

Minutes of the Ordinary Meeting of **RHUTHUN TOWN COUNCIL** held in the Council Chamber, County Hall, Wynnstay Road, Rhuthun on Monday, 23 April 2018, at 7:00pm.

PRESENT: Councillors Jim Bryan (Mayor) and Ian Lewney (Deputy Mayor)
Councillors Keiran Allsopp-Robson, Stephen Beach, Gavin Harris, Ken Hawkins, John Wynne Hughes, Menna Jones, Robert Owen-Ellis, Ifan Wyn and Emrys Wynne. Also in attendance County Councillor Bobby Feeley.

The Mayor welcomed members of the public to the meeting as part of Ruthin Future Week.

239. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Dave Snape, Rosie Hughes, Anne Roberts and Heather Williams.

240. PRESENTATION FROM FLINTSHIRE & WREXHAM ONLINE WATCH LINK ASSOCIATION

The Mayor welcomed Denise Edwards, Chief Officer and Governor Bill Brereton who gave a presentation on the work of the above Association and its proposed activities in Ruthin. They emphasised that they are a separate charitable organisation to North Wales Police, concerned with community safety and resilience. Members were invited to visit their base in Mold.

RESOLVED: to note the presentation.

241. PRESENTATION REGARDING KINGDOM

As the officer expected to deliver the presentation was not present it was

RESOLVED: to defer the item to the next meeting.

242. DECLARATIONS OF INTERESTS

There were no declarations of interest.

243. MAYOR'S REPORT

The Mayor reported that he had attended the following events.

- 28.03 Hafal event at Trefnant Village Hall
Ruthin Twinning Association meeting
- 29.03 Meeting with Jon Chapman, Streetscene and Highways Manager, South Denbighshire
- 04.04 Official opening of the Mr Wheely Shine shop, Well Street, Ruthin
- 05.04 Celebration of the 'Made for the Table' exhibition by the Goldsmiths' Company at the Craft Centre
- 07.04 Tour to view the latest developments at Ruthin Football Club and to watch the match
- 11.04 Ruthin Future working group meeting
- 16.04 Ruthin Festival Committee meeting
- 18.04 Presentation by Ruthin Youth Theatre at the Rugby Club
- 20.04 North and Mid Wales Association of Local Councils' quarterly meeting in Welshpool

244. MEMBERS' REPORTS

- Cllr. Keiran Allsopp-Robson Ruthin Future Working Group meeting.
- Cllr. Stephen Beach Ruthin Future Working Group meeting. Independent Review Panel Engagement Event in Wrexham, Ruthin Festival Committee meetings, Ruthin Memories at Ruthin Library, meeting with Andy Edwards, Chair of Ruthin Football Club regarding disability access at the football club and NMWALC quarterly meeting in Welshpool.
- Cllr. Gavin Harris Ruthin Future Working Group meeting, meeting with Tom Booty, DCC Assets Management, meeting with Jon Chapman, Streetscene and Highways Manager, South Denbighshire.

Cllr. Ken Hawkins Cllr. Robert Owen-Ellis	Town Clean-up campaign. March:- Four Food Bank sessions, Denbighshire Governors Association meeting, Ysgol Brynhyfryd GCSE and A Level students concert, Ruthin Future working group meeting and Town Clean-up campaign. April:- Four Food Bank sessions and a meeting of the Ruthin Branch Food Bank sub-committee to discuss the future of the food bank.
Cllr. Menna Jones	Town Clean-up campaign, meeting with Jon Chapman, Streetscene and Highways Manager, South Denbighshire and Ruthin Future Working Group meeting
Cllr. Anne Roberts	Ruthin Forward meetings, Ruthin Coach Friendly Status meeting, Ruthin Future working group meeting, Ysgol Borthyn 'working together' project at the Craft Centre, Ruthin and District Civic Association Open Doors meeting, Good Citizen group meeting, official opening of Mr Wheely Shine shop, Over 50's Forum at Llys Awelon, Ruthin Future working group meeting and RADCA meeting.
Cllr. Heather Williams	March:- Ruthin Coach Friendly Status meeting, Awelon Management Committee meeting, Town Clean-up campaign. April:- Ruthin Future working group meeting.
Cllr. Ifan Wyn Cllr. Emrys Wynne	Town Clean-up campaign. Presenting a petition to Barclays Bank, Denbigh, to call for retaining the Ruthin and Denbigh branches.

245. MINUTES OF THE PREVIOUS ORDINARY MEETING

RESOLVED: *that the minutes of the meeting held on 26 March 2018 be confirmed as a correct record.*

246. MATTERS ARISING

A member requested further information from Grŵp Llandrillo Menai regarding the closure of Denbigh College following the Governors meeting on 19 April 2018.

247. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE

The Chair of the meeting highlighted items from the minutes of the meeting held on 9 April 2018.

RESOLVED: *to receive the minutes of the meeting held on 9 April 2018.*

248. MINUTES OF THE AMENITIES COMMITTEE

The Chair of the Committee highlighted items from the minutes of the meeting held on 9 April 2018.

RESOLVED: *to receive the minutes of the meeting held on 9 April 2018 and make enquiries regarding having two additional free parking days, with Ruthin Town Council paying the costs.*

249. GOOD CITIZEN / YOUNG PERSON / COMMUNITY GROUP OF THE YEAR 2018

Members requested that this item be considered as a Part II item at the end of the meeting.

RESOLVED: *to discuss the recommendations in private at the end of the meeting.*

250. DATA PROTECTION REGISTRATION

Members received notification of the requirement to renew Ruthin Town Council's data protection registration at a cost of £35.00.

RESOLVED: *to renew the data protection registration.*

251. GENERAL DATA PROTECTION REGULATIONS

The Clerk explained the actions being undertaken to prepare for the introduction of GDPR, namely ensuring that the Information Data Protection Policy was updated, and a consent to

hold contact information and e-mail contact privacy notice to be circulated, following completion of a data audit. She further explained that Town and Community Councils were awaiting confirmation whether they needed to appoint a Data Protection Officer. Members asked whether any training was available for Councillors regarding GDPR.

RESOLVED: to invite Gary Williams, Denbighshire County Council's Head of Legal Services, to address councillors on GDPR requirements.

252. RUTHIN FUTURE WEEK

Councillor Gavin Harris provided an update, outlining that the Working Group had met and members were undertaking tasks for the Ruthin Future week, to be held between 22 and 30 April. All details on www.rhuthun.com. A number of local businesses had contributed materials towards the exhibition in Studio 2 at the Craft Centre and he encouraged all present at the meeting to visit the exhibition and attend the week's events.

RESOLVED: to note the update information.

253. RUTHIN YOUTH CLUB

The Mayor asked members to consider the youth club provision in Ruthin, currently four hours a week at the Drill Hall. The students from Ysgol Brynhyfryd were asked their opinion, and explained that they took part in Duke of Edinburgh Award activities and were able to drive to Denbigh to participate. They would be interested in alternative sport provision such as kickboxing. Councillor Gavin Harris offered to add a board on this to the exhibition.

RESOLVED: to invite a representative of Denbighshire County Council's Youth Services to attend a meeting.

254. COMMEMORATING THE CENTENARY OF THE END OF THE FIRST WORLD WAR

Due to Councillor Rosie Hughes' absence it was

RESOLVED: to defer this item to the next meeting.

255. SLCC AND ONE VOICE WALES JOINT CONFERENCE

Members were asked to consider an invitation to attend the joint conference in Llandrindod Wells on 16 May at a cost of £75 plus VAT. The Clerk expressed an interest in attending as there was an item on GDPR on the agenda.

RESOLVED: that the Clerk attend the Joint Conference on 16 May.

256. CCLA INVESTMENT MANAGEMENT LIMITED

Members were requested to consider possible investment with CCLA's Deposit Fund, following Cambrian Credit Union's notification of introducing a cap of £30,000 on balances. A member asked whether the Town Council could invest in premium bonds as they offered a better rate of return.

RESOLVED: that the matter be referred to the Financial Scrutiny Sub-committee for detailed consideration.

257. ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2018

Members were requested to receive and approve the accounts for the year ending 31 March 2018. A member noted that the defibrillator and cabinet should be added to the Asset Register. Some headings had amounts allocated that have not been used, and it was agreed to release monies allocated to Llanrhydd Cemetery and Public Realm to the general fund.

RESOLVED: to receive and approve the accounts and for the Mayor to sign them accordingly.

258. FINANCIAL STATEMENT

Members were asked to approve the Financial Statement for the period ending 31 March 2018.

RESOLVED: to receive and approve the Financial Statement for the period ending 31 March 2018.

259. NOTIFICATION OF EXTERNAL AUDIT

Members were notified that the external audit arrangements for 2017/18 from BDO were to display the notice between 21 May and 3 June, with the records to be made available from 4 June to 29 June, and submitted to BDO by the audit date of 2 July 2018.

RESOLVED: to receive the notification.

260. ACCOUNTS FOR PAYMENT

RESOLVED: that payment of the following items be approved.

5153	NMWALC quarterly meeting	2 lunches		£32.00
5154	Sandra Williams	Salary owing		£34.20
5155	Viking	A4 paper and 100 2 nd class stamps	*	£94.96
5156	Smith of Derby	3 year clock servicing contract to 31/01/21	*	£620.40
5157	CoombsJones	Ruthin Future project initial fee		£1,150.00
5158	The Centre	Grass cutting – March & April 2018		£528.39
5159	Blachere Illumination	Hire of motifs – 3 year hire, 2 nd year 2018	*	£3,789.25
S.O.	Canda Copying	Rental and minimum copies	*	£129.14
5160	Canda Copying	Additional black & white copies	*	£20.81
5161	Canda Copying	Additional colour copies	*	£26.94
5162	HMRC	Income tax and National Insurance		£282.30
5163	Marian Rees	Simultaneous translation services	*	£180.00
5164	Aerial Electrics Limited	Festive lights on Christmas trees	*	£3,952.80
5165	Aerial Electrics Limited	Replacement ignitors St. Peter's Church south face floodlights	*	£135.00
5166	Canda Copying	Final additional colour copies	*	£1.39
5167	Canda Copying	Final additional black & white copies	*	£1.01
5168	Canda Copying	Final rental and minimum copies	*	£41.90

PART TWO

It was proposed and seconded that the meeting be held in private for the following item. Members of the public left the Chamber at this juncture.

261. GOOD CITIZEN / YOUNG PERSON / COMMUNITY GROUP OF THE YEAR 2018

Members received the minutes of the Good Citizen Group meeting, and the recommendations regarding recipients of the awards this year.

RESOLVED: to receive the minutes and the nominations of Award winners for 2018 were unanimously agreed.

262. DATE OF NEXT MEETINGS

RESOLVED: to confirm the date of the AGM as Monday, 14 May and the next ordinary meeting as Monday, 21 May 2018 at 7.00pm.