

Minutes of the Ordinary Meeting of **RHUTHUN TOWN COUNCIL** held in the Council Chamber, County Hall, Wynnstay Road, Rhuthun on Monday, 16 July 2018, at 7:00pm.
Relocated to Town Hall, Wynnstay Road, Rhuthun at 7:10pm due to fire safety concerns.

PRESENT: Councillors Ian Lewney (Mayor) and Gavin Harris (Deputy Mayor)
Councillors Keiran Allsopp-Robson, Stephen Beach, Ken Hawkins,
John Wynne Hughes, Menna Jones, Robert Owen-Ellis, Anne Roberts,
Dave Snape, Heather Williams, Ifan Wyn and Emrys Wynne.

57. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Rosie Hughes.

58. PRESENTATION REGARDING THE IMPLICATIONS OF THE GENERAL DATA PROTECTION REGULATION (GDPR) FOR ELECTED MEMBERS

The Mayor welcomed Lisa Jones, Legal Services Manager with Denbighshire County Council, to advise members on how to comply with GDPR requirements. She outlined the requirements for the Town Council and for individual councillors and stated that they were working on a Briefing Note for Councillors on the subject, which would be shared with Town and Community Councillors. Members had an opportunity to ask questions, and enquired about use of personal emails and individual registration with the Information Commissioner's Office. The Mayor thanked her for an informative presentation.

RESOLVED: *to note the presentation and await the Briefing Note for further information.*

59. DECLARATIONS OF INTERESTS

Councillor Robert Owen-Ellis declared a personal interest as Governor in item 10 – Request for financial assistance from Ysgol Brynhyfryd.

60. MAYOR'S REPORT

The Mayor reported that he had attended the following events.

- 13.06 Judging the scarecrow competition
- 20.06 St. Asaph International Music Festival launch concert in the Cathedral
- 23.06 Ruthin Carnival
- 26.06 Mayor's cheese and wine evening at the Myddelton Grill on the Square
- 29.06 Welcoming the visitors from Briec at The Centre, Llanfwrog
- 30.06 Meal with the Briec visitors and Ruthin Twinning Association in Café R
- 01.07 Côr y Porthmyn concert at the English Presbyterian Chapel, Wynnstay Road
- 07.07 Ruthin Community Hospital Summer Fete
- 08.07 Mayor's Civic Sunday service at St. Peter's Church and meal at Vale Country Club

61. MEMBERS' REPORTS

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| Cllr. Gavin Harris (Deputy Mayor) | Meeting with Councillor Emrys Wynne with an officer from Denbighshire County Council's Investing in Business department and the Mayor's Civic Sunday service and lunch |
| Cllr. Keiran Allsopp-Robson | Ruthin Carnival and the Mayor's Civic Sunday service and lunch |
| Cllr. Stephen Beach | Ruthin Carnival, Mayor's cheese and wine evening, Ruthin Festival, Twinning Committee's evening at Ruthin Castle and over 50s Forum meeting in July in Llys Awelon |
| Cllr. Jim Bryan | Ruthin Carnival, Mayor's cheese and wine evening, Ruthin Festival and the Mayor's Civic Sunday service and lunch |
| Cllr. Ken Hawkins | Mayor's cheese and wine evening, Ruthin Festival and the Mayor's Civic Sunday service and lunch |
| Cllr. John Hughes | Mayor's Civic Sunday service and lunch |
| Cllr. Rosie Hughes | Mayor's Civic Sunday service and lunch |

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| Cllr. Menna Jones | 28 June – 3 July weekend of events for the visitors from Brittany, Mayor's cheese and wine evening, Ruthin area children's concert, Ruthin Festival, Food Bank AGM and the Mayor's Civic Sunday service and lunch |
| Cllr. Robert Owen-Ellis | Year 11 Record of Achievement ceremony at Ysgol Brynhyfryd, Mayor's cheese and wine evening, Denbighshire School Governors Association meeting, Ysgol Pen Barras Foundation Phase pupils' summer concert, Ysgol Pen Barras health and safety meeting, Years 7-10 Awards evening at Ysgol Brynhyfryd, Vale of Clwyd Food Bank AGM in Canolfan Awelon, meeting with Geraint Davies, Denbighshire County Council Education Department, regarding health and safety issues linked to the new Ysgol Pen Barras site and 4 Food Bank sessions |
| Cllr. Anne Roberts | Ruthin Forward meetings, judging the scarecrow competition with the Mayor, soirée at Lifestyle Garment Spa, Ruthin and District Civic Association meeting, Ruthin Carnival, presenting Ruthin and District Civic Association Quayle award to Porth y Dŵr, Mayor's cheese and wine evening, Ruthin Festival Top of Town event and the Mayor's Civic Sunday service and lunch |
| Cllr. Dave Snape | Ruthin Forward meetings, Ruthin Carnival, Ruthin Festival, Theatr John Ambrose Management Committee meeting and the Mayor's Civic Sunday service and lunch |
| Cllr. Heather Williams | Mayor's cheese and wine evening and Canolfan Awelon Management Committee meeting |
| Cllr. Ifan Wyn | Ruthin Festival, Theatr John Ambrose Management Committee meeting and the Mayor's Civic Sunday service and lunch |
| Cllr. Emrys Wynne | Tidying up Market Street car park, Ysgol Borthyn Governors meeting, 28 June – 3 July weekend of events for the visitors from Brittany and celebrating 25 th anniversary of Ruthin and District Twinning Association |

62. MINUTES OF THE PREVIOUS ORDINARY MEETING

RESOLVED: *that the minutes of the meeting held on 18 June 2018 be confirmed as a correct record.*

63. MATTERS ARISING

Councillor Heather Williams stated that the application for Coach Friendly Status for Ruthin would be submitted by the end of July. Councillor Rosie Hughes was still awaiting information regarding the Silent Soldier installations.

64. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE

The Chair of the meeting highlighted items from the minutes of the meeting held on 9 July 2018.

RESOLVED: *to receive the minutes of the meeting held on 9 July 2018.*

65. MINUTES OF THE AMENITIES COMMITTEE

The Chair of the Committee highlighted items from the minutes of the meeting held on 9 July 2018.

RESOLVED: *to receive the minutes of the meeting held on 9 July 2018 and to proceed with setting up the Ruthin Tidy Town Group.*

66. REQUEST FOR FINANCIAL ASSISTANCE

Members were requested to consider a request for financial assistance from Ysgol Brynhyfryd, Ruthin, for £1,500.00 towards the costs of two pupil shelters. Members discussed the request in detail.

RESOLVED: *to decline the request as it could set a precedent and there were concerns that*

the shelters would be accessible outside school hours and could be damaged or misused.

67. SPONSORSHIP OF RUTHIN FOOTBALL CLUB

Members were requested to consider Ruthin Town Council's continued sponsorship of Ruthin Football Club via the pitch advertising board at a cost of £250.00.

RESOLVED: *unanimously to continue the sponsorship at a cost of £250.00.*

68. RUTHIN FUTURE 2

Councillor Gavin Harris asked members to forward any comments on the contents of the draft update report and explained that Ruthin Castle Foundation Trust and various other groups' projects would be included. Once comments had been received and the final version completed the document would be translated.

RESOLVED: *to note the update.*

69. ARRANGEMENTS FOR EMERGENCY POWERS COMMITTEE MEETING

Members were asked to agree a meeting date in August to deal with any planning matters and accounts for payment. The Mayor suggested Friday, 17 August as a suitable date and this was agreed.

RESOLVED: *to hold a meeting of the Emergency Powers Committee on Friday, 17 August at 10am with the Mayor and Deputy Mayor, with the meeting open to all members.*

70. FINANCIAL STATEMENT

Members were asked to approve the Financial Statement for the period ending 30 June 2018.

RESOLVED: *to receive and approve the Financial Statement for the period ending 30 June 2018.*

71. ACCOUNTS FOR PAYMENT

The Clerk highlighted that two cheques were replacement cheques for ones originally issued from the Barclays account, namely to Ruthin and District Civic Association and to Don Jackson-Wyatt.

RESOLVED: *that payment of the following items be approved.*

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| 100012 | Ruthin Show Society | Financial assistance towards hosting 2018 Show | | £500.00 |
| 100013 | Llanfwrog CIC | Grass cutting – July 2018 | | £352.26 |
| 100014 | Viking | 100 second class stamps and filing tray | * | £73.47 |
| 100015 | Vale Country Club | Two course Civic Sunday lunch | | £1,262.25 |
| 100016 | Canda Copying Ltd | Photocopier rental and minimum copies | * | £41.90 |
| 100017 | Canda Copying Ltd | Additional black and white copies | * | £16.69 |
| 100018 | Canda Copying Ltd | Additional colour copies | * | £28.04 |
| 100019 | HMRC | Income tax and National Insurance | | £295.55 |
| 100020 | Marian Rees | Simultaneous translation – Old Courthouse public meeting | * | £36.00 |
| 100021 | Marian Rees | Simultaneous translation – July Committee meetings and Ordinary meeting | * | £180.00 |
| 100022 | Public Sector Deposit Fund | Transfer of funds from Cambrian Credit Union | | £44,996.00 |
| 100023 | North and Mid Wales Association of Local Councils | 2 lunches following NMWALC AGM and quarterly meeting at The Civic Halls, Connah's Quay, 20.07.18 | | £32.00 |
| 100024 | Ruthin and District Civic Association | Financial assistance towards Ruthin Open Doors – replacement cheque | | £1,500.00 |
| 100025 | Don Jackson-Wyatt | Photography at Annual General Meeting | | £100.00 |
| D.D. | BT Business | Phone and broadband services | * | £170.28 |

72. MEMBERSHIP RENEWAL – NORTH AND MID WALES ASSOCIATION OF LOCAL COUNCILS

Members were requested to consider renewal of the above Association at a cost of £55.00.

RESOLVED: *to renew Ruthin Town Council's membership for a further year.*

PART TWO

It was proposed and seconded that the next item be considered as a Part Two item due to the confidential nature of the discussions.

73. UPDATE ON THE OLD COURTHOUSE

Councillors Ian Lewney and Gavin Harris explained that they had been working on the Approval to borrow form to be submitted to Welsh Government and the business plan containing three possible funding scenarios. Councillor Harris asked members to approve approaching Cadwyn Clwyd to provide advice and guidance prior to submission. They confirmed that the pre-emption agreement paperwork had been signed and should be in place shortly.

RESOLVED: *to note the update and approach Cadwyn Clwyd regarding the proposed business plan.*

74. DATE OF NEXT MEETING

RESOLVED: *to confirm the date of the next ordinary meeting as Monday, 24 September 2018 at 7.00pm.*