

Minutes of the Ordinary Meeting of **RHUTHUN TOWN COUNCIL** held in the Council Chamber, County Hall, Wynnstay Road, Rhuthun on Monday, 17 July 2017, at 7:00p.m.

PRESENT: Councillors Jim Bryan (Mayor), Ian Lewney (Deputy Mayor).
Councillors Keiran Allsopp-Robson, Stephen Beach, Gavin Harris, Ken Hawkins, Rosie Hughes, Menna Jones, Robert Owen-Ellis, Anne Roberts, Dave Snape, Heather Williams, Ifan Wyn and Emrys Wynne. Also County Cllr. Bobby Feeley.

57. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Geraint Woolford.

58. PRESENTATION ON PLACE PLANS

The Mayor welcomed Angela Loftus, Strategic Planning and Housing Manager, and Amy Selby, Community Projects Officer, Denbighshire County Council. Amy Selby gave an update on the Community Planning resource that is being developed as an online resource to assist with formulating a community place plan, which will have links to the Local Development Plan (LDP) interactive map. It should be launched at the end of September. Angela Loftus talked about the LDP review process and said they were working on the first stage, a draft review report which will go out to consultation. She encouraged members to look at how a Ruthin Place Plan would link into the LDP policies and proposals.

59. DECLARATIONS OF INTERESTS

Declarations of interest were received as follows: Item 11 – Request for financial assistance from Ruthin Community Group – Councillors Ian Lewney and Dave Snape.

60. MAYOR'S REPORT

The Mayor reported that he had attended the following events.

- 20.06 Ruthin Festival
- 21.06 Flag raising for Armed Forces Day
- 24.06 Ruthin Carnival
- 25.06 Ruthin Festival meeting
- 27.06 Mayor's Charity cheese and wine evening
- 28.06 Concert in St. Asaph Cathedral
- 30.06 Signing of the beams at the new schools site
- 01.07 Top of Town, Ruthin Festival
- 02.07 Concert at the English Presbyterian Chapel
- 03.07 Awelon Management Committee meeting and presentation of the Quayle Award at the Lord's Garden, Nantclwyd y Dre
- 04.07 Old Courthouse Working group meeting with Tom Booty
- 06.07 Only Boys Aloud concert at Llangollen International Musical Eisteddfod
- 09.07 Civic Sunday and Denbigh Civic Sunday
- 11.07 Meeting at the Fire Station regarding Park Road car park and Code of Conduct training
- 12.07 SLCC/One Voice Wales Joint Conference and Brynhyfryd Young Talents concert
- 13.07 Twinning Association meeting
- 15.07 Opening of Rotary Club of Ruthin's Donkey Derby event

61. MEMBERS' REPORTS

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| Cllr. Ian Lewney | Old Courthouse working group meetings, Ruthin Carnival, Mayor's Charity cheese and wine evening, Top of Town event, meeting with Sam Williams, DCC Heritage Manager, Welsh Language Scheme sub-committee meeting, Civic Sunday, Code of Conduct training and official opening of Ruthin and Denbigh Gymnastics Club's gymnastics centre in Denbigh. |
| Cllr. Keiran Allsopp-Robson | Ruthin Carnival, Civic Sunday, Code of Conduct training and North and Mid Wales Association of Local Councils AGM and quarterly meeting. |

Cllr. Stephen Beach	Ruthin Carnival, Ruthin Festival events, Mayor's Charity cheese and wine evening, presentation of Quayle Award, Rhos Street School Governors meeting, Code of Conduct training, Welsh Language Scheme sub-committee meeting, Civic Sunday and Mid Wales Association of Local Councils AGM and quarterly meeting.
Cllr. Gavin Harris	Comedy of Errors play, Old Courthouse working group meetings, meeting with Keep Wales Tidy representative, meeting with Sam Williams, DCC Heritage Manager, Civic Sunday and Code of Conduct training.
Cllr. Ken Hawkins	Ruthin Carnival, Top of Town, Civic Sunday and Code of Conduct training.
Cllr. Rosie Hughes	Mayor's Charity cheese and wine evening and Civic Sunday.
Cllr. Robert Owen-Ellis	4 x Food Bank sessions and Food Bank AGM, Concert by Côt Ysgol Pen Barras, Côt Cytgan Clwyd and Côt Rhuthun, Mayor's Charity cheese and wine evening, Ysgol Pen Barras Health and Safety Committee meeting, Civic Sunday, Code of Conduct training, Ysgol Pen Barras Governors meeting and Brynhyfryd Young Talents concert.
Cllr. Menna Jones	Llys Marchan Advisory Committee, Llys Marchan coffee morning, Ruthin Carnival, Ruthin Festival events, presentation of Quayle Award, Civic Sunday and Code of Conduct training.
Cllr. Anne Roberts	Ruthin Carnival, Mayor's Charity cheese and wine evening, Ruthin Festival Ysgol Borthyn concert, presentation of Quayle Award, Civic Sunday, Code of Conduct training and Old Courthouse working group meetings.
Cllr. Dave Snape	Ruthin Carnival, Ruthin Festival children's concert, Top of Town, Civic Sunday, Code of Conduct training and Donkey Derby.
Cllr. Heather Williams	Old Courthouse working group meetings, Mayor's Charity cheese and wine evening, Canolfan Awelon Management Committee meeting, Civic Sunday and Code of Conduct training.
Cllr. Ifan Wyn	Ruthin Festival events, Welsh Language Scheme Sub-committee meeting, Mayor's Charity cheese and wine evening, Civic Sunday and Code of Conduct training.
Cllr. Emrys Wynne	Concert at St. Asaph Cathedral, Planning Aid Wales AGM, concert at the English Presbyterian Chapel, Welsh Language Scheme Sub-committee meeting and Civic Sunday.

Councillor Ian Lewney raised a suggestion made at the Welsh Language Scheme Sub-committee meeting that members should inform the Clerk about meetings and events attended prior to the meeting, so that a written list could be circulated to all members.

RESOLVED: *to implement a system of producing a written Mayor's Report and Members' Reports from September 2017 onwards.*

62. MINUTES OF THE PREVIOUS ORDINARY MEETING

RESOLVED: *that the minutes of the meeting held on 19 June 2017 be confirmed as a correct record.*

63. MATTERS ARISING

A member enquired about contacting the Rhos Street pupil regarding the proposed defibrillator, and asked whether there was any update with the identification badges. The Clerk confirmed that these were being progressed.

64. PLANNING AND DEVELOPMENT COMMITTEE

The Chair of the Committee presented the minutes of the meeting held on 10 July 2017.

RESOLVED: *that the minutes of the meeting be received.*

65. AMENITIES COMMITTEE

The Chair of the Committee presented the minutes of the meeting held on 10 July 2017.

RESOLVED: *that the minutes of the meeting be received.*

66. WELSH LANGUAGE SCHEME SUB-COMMITTEE

Members were requested to receive the minutes of the meeting held on 6 July 2017. Councillor Emrys Wynne gave a summary of the discussions, including Councillor Ifan Wyn's offer to create a leaflet to encourage town businesses to promote the use of the Welsh language, and the recommendation that the Planning and Development Committee and the Amenities Committee should be publicised as open to the public and should therefore have an interpreter present so that those present can use their preferred language.

RESOLVED: *that the recommendation be accepted and the changes implemented from September 2017 onwards.*

67. REQUEST FOR FINANCIAL ASSISTANCE

Members requested that this item be discussed in Part II.

RESOLVED: *to discuss this item in Part II.*

68. UPDATE REGARDING THE OLD COURTHOUSE

RESOLVED: *to discuss this item in Part II.*

69. UPDATE REGARDING CAE SEREN PLAY AREA PROPOSAL

The Clerk provided an update on the progress to date, and explained that consultation will be carried out in September to see whether the local community would prefer a Multi Use Games Area or a children's play area at the Memorial Playing Fields site. A member suggested that it was necessary to look at all the play areas in Ruthin to gain an overall picture of what is available.

RESOLVED: *to note the update and for members of the Amenities Committee to undertake a survey of all the play areas prior to the next Amenities Committee meeting on 11 September.*

70. UPDATE REGARDING WALES RALLY GB 2017

The Clerk read out an e-mail message from Alyn Edwards Regional Organiser (North), Wales Rally GB, confirming that route changes meant that there would be no re-fuel event and no servicing in Ruthin this year, but rally cars would be passing through to get to the Clocaenog Forest stage.

RESOLVED: *to note the update.*

71. ARRANGEMENTS FOR EMERGENCY POWERS COMMITTEE MEETING

Members were asked to agree a meeting date in August to deal with any planning matters and accounts for payment.

RESOLVED: *that the Mayor, Deputy Mayor and Chair of the Amenities Committee should meet mid August.*

72. CORRESPONDENCE

Information regarding a consultation by Welsh Government on a Revised School Organisation Code had been previously circulated by e-mail.

RESOLVED: *to note the correspondence.*

73. FINANCIAL STATEMENT

Members were asked to approve the Financial Statement for the period ending 30 June 2017.

RESOLVED: *to receive and approve the Financial Statement for the period ending 30 June 2017.*

74. ACCOUNTS FOR PAYMENT

RESOLVED: *that payment of the following accounts be approved.*

5062	Ruthin Twinning Association	Financial assistance		£500.00
D.D.	BT Business	Phone services	*	£99.31

5063	SLCC Enterprises Ltd	SLCC/One Voice Wales Joint Conference	*	£165.60
5064	Llanfwrog CIC	Grass cutting – July 2017		£342.00
5065	Sandra Williams	Special Delivery charge - BDO		£8.55
5066	Fineline	Paper, card and envelopes	*	£38.01
S.O.	Canda Copying Ltd	Photocopier rental and minimum copies	*	£129.14
5067	Canda Copying Ltd	Additional black and white copies	*	£31.04
5068	Canda Copying Ltd	Additional colour copies	*	£37.16
5069	Vale Country Club	Civic Sunday lunch		£1,974.00
5070	HMRC	Income Tax and National Insurance	*	£274.90
5071	Marian Rees	Simultaneous translation	*	£90.00
5072	NMWALC	2 lunches following NMWALC AGM and quarterly meeting on 14 July 2017	*	£32.00
5073	Llanfwrog CIC	Watering flower planters x 6 - June 2017		£858.00
5074	J & C Brimble	Watering flower planters x 3 - May 2017		£429.00
5075	Denbighshire County Council	Cost of uncontested election		£170.44

75. ANNUAL RETURN TO EXTERNAL AUDITORS

Members were requested to approve the restated Annual Return, amended in accordance with the Internal Auditor's report recommendations.

RESOLVED: to approve the restated Annual Return sent to external auditors BDO.

PART TWO

It was proposed and seconded that the following items be considered without the press and public being present due to the sensitive and confidential information that may be disclosed.

76. REQUEST FOR FINANCIAL ASSISTANCE

Members discussed the application for £1,000 towards New Year's Eve celebrations on St. Peter's Square submitted by Ruthin Community Group.

RESOLVED: that further information was required.

77. THE OLD COURTHOUSE

Councillor Gavin Harris shared information regarding the Old Courthouse Working Group's work on the potential purchase of the former NatWest Bank building, and the possible uses of the building if acquired. He also referred to a possible transfer of assets of the Town Hall to Ruthin Town Council in the future.

RESOLVED: to hold a special meeting of the Town Council to discuss the potential purchase of the Old Courthouse in further detail.

78. RHUTHUN LIBRARY

Confidential and restricted plans regarding the proposal for Ruthin Library were circulated to members, following confirmation from Tom Booty, Programme Manager Facilities, Assets and Housing that the information could be shared with Ruthin Town Councillors.

RESOLVED: to invite Tom Booty to the special meeting of Ruthin Town Council to provide further details on the above.

79. DATE OF NEXT MEETING

RESOLVED: to confirm the date of the next ordinary meeting as Monday, 25 September 2017 at 7.00pm.