

17 May 2017

To the Town Mayor and Councillors
Rhuthun Town Council

Dear Member

You are requested to attend an Ordinary Meeting of **RHUTHUN TOWN COUNCIL** to be held in the **Council Chamber, County Hall, Rhuthun** on **MONDAY, 22 MAY 2017** at **7:00 p.m.** The business to be transacted thereat is as set out in the agenda below.

Yours sincerely

Sandra Williams

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Town Clerk

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATION OF INTERESTS**
Declarations of personal and pecuniary interest in the items of business listed below.
- 3. MAYOR'S REPORT**
- 4. MEMBERS' REPORTS**
- 6. MINUTES OF THE PREVIOUS ORDINARY MEETING**
To receive and confirm as correct the minutes of the Ordinary Meeting of the Council held on 24 April 2017.
- 7. MATTERS ARISING**
- 8. MINUTES OF THE ANNUAL MEETING**
To receive the minutes of the Annual General Meeting held on 15 May 2017.
- 9. AMENITIES COMMITTEE**
To receive the minutes of the meeting held on 2 May 2017 (yellow copy).
- 10. PLANNING AND DEVELOPMENT COMMITTEE**
To receive the minutes of the meeting held on 2 May 2017 (green copy).
- 11. BANK MANDATE – BARCLAYS BANK**
To confirm adding a new signatory, i.e. Deputy Mayor, on the bank mandate.

12. MEMBERS OF RHUTHUN TOWN COUNCIL

To confirm members' details as correct and for use of members only (pink copy – to be distributed on the evening).

13. MEMBERSHIP OF COMMITTEES 2017/18

To consider membership of the various committees.

14. TOWN COUNCIL REPRESENTATION ON OUTSIDE BODIES 2017/18

To review and update the list of Town Council representation on outside bodies.

15. MEMBERSHIP RENEWAL – DENBIGHSHIRE VOLUNTARY SERVICES COUNCIL

To consider renewal of DVSC membership at a cost of £30.00 under the new membership fee structure.

16. REQUESTS FOR FINANCIAL ASSISTANCE

To consider requests for financial assistance from the following organisations:

- i. Ruthin Show Society – request for £500.00
- ii. Ruthin & Denbigh Gymnastics Club – request for contribution towards safety mats
- iii. Ruthin Festival Committee – request for financial support
- iv. Menter Iaith Sir Ddinbych – request for £1,200.00

17. COACH FRIENDLY STATUS – PROPOSED LETTER TO BUSINESSES

To consider a proposed letter to be sent to Ruthin businesses to support the intention for applying for Coach Friendly status.

18. IDENTIFICATION BADGES FOR COUNCILLORS

To consider having photo identification badges with Ruthin Town Council lanyards for councillors.

19. ONE VOICE WALES / SLCC JOINT EVENT – EWLOE, FLINTSHIRE, 12.07.17

To consider an invitation for the Clerk and Councillors to attend the above event at a cost of £69.00 + VAT per delegate.

20. CORRESPONDENCE

To note the following items of correspondence:

- i. Code of Practice on Workforce Matters (Two Tier Code) – Annual Monitoring Form
- ii. Marie Curie Blooming Great Tea Party, 23-25 June
- iii. One Voice Wales' Larger Councils and Innovative Practice Awards Conference - 5 July 2017 - Hafod a Hendre, Royal Welsh Showground
- iv. NatWest Community Bankers
- v. Invitation to a public meeting to invite the Urdd National Eisteddfod to Denbighshire in 2020, Denbigh Town Hall, 14 June 2017 at 7pm – translation service available

21. INTERNAL AUDIT REPORT FOR THE YEAR ENDING 31 MARCH 2017

To receive the Internal Audit report from JDH Business Solutions for the year ending 31 March 2017 and to consider the recommendations.

21. FINANCIAL STATEMENT

To receive and approve the financial statement of the Responsible Financial Officer for the period ending 30 April 2017.

22. ACCOUNTS FOR PAYMENT

To approve the payment of the following items:

5032	Information Commissioner's Office	Renewal of data protection registration	£35.00
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5033	St. Peter's Church – bells restoration fund	Good Citizen of the Year's chosen cause		£100.00
5034	J & C Brimble	Basket watering and algaecide at Tom Pryce memorial		£140.00
5035	Llanfwrog CIC	Grass cutting x 3 May 2017 and removal of fallen tree		£633.00
5036	HMRC	Income tax and National Insurance		£274.90
5037	Reebee's Florist	Two bouquets for AGM		£40.00
5038	Scottish Power	Electricity for Christmas tree lights		£89.46
D.D.	BT Business	Broadband services	*	£82.92
5039	Fineline	500 copies RTC A4 letterheads	*	£138.78
5040	Glasdon UK Limited	Stanford Seat	*	£1,073.85
5041	Humphreys Signs & Print	Defibrillator sign	*	£30.00
5042	Marian Rees	Simultaneous translation at AGM and 22 May ordinary meeting	*	£180.00

(The items marked with an * above include recoverable V.A.T. of £250.92)

23. DATE OF NEXT MEETING

To confirm the date of the next meeting as Monday, **19 June 2017** at 7.00pm.