

Minutes of the Ordinary Meeting of **RHUTHUN TOWN COUNCIL** held in the Council Chamber, County Hall, Wynnstay Road, Rhuthun on Monday, 24 September 2018, at 7:00pm.

PRESENT: Councillors Ian Lewney (Mayor) and Gavin Harris (Deputy Mayor)
Councillors Keiran Allsopp-Robson, Stephen Beach, Ken Hawkins,
John Wynne Hughes, Menna Jones, Robert Owen-Ellis, Anne Roberts,
Dave Snape, Heather Williams, Ifan Wyn and Emrys Wynne.

75. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Rosie Hughes.

76. DECLARATIONS OF INTEREST

Councillor Jim Bryan declared an interest in item 26 – Painting Railings around Ruthin War Memorial.

77. PRESENTATION OF A GIDEON COPY OF THE SCRIPTURES TO THE MAYOR

Mr Trebor Roberts of Gideon's International presented a Gideon copy of the Scripture to Ruthin Town Mayor, Councillor Ian Lewney.

78. POLICE REPORT

The Mayor welcomed Sergeant Martin Jones to provide a report on policing matters in Ruthin. He introduced himself and thanked members for the welcome, and discussed the format of the reports he intended to provide, similar to the ones provided to the 14 Town and Community Councils that he covers. He encouraged members to contact him to provide names of individuals suspected of dealing drugs or other offences, and his contact details were on the report circulated to members.

79. MAYOR'S REPORT

The Mayor reported that he had attended the following events.

- 15.07 Celebrating Mary Hatton's 100th birthday at Valley Lodge
- 16.07 Ruthin Scouts awards ceremony
- 17.07 Judging floral displays by the town's businesses
- 19.07 Opening evening of the Tom Pryce exhibition at Denbigh Museum
- 22.07 Mayor of Rhyl's Civic Sunday service at St. Thomas' Church, Rhyl
- 06.08 Opening the School Uniform Exchange by Ruthin CAB in 15 Well Street, Ruthin
- 11.08 Official opening of State of Distress shop in St. Peter's Square
- 17.08 Emergency Powers Committee meeting
- 18.08 Lunch with the Chair of Ruthin Flower Show and judging the fancy dress and classic cars competitions
- 02.09 Mayor of St. Asaph's Civic Sunday service in St. Asaph Cathedral
- Mayor of Holywell's Civic Sunday service at Holy Trinity Church, Holywell
- 10.09 Financial Scrutiny Sub-committee meeting and Welsh Language Committee meeting.
- 17.09 Denbighshire Citizen's Advice AGM in Canolfan Eirianfa, Denbigh

80. MEMBERS' REPORTS

Cllr. Gavin Harris (Deputy Mayor) Ruthin Castle Trust interpretation consultation, meeting with Tom Booty and Carolyn Brindle, Denbighshire County Council regarding Ruthin Future, meeting with Jon Chapman, South Denbighshire Streetscene Manager regarding the Amenities Committee/Tidy Town Team's intentions, Ruthin Flower Show, meeting regarding commemorating the centenary of the end of the First World War with Reverend Stuart Evans and others, update meeting regarding Ruthin Future with Denbighshire County Council officer, Ruthin Open Doors, Financial Scrutiny Sub-committee meeting, Welsh Language Committee meeting, site visit

	regarding Bryn Goodman planning application, photo shoot to highlight providing sponsorship to the Denbighshire Urdd National Eisteddfod 2020, Tidy Town Team launch evening and the first tidying session in Station Walk and Canolfan Awelon AGM.
Cllr. Keiran Allsopp-Robson	Meeting with Jon Chapman, South Denbighshire Streetscene Manager regarding the Amenities Committee/Tidy Town Team's intentions, Emergency Powers Committee meeting and Rhos Street School Governors Teaching and Learning meeting.
Cllr. Stephen Beach Cllr. Jim Bryan	Welsh Language Committee meeting. Canolfan Awelon Management Committee meeting, 5 ordinary meetings and Ruthin Festival AGM, 4 meetings of Ruthin Twinning Association, Emergency Powers Committee meeting, Ruthin Citizen's Advice School Uniform Exchange and Tidy Town Team launch evening.
Cllr. Ken Hawkins	Adjusting St. Peter's Church clock from 5 minutes slow to 3 minutes fast, opening of the Ruthin Citizen's Advice School Uniform Exchange, Ruthin Flower Show and supervising Aerial Electrics fitting white light on the western side of St. Peter's Church tower and spire.
Cllr. John Hughes Cllr. Rosie Hughes Cllr. Menna Jones	Ruthin Flower Show. Nothing to report. Judging the floral displays, Ruthin Flower Show, helping at the Food Bank for two sessions, photo shoot to highlight providing sponsorship to the Denbighshire Urdd National Eisteddfod 2020 and Tidy Town Team launch evening at the Manorhaus.
Cllr. Robert Owen-Ellis	5 Food Bank sessions, Financial Scrutiny Sub-committee meeting, Tidy Town Team launch evening at the Manorhaus, Ysgol Brynhyfryd Year 11 and 13 awards ceremony and tidying session in Station Walk with the Tidy Town Team.
Cllr. Anne Roberts	Ruthin Forward meetings, tree planting on the site of new schools at Glasdir by Ruthin and District Civic Association, judging floral displays, Ruthin and District Civic Association meeting, meeting with Jon Chapman, South Denbighshire Streetscene Manager regarding the Amenities Committee/Tidy Town Team's intentions, meeting with Tesco volunteers at the Memorial Playing Fields play area, visit to the Ruthin Citizen's Advice School Uniform Exchange in Well Street, distributing Open Doors booklets on St. Peter's Square, meeting at the Cuning Green with the Clerk and Jim Hall, Denbighshire County Council, regarding replacing the seats, Ruthin Forward meeting to organise the fireworks display, meeting regarding commemorating the centenary of the end of the First World War with Reverend Stuart Evans and others, Ruthin Open Doors, Tidy Town Team launch evening at the Manorhaus and Ruthin Open Doors – digital trail launch (i-Beacon) Ruthin Castle.
Cllr. Dave Snape Cllr. Heather Williams	Financial Scrutiny Sub-committee meeting. Canolfan Awelon Management Committee meeting, photo shoot to highlight providing sponsorship to the Denbighshire Urdd National Eisteddfod 2020 at the Craft Centre and Tidy Town Team launch evening at the Manorhaus.
Cllr. Ifan Wyn	Theatr John Ambrose Management Committee meeting, Tidy Town Team launch evening at the Manorhaus, tidying session in Station Walk with the Tidy Town Team and Ruthin Festival AGM.
Cllr. Emrys Wynne	Photo shoot to highlight providing sponsorship to the Denbighshire Urdd National Eisteddfod 2020 at the Craft Centre and Welsh Language Committee meeting.

81. MINUTES OF THE PREVIOUS ORDINARY MEETING

RESOLVED: that the minutes of the meeting held on 16 July 2018 be confirmed as a correct record.

82. MATTERS ARISING

Councillor Robert Owen-Ellis highlighted that his second term of office representing the Town Council as Governor at Ysgol Pen Barras was about to end, and it was decided to include this as an agenda item for the next Council meeting.

83. EMERGENCY POWERS COMMITTEE

RESOLVED: to receive and adopt the minutes of the meeting held on Friday, 17 August 2018.

84. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE

The Chair of the meeting highlighted items from the minutes of the meeting held on 10 September 2018.

RESOLVED: to receive the minutes of the meeting held on 10 September 2018.

85. MINUTES OF THE AMENITIES COMMITTEE

The Chair of the Committee highlighted items from the minutes of the meeting held on 10 September 2018.

RESOLVED: to receive the minutes of the meeting held on 10 September 2018.

86. MINUTES OF THE FINANCIAL SCRUTINY SUB-COMMITTEE MEETING

RESOLVED: to receive the minutes of the meeting held on 10 September 2018.

87. MINUTES OF THE WELSH LANGUAGE COMMITTEE MEETING

RESOLVED: to receive the minutes of the meeting held on 10 September 2018.

88. DATES OF MEETINGS FOR 2019

Members were requested to receive information about the Mayor's Charity Dinner and to approve the dates for next year's meetings.

RESOLVED: to approve the dates, subject to changing the date of the April meeting from Easter Monday, 22 April to Tuesday, 23 April 2019.

89. UPDATE REGARDING GDPR

Members were provided with an update regarding GDPR arrangements and requested to approve policies and notices. Members discussed the papers submitted.

RESOLVED: to receive feedback at the next meeting.

**90. INDEPENDENT REVIEW PANEL ON COMMUNITY AND TOWN COUNCIL IN WALES
– OUTLINE FINDINGS AND RECOMMENDATIONS**

Members were requested to consider the implications of the outline findings and recommendations. The recommendations contained implications for 'twin-hatted' councillors, i.e. those on Town and Community Council and County Council and the Clerk.

RESOLVED: to hold a Staffing Sub-committee meeting prior to the next Amenities Committee meeting to discuss the Town Clerk's workload.

**91. REVIEW OF ELECTORAL ARRANGEMENTS FOR THE COUNTY OF
DENBIGHSHIRE**

Members were requested to consider the above document. Councillor Emrys Wynne noted that it did not propose changes for Ruthin Electoral arrangements and most proposals related to the electoral arrangements for Denbighshire County Council.

RESOLVED: to refer the report of the Documents Scrutiny Group.

92. PRICE FOR WATERING HANGING BASKETS

Members were asked to consider a request from J & C Brimble to correct an error in the pricing schedules for 2018, 2019 and 2020.

RESOLVED: *to discuss this item in Part Two.*

93. MEMORIAL PLAYING FIELDS PLAY AREA

Members were requested to consider an offer from Ruthin Town Football Club to paint the fence surrounding the play area, subject to the Town Council providing the paint.

RESOLVED: *to refer this item to the Amenities Committee to discuss.*

94. MAYOR'S CHARITY CALENDAR

Members considered a request that payment for the Mayor's Charity Calendars be made from Ruthin Town Council's account initially, to be repaid in due course from the proceeds of selling the calendars. Members requested more detailed costings.

RESOLVED: *to defer the request until receiving a more detailed breakdown of the costs.*

95. AUDIT CERTIFICATE AND EXTERNAL AUDITOR'S REPORT

The Clerk presented the Auditor General for Wales' Audit Certificate and the external auditor's Issues Arising Report of the year ended 31 March 2018.

RESOLVED: *to receive the Certificate and note the matters included in the Issues Arising Report for the year ended 31 March 2018.*

96. FINANCIAL STATEMENT

Members were asked to approve the Financial Statement for the period ending 31 August 2018. The Clerk highlighted that the second precept payment had been received and also contributions towards travelling expenses from Denbigh Town Council and Llanfair Dyffryn Clwyd Community Council.

RESOLVED: *to receive and approve the Financial Statement for the period ending 31 August 2018.*

97. ACCOUNTS FOR PAYMENT

RESOLVED: *that payment of the following items be approved.*

100034	SLCC Enterprises Ltd	Regional Training Seminar, Llandudno, 05.09.18	*	£90.00
100035	Llanfwrog CIC	Grass cutting - September		£352.26
100036	HMRC	Income tax and National Insurance		£295.55
100037	Denbigh Town Council	Share of travelling expenses to SLCC branch meeting in Holywell		£4.70
100038	Cllr. Gavin Harris	Gloves, hi-vis vests, litter pickers and bin bags from Workplace-Worksafe	*	£361.08
100039	Cllr. Gavin Harris	Protek 25 litre black wood stain		£208.00
100040	Cllr. Gavin Harris	Lithium battery with Powershare Battery	*	£119.98
100041	Cllr. Gavin Harris	Cordless Hydroshot Portable Pressure Cleaner	*	£119.99
100042	Cllr. Gavin Harris	Cordless Grass Trimmer	*	£63.99
100043	Cllr. Gavin Harris	Cordless lithium-ion Blower body only	*	£39.99
100044	Cllr. Gavin Harris	3 x Albany premium solar spotlights from The Solar Centre	*	£127.45
100045	Richard Williams (Deganwy) Ltd	Items for Ruthin Tidy Town Team	*	£241.16
100046	Marian Rees	Simultaneous translation	*	£180.00
D.D.	BT Business	Phone and broadband services	*	£208.84

98. RESIGNATION OF A TOWN COUNCILLOR

Members were requested to receive notification from the Mayor of the receipt of a letter tendering her resignation Councillor Rosie Hughes. Members requested that a letter of thanks be sent to Councillor Hughes.

RESOLVED: *to accept Councillor Hughes' resignation and to publish the required notice regarding a vacancy on Ruthin Town Council.*

99. UPDATE ON RUTHIN'S APPLICATION FOR COACH FRIENDLY STATUS

Members were provided with an update from Colin Thomas, General Manager CPT Wales (Confederation of Passenger Transport), regarding progress of the above application. He confirmed that he had completed the site audit of the coach parking facilities in Ruthin and had forwarded his report to the awarding committee, stating that he had endorsed the application and that it was now up to the committee to ratify and grant the award.

RESOLVED: *to note the update and await further notification.*

100. PAINTING RAILINGS AROUND RUTHIN WAR MEMORIAL

Councillor Jim Bryan left the chamber during the discussions on this item. Members were requested to consider a quotation for preparing and painting the railings arounds the War Memorial on Wynnstay Road from Vinny Spillane, Ruthin, as there was a timing issue to get the work completed before the start of Memorial '18 events, and the work had not been undertaken by the original contractor despite assurances that it would be completed before the end of August.

RESOLVED: *to cancel the services of D. Whitley and to accept the quotation from Vinny Spillane in the sum of £250.00.*

PART TWO

It was proposed and seconded that the next items be considered as a Part Two items due to the confidential nature of the discussions.

101. PRICE FOR WATERING HANGING BASKETS

Members were asked to consider a request from J & C Brimble to correct an error in the pricing schedules for 2018, 2019 and 2020. Members highlighted that the prices had been discussed twice at the Amenities Committee and the price submitted had been accepted.

RESOLVED: *to pay the amount outstanding of the price submitted for 2018, and to request prices again for the next season in 2019.*

102. TOWN CLERK'S SALARY

Members received details of the above.

RESOLVED: *to confirm the salary payment owing and expenses claimed.*

103. DATE OF NEXT MEETING

RESOLVED: *to confirm the date of the next ordinary meeting as Monday, 22 October 2018 at 7.00pm.*