

Minutes of the Ordinary Meeting of **RHUTHUN TOWN COUNCIL** held in the Council Chamber, County Hall, Wynnstay Road, Rhuthun on Monday, 23 October 2017, at 7:00pm.

PRESENT: Councillors Jim Bryan (Mayor) and Ian Lewney (Deputy Mayor)
Councillors Keiran Allsopp-Robson, Stephen Beach, Gavin Harris, Ken Hawkins, Rosie Hughes, Menna Jones, Robert Owen-Ellis, Anne Roberts, Dave Snape, Ifan Wyn and Emrys Wynne.
Also County Cllrs. Bobby Feeley and Huw Hilditch-Roberts.

110. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Heather Williams and Geraint Woolford and Mr Jamie Groves, Head of Facilities, Assets and Housing with Denbighshire County Council for item 3.

111. DECLARATIONS OF INTERESTS

Declaration of personal interest were received as follows: Item 11 – Request for financial assistance from Ruthin Community Group – Councillor Dave Snape.

112. PRESENTATION FROM RUTHIN POLICE

In the absence of Sergeant Jonny Hill the item was deferred.

113. PRESENTATION ON PROPOSALS REGARDING RUTHIN LIBRARY

The Mayor welcomed Mr David Lorey, Deputy Corporate Landlord with Denbighshire County Council, who gave an update on the proposed plans regarding Ruthin Library. He informed members that a business case would be submitted to the Strategic Investment Group towards the end of November, which would include an exit strategy for the current library building. Elected members concerns regarding having another empty building in the town had been noted, and the intention was to seek interest and look into applying for change of use to attract potential commercial or community benefit use of the premises. Members asked to be kept informed regarding the next steps and any public consultation to be undertaken.

RESOLVED: *to note the presentation and await further details regarding the next steps.*

114. MAYOR'S REPORT

The Mayor reported that he had attended the following events.

- 26.09 Meeting with Police and Theatr John Ambrose Management Committee
- 28.09 Ruthin Twinning Association meeting
- 29.09 Macmillan coffee mornings at Swayne Johnson Solicitors and The Myddelton and Business Group meeting
- 09.10 Tour of Houses of Parliament with the Right Honourable David Jones MP
- 14.10 Celebrating one year of trading at Deluxe Bathrooms, Well Street, Ruthin
- 15.10 Mayor of Prestatyn's Civic Sunday Service at St. Melyd's Church and Ruthin Festival Committee
- 16.10 Business Group meeting
- 17.10 Presentation on Denbighshire Electoral Review, County Hall, Ruthin

115. MEMBERS' REPORTS

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| Cllr. Ian Lewney | Macmillan coffee morning in the Myddelton |
| Cllr. Keiran Allsopp-Robson | Macmillan coffee morning in the Myddelton |
| Cllr. Stephen Beach | Macmillan coffee morning in the Myddelton, engagement session regarding Denbighshire County Council's Community Strategy at the Craft Centre and Older People's Forum meeting at Llys Erw |
| Cllr. Gavin Harris | Meeting of the Old Courthouse working group |
| Cllr. Ken Hawkins | Arranged for Aerial Electrics to repair faulty floodlighting at St. Peter's |

	Church
Cllr. Rosie Hughes	Nothing to report
Cllr. Robert Owen-Ellis	Meeting of Ysgol Pen Barras Health and Safety Sub-committee and 4 x Food Bank sessions
Cllr. Menna Jones	Macmillan coffee morning, helping at the Food Bank and popped in to the Welsh for Business session at Bar Llaeth facilitated by Menter Iaith Sir Ddinbych for the town's businesses
Cllr. Anne Roberts	Launch of Denbighshire County Council order regarding dogs and play areas at Ruthin Rugby club, meeting with the local Police with the Mayor, Ruthin Forward meeting, quiz night at the Feathers in aid of Ruthin Twinning Association, meeting of the Old Courthouse working group, Macmillan coffee morning in the Myddelton and Over 50's Forum at Llys Erw
Cllr. Dave Snape	Ruthin Festival AGM, Ruthin Panto fundraising event, Theatr John Ambrose Management Committee, Macmillan coffee morning and new Ruthin business group meeting
Cllr. Heather Williams	Canolfan Awelon Management Committee meeting and meeting of the Old Courthouse working group
Cllr. Geraint Woolford	Nothing to report
Cllr. Ifan Wyn	Nothing to report
Cllr. Emrys Wynne	Three Macmillan coffee mornings

116. MINUTES OF THE PREVIOUS ORDINARY MEETING

RESOLVED: *that the minutes of the meeting held on 25 September 2017 be confirmed as a correct record, subject to removing Councillor Rosie Hughes' name from the list of attendees from the English version of the minutes.*

117. MATTERS ARISING

With regards to the dates for meetings, the Clerk raised the matter that she had been invited to a wedding on 3 March in Australia, and requested that the date of the Planning and Amenities Committees in March be changed to 19 March. Members agreed to this.

118. PLANNING AND DEVELOPMENT COMMITTEE

The Chair of the Committee presented the minutes of the meeting held on 9 October 2017.

RESOLVED: *that the minutes of the meeting be received, subject to adding the Chair's name to the list of attendees.*

119. AMENITIES COMMITTEE

The Chair of the Committee presented the minutes of the meeting held on 9 October 2017. Councillor Emrys Wynne provided an update on the Ffordd Glasdir signs for the Northern Link Road, following a meeting with Simon Billington, Head of Service with Denbighshire County Council. The local authority's policy calls for six signs, located either side of the road by the livestock auction, by the roundabout to Glasdir and either side of the road where it becomes Lôn Parcwr. However, at the Denbigh bypass there are only two signs naming it as Rotary Way. Members emphasised that this needed to be resolved urgently, before the new schools at the Glasdir site are opened. Members also raised concerns about walking routes to the new schools site, especially for children living in Castle Park, for example, who would have to cross a number of roads and entrances on their 1.9 mile route to school.

RESOLVED: *that the minutes of the meeting be received, that Councillors Jim Bryan and Emrys Wynne discuss the signs further with Denbighshire County Council, with the Town Council willing to pay for two signs. Also a letter be sent to Denbighshire County Council sharing local people's concerns regarding the safety of children walking to the new schools.*

120. REQUEST FOR FINANCIAL ASSISTANCE – RUTHIN COMMUNITY GROUP

Members considered the information contained in an e-mail from Mr Ron Bell, Chair of Ruthin Community Group, in relation to a request for financial assistance of £1,000 towards New Year's Eve entertainment on St. Peter's Square. Members expressed concerns regarding the health and safety arrangements for the evening, and requested a copy of the risk assessment undertaken and the insurance cover in place for the event. It was proposed and seconded that the Town Council contribute by paying for the fireworks, on receipt of an invoice.

RESOLVED: to request a copy of the risk assessment and insurance cover for the event, and to pay for the silent fireworks, on receipt of an invoice. Councillor Ifan Wyn voted against the proposal.

121. RUTHIN TOWN PLAN

Members were requested to consider an update to the Ruthin Market Town of the Future report as a current Town Plan for Ruthin. Councillor Gavin Harris confirmed that the report was now bilingual and Mathew Jones, who had worked with the Town Council to produce the plan, was now working with Denbighshire County Council for produce Place Plans, and there may be funding support to update the report stating what has been achieved to date, and new projects to be included, such as the Old Courthouse, footpath linking Glasdir to town centre etc.

RESOLVED: to await further information regarding Denbighshire County Council's scheme to produce local Place Plans.

122. CONSULTATION: GUIDANCE FOR PRINCIPAL COUNCILS ON THE REVIEW OF COMMUNITIES

Members were asked to consider Rhuthun Town Council's comments on the draft Guidance prior to publication of the final version.

RESOLVED: to refer the document to the Documents Scrutiny Group.

123. RHUTHUN TOWN COUNCIL DONATION TO ROYAL BRITISH LEGION

Members were asked to consider giving a donation of £50.00 to the Royal British Legion towards poppy wreaths at the Remembrance Sunday service.

RESOLVED: to give a donation of £50.00 to the Royal British Legion.

124. FINANCIAL STATEMENT

Members were asked to approve the Financial Statement for the period ending 30 September 2017.

RESOLVED: to receive and approve the Financial Statement for the period ending 30 September 2017.

125. ACCOUNTS FOR PAYMENT

RESOLVED: that payment of the following items be approved.

5089	Sandra Williams	Salary owing		£101.04
5090	Sandra Williams	Travelling expenses		£63.90
5091	Boyns Net	New router	*	£48.00
5092	Ruthin Ambulance Hall Committee	Financial assistance towards roof repairs		£500.00
5093	Llanfwrog Community Association	Financial assistance towards fireworks display 2017		£1,200.00
D.D.	Canda Copying Ltd	Photocopier rental and minimum copies	*	£129.14
5094	Canda Copying Ltd	Additional black & white copies	*	£20.04
5095	Canda Copying Ltd	Additional colour copies	*	£18.02
5096	Fineline	Office supplies - July	*	£1.19
5097	Fineline	Office supplies - September	*	£8.35
5098	Sandra Williams	100 second class stamps	*	£56.00
5100	Llanfwrog CIC	Grass cutting - October		£342.00

5101	Denbighshire County Council	Removal of hanging baskets	*	£315.00
5102	HMRC	Income tax and National Insurance		£274.90
5103	Marian Rees	Simultaneous translation services	*	£180.00
5104	Rick Parr	PA system at Remembrance Sunday service		£80.00

126. RESIGNATION OF TOWN COUNCILLOR

The Mayor read an e-mail from Councillor Geraint Woolford tendering his resignation due to workload pressures.

RESOLVED: *to accept the resignation and send a letter to Councillor Woolford to thank him for his contribution to the Town Council during his period as a member and as Mayor.*

127. COMMUNITY RESILIENCE PLAN

Members considered setting up a working group to progress the work of formulating a Ruthin Community Resilience Plan. The Mayor and Councillors Keiran Allsopp-Robson, Stephen Beach, Gavin Harris and Anne Roberts volunteered to sit on the working group.

RESOLVED: *to arrange a meeting of the working group with a representative from Denbighshire County Council's Emergency Planning department.*

128. BEER FESTIVAL 2018

Councillor Dave Snape provided information on plans to hold a Ruthin Beer Festival in 2018. He said that Denbighshire County Council had been approached with a view to using the Market Hall as the venue, but as it was leased the Gaol and Town Hall had been offered. These options were being considered.

RESOLVED: *to note the information.*

129. DATE OF NEXT MEETING

RESOLVED: *to confirm the date of the next ordinary meeting as Monday, 27 November 2017 at 7.00pm.*