

Minutes of the Ordinary Meeting of **RHUTHUN TOWN COUNCIL** held in the Council Chamber, County Hall, Wynnstay Road, Rhuthun on Monday, 18 June 2018, at 7:00pm.

**PRESENT:** Councillors Ian Lewney (Mayor) and Gavin Harris (Deputy Mayor)  
Councillors Keiran Allsopp-Robson, Stephen Beach, Jim Bryan, Ken Hawkins, Menna Jones, Robert Owen-Ellis, Anne Roberts, Dave Snape, Heather Williams and Emrys Wynne. Also County Councillor Bobby Feeley.

### **39. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Rosie Hughes, John Wynne Hughes and Ifan Wyn.

### **40. PRESENTATION REGARDING THE FORMER RHOS STREET SCHOOL AND YSGOL PEN BARRAS SITE**

It was moved and seconded that this item be heard in Part Two due to the confidential nature of the presentation. The Mayor welcomed Tom Booty, Lead Officer Strategic Asset Management for Denbighshire County Council, who shared a document outlining the potential options with regards to the vacant site. Councillors asked whether the site would be kept tidy and the grass cut, so that it looked attractive to potential developers and it was confirmed that this would be undertaken.

**RESOLVED:** *to note the presentation.*

### **41. DECLARATIONS OF INTERESTS**

Declarations of personal interest were received from the following: Councillor Menna Jones and Councillor Emrys Wynne regarding item 12i – Request for financial assistance from Ruthin Show Committee; Councillors Anne Roberts and Dave Snape in relation to item 12ii – Request for financial assistance from Llanfwrog Community Association towards the fireworks display and Councillor Heather Williams in relation to item 13 – Coach Friendly Status application.

### **42. MAYOR'S REPORT**

The Mayor reported that he had attended the following events.

- 21.05 Flag raising to note the centenary of the RAF adjacent to County Hall, Ruthin
- 22.05 Meeting with Reverend Stuart Evans to discuss the Civic Sunday service
- 23.05 Public meeting to discuss the intentions with regards to the Old Courthouse
- 01.06 Ruthin School prize giving ceremony
- 06.06 Ruthin Hospital League of Friends AGM at Canolfan Awelon
- 17.06 Mayor of Denbigh's Civic Service at St. Joseph's Church, Denbigh.

### **43. MEMBERS' REPORTS**

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|--------------------------------------|--|
| Cllr. Gavin Harris<br>(Deputy Mayor) | Old Courthouse working group meeting and public meeting to discuss the intentions regarding the Old Courthouse.  |
| Cllr. Keiran<br>Allsopp-Robson       | Public meeting to discuss the intentions regarding the Old Courthouse, Ruthin School prize giving ceremony, meeting with Rhos Street School Chair of Governors and Rhos Street School Governors meeting.   |
| Cllr. Stephen Beach                  | Public meeting to discuss the intentions regarding the Old Courthouse.   |
| Cllr. Jim Bryan                      | Ruthin Festival meetings.  |
| Cllr. Ken Hawkins                    | Ruthin School prize giving ceremony.   |
| Cllr. Menna Jones                    | Public meeting to discuss the intentions regarding the Old Courthouse.   |
| Cllr. Robert<br>Owen-Ellis           | Ysgol Pen Barras Governors meeting, planning training by Denbighshire County Council in Caledfryn, Denbigh, public meeting to discuss the intentions regarding the Old Courthouse and a meeting with Mrs Karen Evans, Head of Education and Mr Geraint Davies, Education Officer, Denbighshire County Council to discuss Health and Safety matters regarding the new site. |

Cllr. Anne Roberts	The Old Courthouse working group meeting, raising a flag to note the centenary of the RAF, Over 50's Forum in Llys Awelon, public meeting to discuss the intentions regarding the Old Courthouse, Ruthin Forward meeting regarding the Carnival, Ruthin and District Civic Association Open Doors meeting and Ruthin School prize giving ceremony.
Cllr. Dave Snape	Meeting of the Financial Scrutiny Sub-committee, Theatr John Ambrose Management Committee meeting, public meeting to discuss the intentions regarding the Old Courthouse, Ruthin School prize giving ceremony and Ruthin Show meeting (delegating on behalf of Councillor Jim Bryan).
Cllr. Heather Williams	The Old Courthouse working group meeting, planning training by Denbighshire County Council in Caledfryn, Denbigh, public meeting to discuss the intentions regarding the Old Courthouse and Coach Friendly Status working group meeting.
Cllr. Ifan Wyn	Public meeting to discuss the intentions regarding the Old Courthouse.
Cllr. Emrys Wynne	Two Governor training sessions, County Hall, public meeting to discuss the intentions regarding the Old Courthouse and Ruthin School prize giving ceremony.

Councillors Heather Williams and Robert Owen-Ellis provided feedback from the planning training session on planning compliance and enforcement delivered by Adam Turner, the local authority's only Compliance Officer, which both had found to be interesting and useful. Councillor Owen-Ellis also referred to the meeting with Denbighshire County Council Education Department officers to discuss health and safety issues linked to the new schools site at Glasdir. Risk to children's safety when walking, cycling or using scooters to travel to and from school was raised, especially the need to cross Ffordd Glasdir to follow the pedestrian and cycle path. It was proposed that a letter expressing these concerns be sent to Denbighshire County Council's Highways Department, requesting a meeting with representatives of both schools to discuss the issue urgently.

#### **44. MINUTES OF THE PREVIOUS ORDINARY MEETING**

**RESOLVED:** *that the minutes of the meeting held on 21 May 2018 be confirmed as a correct record.*

#### **45. MATTERS ARISING**

The Clerk reported that Lisa Jones, Legal Services, Denbighshire County Council, would be attending the next Council meeting to address members regarding their obligations under the new General Data Protection Regulations. It was agreed to defer a presentation from Ruthin Police until the September meeting, with a request for the crime data to be provided in advance of the meeting.

#### **46. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE**

The Chair of the meeting highlighted items from the minutes of the meeting held on 11 June 2018.

**RESOLVED:** *to receive the minutes of the meeting held on 11 June 2018.*

#### **47. MINUTES OF THE AMENITIES COMMITTEE**

The Chair of the Committee highlighted items from the minutes of the meeting held on 11 June 2018.

**RESOLVED:** *to receive the minutes of the meeting held on 11 June 2018.*

#### **48. MEMBERS OF RHUTHUN TOWN COUNCIL, MEMBERSHIP OF COMMITTEES AND EXTERNAL BODIES**

Members received documents detailing members' contact details, membership of committees and representation on external bodies. It was agreed that Councillors Dave Snape and Gavin

Harris should call a meeting of Ruthin Town Team, to ascertain whether the organisation wished to continue or cease. It was also agreed to defer a decision regarding representation on the Chamber of Trade, as discussions were continuing regarding merger of the Business Group and Chamber of Trade.

**RESOLVED:** *to note the details.*

#### **49. COMMEMORATING THE CENTENARY OF THE END OF THE FIRST WORLD WAR**

Councillor Rosie Hughes had contacted the Clerk and explained that she was awaiting further information in the post. She requested that the information be considered between the next Planning Committee and Amenities Committee meetings on 9 July, if received in time.

**RESOLVED:** *to discuss this between the next Planning Committee and Amenities Committee meetings on 9 July, subject to the information being received.*

#### **50. REQUESTS FOR FINANCIAL ASSISTANCE**

Members were requested to consider requests for financial assistance from:

- i. Ruthin Show Committee – request for £500.00 towards hosting the annual show.
- ii. Llanfwrog Community Association – request for £1,200.00 towards the fireworks display and £500.00 towards possible losses from the bucket collection.

**RESOLVED:** *that financial assistance of £500.00 be provided to Ruthin Show Committee as requested, and £1,200.00 be allocated for the 2018 fireworks display.*

#### **51. COACH FRIENDLY TOWN STATUS**

Councillor Heather Williams explained that the working group had met the previous week, and Denbighshire County Council had offered to ensure an enhanced listing for Ruthin in the Coach Drivers' Handbook, at a cost of £175.00. Members were led through the application form, and she explained that the final piece of work before submitting the application was to have a specific page for coach companies and drivers on the Visit Ruthin website. Once submitted a visit would be arranged by CPT Coach Friendly Status officer to assess Ruthin's application.

**RESOLVED:** *to receive the information and proceed with the application by the end of June.*

#### **52. WALES CONFERENCE 2018 SLCC**

The Clerk submitted a request to attend the Wales Conference 2018 organised by SLCC at the St. George's Hotel, Llandudno, on Wednesday, 5 September 2018 at a cost of £75.00 + VAT.

**RESOLVED:** *to agree the request and for the Clerk to book a place at the conference.*

#### **53. FINANCIAL STATEMENT**

The Clerk explained that the financial statement reflected the payments the previous month. She also confirmed that the switch from Barclays bank accounts to HSBC bank accounts was imminent, hence the change in cheque numbers for several of the payments listed.

**RESOLVED:** *to receive the information.*

#### **54. ACCOUNTS FOR PAYMENT**

**RESOLVED:** *that payment of the following items be approved, and cheques released once the account switching had been completed.*

5181	DVSC	Membership renewal	£30.00
5182	Ruthin Forward	Financial assistance towards Ruthin Carnival	£500.00
5183	Ruthin & District Civic Association	Financial assistance towards Ruthin Open Doors	£1,500.00
5184	Ruthin Twinning Association	Financial assistance towards Twinning Association activities	£1,500.00
5193	Ruthin Festival	Financial assistance towards Festival events	£1,000.00
100001	Haydn Peers	Privacy & GDPR Compliance Notice	£35.00
100002	Denbighshire County	Install hanging baskets across Ruthin town	* £432.00

	Council	centre		
100003	I T Williams Co. Ltd	Transport planters for hanging baskets	*	£544.50
100004	Llanfwrog CIC	Grass cutting – June 2018		£528.39
100005	Fineline	Office stationery	*	£14.84
100006	Elevator Design Limited	SSL certificate and hosting Visit Ruthin for 12 months from 12 June 2018	*	£186.00
100007	HMRC	Income tax and National Insurance		£295.55
100008	Marian Rees	Simultaneous translation service	*	£180.00
100009	Denbighshire County Council	Supply and install 4 street name plates and frames at Ffordd Glasdir	*	£1,058.59
100010	J&C Brimble	Hanging basket watering		£1,001.00
100011	Urdd Gobaith Cymru	Contribution towards the Denbighshire Urdd National Eisteddfod 2020		£3,000.00

## **PART TWO**

It was moved and seconded that the following item should be in Part Two, due to the confidential nature of the discussions.

### **55. THE OLD COURTHOUSE**

Councillors Ian Lewney and Gavin Harris provided an update on the work that had been undertaken and the forms to be sent in for borrowing approval and grant applications. It was also noted that the pre-emption agreement had been received and would be signed by the Mayor and Deputy Mayor. It was also proposed that an offer for the premises be submitted at the same time.

**RESOLVED:** *to receive the update and proceed with making an offer for the premises.*

### **56. DATE OF NEXT MEETING**

**RESOLVED:** *to confirm the date of the next ordinary meeting as Monday, 16 July 2018 at 7.00pm.*