol Pen Barras Additional Learning Needs meeting and interviewing pupils at Ysgol Brynhyfryd.
Cllr. Ken Hawkins	Mayor's Charity Dinner and adjusting the St. Peter's Church clock with Cllr. Simeon Jones.
Cllr. Rosie Hughes	Mayor's Charity Dinner.
Cllr. Menna Jones	Mayor's Charity Dinner, Llys Marchan Advisory Committee meeting and Rhuthun district Urdd Eisteddfod.
Cllr. Simeon Jones	Adjusting St. Peter's Church clock with Cllr. Ken Hawkins.
Cllr. Ian Lewney	Ruthin Steering Group meeting and Mayor's Charity Dinner.
Cllr. Anne Roberts	Betws y Coed coach friendly destination familiarisation trip, Civic Association meeting regarding Ruthin Open Doors, Civic Association at Ruthin Castle and meeting with the Older People's Commissioner for Wales.
Cllr. Heather Williams	Betws y Coed coach friendly destination familiarisation trip, tour of Ruthin Castle ancient monument walls and Mayor's Charity Dinner.
Cllr. Emrys Wynne	Pancake races and tour of Ruthin Castle ancient monument walls.

215. MINUTES OF THE PREVIOUS ORDINARY MEETING

RESOLVED: that the minutes of the meeting held on 27 February 2017 be confirmed as a correct record.

216. MATTERS ARISING

Councillor Emrys Wynne confirmed that all the funding had been raised for the purchase of the defibrillator and for two evening training sessions.

217. AMENITIES COMMITTEE

The Chair of the Committee presented the minutes of the meeting held on 13 March 2017.

RESOLVED: that the minutes of the meeting be received.

218. PLANNING AND DEVELOPMENT COMMITTEE

The Chair of the Committee presented the minutes of the meetings held on 13 March 2017.

RESOLVED: that the minutes of the meetings be received.

219. NOMINATIONS FOR MAYOR AND DEPUTY MAYOR

Councillor James Bryan was nominated as Mayor, proposed by Councillor Stephen Beach and seconded by Councillor Robert Owen-Ellis. There were no further nominations and it was **RESOLVED:** unanimously that Councillor James Bryan be nominated as Mayor of Ruthin for the 2017-18 civic year.

Two nominations were received for Deputy Mayor for the 2017-18 civic year. Councillor Emrys Wynne proposed Councillor Menna Jones, seconded by Councillor Heather Williams, and Councillor Anne Roberts proposed Councillor Ian Lewney, seconded by Councillor Rosie Hughes. Members voted by secret ballot and it was

RESOLVED: that Councillor Ian Lewney be nominated as Deputy Mayor of Ruthin for the 2017-18 civic year.

220. REQUEST FOR FINANCIAL ASSISTANCE FROM CYLCH TI A FI RHUTHUN

Members considered further information relating to a request for financial assistance in the sum of £500.00 from Cylch Ti a Fi Rhuthun. A proposal was made and seconded to award

£200.00 to Cylch Ti a Fi Rhuthun.

RESOLVED: *unanimously to provide £200.00 financial assistance to Cylch Ti a Fi Rhuthun.*

221. RUTHIN TOWN CLEAN-UP CAMPAIGN 2017

Members considered the Amenities Committee's recommendation that the 2017 Ruthin Town Clean-up Campaign be held on Saturday, 8 April 2017, meeting at Cae Ddôl car park at 10am and returning by midday.

RESOLVED: *to hold the Clean-up Campaign on the above date and time.*

222. FREE PARKING DAYS 2017

Members considered the Amenities Committee's recommendation that the five free parking days in the town's car parks should be on 1 July, 2 September and 2, 9 and 16 December 2017.

RESOLVED: *to confirm these dates and inform Denbighshire County Council accordingly.*

223. NORTH AND MID WALES ASSOCIATION OF LOCAL COUNCILS QUARTERLY MEETING

Members considered an invitation to the NWMALC Quarterly Meeting to be held on Friday, 21 April 2017 at 10.30am in The Royal Oak Hotel, Welshpool, plus lunch at £16 per head.

RESOLVED: *that Councillor Emrys Wynne and Councillor Stephen Beach attend to represent Ruthin Town Council, and to book lunch each.*

224. DOCUMENTS RETENTION POLICY

Members were requested to adopt a Documents Retention Policy.

RESOLVED: *to adopt the Policy presented.*

225. CORRESPONDENCE

Members considered the following items of correspondence:

- i. Consultation: Denbighshire Learner Transport Policy
- ii. Appointment of Vice President to the National Library of Wales
- iii. Appointment of Chair & Deputy Chair to the Initial Teach Education Accreditation Committee
- iv. Appointment of Members to the Welsh Language Partnership Council

RESOLVED: *to note the correspondence.*

226. FINANCIAL STATEMENT

Members were asked to approve the Financial Statement for the period ending 28 February 2017.

RESOLVED: *to receive and approve the Financial Statement for the period ending 28 February 2017.*

227. ACCOUNTS FOR PAYMENT

RESOLVED: *that payment of the following accounts be approved.*

5003	Llanfwrog Community Association	Financial assistance towards installation of lift and stairs in The Centre, Llanfwrog	£5,000.00
5004	Menter Iaith Sir Ddinbych	Financial assistance for activities to promote the Welsh language in Ruthin	£500.00
5005	Zoll Medical UK Ltd	AED Plus defibrillator unit	* £983.88
5006	SADS UK	Unlocked heated defibrillator cabinet	£320.00
5007	Llanfwrog CIC	Grass cutting – March 2017	£171.30
5008	The Play Inspection Co.	Annual Safety Inspection Report x 2	£156.00
5009	Denbighshire County Council	Skate park loan repayment no. 6 (of 7)	£7,880.00
5010	SLCC	CiLCA four day training course, Mold	* £300.00
5011	HMRC	Income tax and National Insurance	£252.83
5012	Aerial Electrics	Supply and fit replacement floodlighting	* £242.40

5013	Aerial Electrics	lamps at St. Peter's Church Remove old lights and supply and install new LED lights to trees on St. Peter's Square	* £2,743.20
5014	Aerial Electrics	Festive illuminations to trees at five sites	* £4,003.20
5015	Capel Pendref	Electricity costs for floodlighting	£72.74
5016	Marian Rees	Simultaneous translation	* £90.00
D.D.	BT Business	Phone services	* £99.67

228. PART TWO

Councillor Robert Owen-Ellis proposed and Councillor Stephen Beach seconded moving into Part Two and it was **RESOLVED** unanimously. Members of the public and the Clerk left the meeting at this point.

229. TOWN CLERK'S APPOINTMENT GROUP

Members received the minutes of the meeting held on 10 January. It was added that the Clerk had also agreed to prepare a file containing relevant information to be retained by the Mayor and used if the Clerk was not available.

RESOLVED: *that the Clerk's salary be increased to the next increment from 1 April 2017 and that the Council should establish a Staffing Committee and an Appeals Committee, and the business continuity information be prepared.*

230. TOWN CLERK'S SALARY

Details of the Town Clerk's salary for the period November 2016 – March 2017 were distributed along with the Clerk's expenses claim form for the same period.

RESOLVED: *to accept the details and to pay the outstanding salary owing and the expenses claimed.*

231. DATE OF NEXT MEETING

RESOLVED: *to confirm the date of the next meeting of the Town Council as Monday, 24 April 2017 at 7:00pm.*