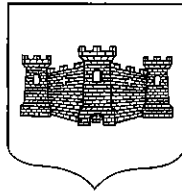


# CYNGOR TREF RHUTHUN RUTHIN TOWN COUNCIL

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*Clerc y Dref / Town Clerk: Sandra Williams*

Eich Cyf/Your Ref:

Ein Cyf/Our Ref:

Dyddiad/Date:

15 May 2018

To the Town Mayor and Councillors  
**Rhuthun Town Council**

Dear Member

You are requested to attend an Ordinary Meeting of **RHUTHUN TOWN COUNCIL** to be held in the **Council Chamber, County Hall, Rhuthun** on **MONDAY, 21 MAY 2018** at **7:00p.m.** The business to be transacted thereat is as set out in the agenda below.

Yours sincerely

*Sandra Williams*

Sandra Williams, **Town Clerk**

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**
- 2. PRESENTATION REGARDING TIDY TOWNS INITIATIVE IN RUTHIN**  
To receive a presentation from Gareth Jones, Keep Wales Tidy, regarding the options for establishing a Tidy Towns group in Ruthin.
- 3. PRESENTATION REGARDING KINGDOM**  
To receive a presentation from Tim Wynne-Evans, Senior Public Protection Officer (Community Safety) with Denbighshire County Council regarding penalty charge notices issued by Kingdom environmental protection officers.
- 4. DECLARATION OF INTERESTS**  
Declarations of personal and pecuniary interests in items of business listed below.
- 5. MAYOR'S REPORT**
- 6. MEMBERS' REPORTS**
- 7. MINUTES OF THE PREVIOUS ORDINARY MEETING**  
To receive and confirm as correct the minutes of the Ordinary Meeting of the Council held on 23 April 2018.
- 8. MATTERS ARISING**

Croesewir gohebiaeth yn y Gymraeg a'r Saesneg / Correspondence welcomed in Welsh and English

[www.cyngortrefrhuthun.gov.uk](http://www.cyngortrefrhuthun.gov.uk) / [www.ruthintowncouncil.gov.uk](http://www.ruthintowncouncil.gov.uk)

**9. MINUTES OF THE ANNUAL MEETING**

To receive the minutes of the Annual General Meeting held on 14 May 2018.

**10. MINUTES OF THE FINANCIAL SCRUTINY SUB-COMMITTEE**

To receive the minutes of the meeting held on 8 May 2018.

**11. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE**

To receive the minutes of the meeting held on 8 May 2018.

**12. MINUTES OF THE AMENITIES COMMITTEE**

To receive the minutes of the meeting held on 8 May 2018.

**13. MINUTES OF THE JOINT PLANNING AND DEVELOPMENT AND AMENITIES COMMITTEE MEETING**

To receive the minutes of the meeting held on 8 May 2018.

**14. MINUTES OF THE WELSH LANGUAGE SCHEME SUB-COMMITTEE**

To receive the minutes of the meeting held on 8 May 2018.

**15. MEMBERS OF RHUTHUN TOWN COUNCIL**

To confirm members' details as correct and for use of members only (pink copy – to be distributed on the evening).

**16. MEMBERSHIP OF COMMITTEES 2018/19**

To consider membership of the various committees.

**17. TOWN COUNCIL REPRESENTATION ON OUTSIDE BODIES 2018/19**

To review and update the list of Town Council representation on outside bodies.

**18. MEMBERSHIP RENEWAL – DENBIGHSHIRE VOLUNTARY SERVICES COUNCIL**

To consider renewal of DVSC membership at a cost of £30.00.

**19. COMMEMORATING THE CENTENARY OF THE END OF THE FIRST WORLD WAR**

To receive an update regarding the Silent Soldier installations from Councillor Rosie Hughes.

**20. REQUESTS FOR FINANCIAL ASSISTANCE**

To consider requests for financial assistance from the following organisations:

- i. Ruthin Festival Committee – request for financial support
- ii. Ruthin Forward – request for £500.00 towards costs of hosting Ruthin Carnival
- iii. Ruthin CAB – request for £500.00 towards Uniform Exchange in Ruthin
- iv. Ruthin & District Civic Association – Open Doors – cais am gymorth ariannol

**21. BANK MANDATE – HSBC**

To confirm adding a new signatory, i.e. Deputy Mayor, on the bank mandate.

**22. INTERNAL AUDIT REPORT FOR THE YEAR ENDING 31 MARCH 2018**

To receive the Internal Audit report from JDH Business Solutions for the year ending 31 March 2018 and to consider the recommendations.

**23. FINANCIAL STATEMENT**

To receive and approve the financial statement of the Responsible Financial Officer for the period ending 30 April 2018.

## 24. ACCOUNTS FOR PAYMENT

To approve payment of the following items:

5169	Information Commissioner's Office	Data protection registration renewal		£35.00
5170	Ruthin Rugby Club	Young Person of the Year's chosen cause		£100.00
5171	Ruthin Panto Group	Community Group of the Year's chosen cause		£100.00
5172	Royal British Legion	Charity donation		£100.00
5173	Councillor Jim Bryan	Travelling expenses – NMWALC meeting, Welshpool		£47.00
5174	SLCC Enterprises Ltd	SLCC/One Voice Wales joint conference, Llandrindod Wells	*	£90.00
5175	JDH Business Services Ltd	2017/18 Internal audit fee	*	£330.00
5176	Councillor Ian Lewney	Mayor's allowance – first instalment		£600.00
5177	HMRC	Income tax and National Insurance		
5178	Marian Rees	Simultaneous translation services	*	£270.00
5179	Llanfwrog CIC	Grass cutting - May		£528.39
5180	The Don Photography	Photography at 2018 AGM		£100.00

(The items marked with an \* above include recoverable V.A.T. of £115.00)

## 25. DATE OF NEXT MEETING

To confirm the date of the next meeting as Monday, 18 June 2017, at 7.00pm.