

Minutes of the Ordinary Meeting of **RHUTHUN TOWN COUNCIL** held in the Council Chamber, County Hall, Wynnstay Road, Rhuthun on Monday, 22 October 2018, at 7:00pm.

PRESENT: Councillor Ian Lewney (Mayor)
Councillors Keiran Allsopp-Robson, Stephen Beach, Ken Hawkins,
John Wynne Hughes, Menna Jones, Robert Owen-Ellis, Anne Roberts,
Dave Snape, Heather Williams, Ifan Wyn and Emrys Wynne.

104. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Gavin Harris.

105. DECLARATIONS OF INTEREST

Councillor Emrys Wynne declared a personal interest in item 11 – Request for Financial Assistance, Ruthin Citizen’s Advice Office.

106. MAYOR’S REPORT

The Mayor reported that he had attended the following events.

- 28.09 Macmillan Coffee Morning at the Myddelton Grill
- 12.10 Memorial '18 events - The Last Bell Toll and projection of names of the 101 Ruthin fallen at St. Peter’s Church.
- 14.10 Remembrance event at Tabernacl Chapel.

107. MEMBERS’ REPORTS

- Cllr. Gavin Harris (Deputy Mayor) Macmillan Coffee Morning in the Myddelton Grill, Staffing sub-committee meeting, Memorial '18 Events – the Last Bell Toll at St. Peter’s Church, commemoration event at Tabernacl Chapel, preparing and launching the Fallen Trail and Tidy Town Team session focussing on Wynnstay Road.
- Cllr. Keiran Allsopp-Robson Macmillan Coffee Morning in the Myddelton Grill and Last Bell Toll at St. Peter’s Church.
- Cllr. Stephen Beach Initial meeting regarding being a Dementia Friendly community in No. 10 Mwrog Street, Macmillan Coffee Morning in the Myddelton Grill, Staffing Sub-committee meeting, British Legion Poppy Appeal launch at St. Peter’s Church and the Last Bell Toll at St. Peter’s Church.
- Cllr. Jim Bryan Macmillan Coffee Mornings at Swayne Johnson and Myddelton Grill, Ruthin Twinning Committee meeting and Ruthin Festival Committee meeting.
- Cllr. Ken Hawkins The Last Bell Toll at St. Peter’s Church and commemoration event at Tabernacl Chapel.
- Cllr. Menna Jones Initial meeting regarding being a Dementia Friendly community in No. 10 Mwrog Street, the Last Bell Toll at St. Peter’s Church, commemoration event at Tabernacl Chapel and launch of The Fallen Trail at the Craft Centre.
- Cllr. Robert Owen-Ellis 4 Food Bank sessions, including the busiest day since establishing the Food Bank in Ruthin when food was provided to 16 adults and 9 children on 4 October, Ysgol Pen Barras Health and Safety Committee meeting, Ysgol Pen Barras Governors meeting and Tidy Town Tem session focussing on Wynnstay Road.
- Cllr. Anne Roberts Meeting in St. Peter’s Church regarding the First World War exhibition, Ruthin and District Civic Association meeting, Macmillan Coffee Morning in the Myddelton Grill, Staffing Sub-committee meeting, setting up the exhibition in St. Peter’s Church, the Last Bell Toll at St. Peter’s Church and Ruthin and District Civic Association AGM.
- Cllr. Dave Snape Theatr John Ambrose Management Committee meeting and preparing

Cllr. Heather Williams
for and assisting with Memorial '18 events.
The Last Bell Toll at St. Peter's Church.

Councillor Emrys Wynne added that he had organised a public meeting to discuss traffic problem in Llanfwrog on Thursday evening, and three possible options to resolve the issue were discussed.

Members wished to thank Councillor Gavin Harris for his work in organising Memorial '18 events.

108. MINUTES OF THE PREVIOUS ORDINARY MEETING

RESOLVED: *that the minutes of the meeting held on 24 September 2018 be confirmed as a correct record.*

109. MATTERS ARISING

The Clerk reported that Colin Thomas, Confederation of Passenger Transport Manager for Wales, had sent a further e-mail stating that in his opinion awarding the status was a formality but he did not have a timescale regarding when the committee would meet to ratify his recommendation. Councillor Ken Hawkins reported on behalf of the Documents Scrutiny Group that the Review of Electoral Arrangements for the County of Denbighshire Local Democracy and Boundary Commission for Wales' Draft Proposals Report on the Review of Electoral Arrangements for the County of Denbighshire did not affect Ruthin.

110. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE

The Chair of the meeting highlighted items from the minutes of the meeting held on 8 October 2018.

RESOLVED: *to receive the minutes of the meeting held on 8 October 2018.*

111. MINUTES OF THE AMENITIES COMMITTEE

Members considered the minutes of the meeting held on 8 October 2018.

RESOLVED: *to receive the minutes of the meeting held on 8 October 2018.*

112. VACANT SEAT ON RUTHIN TOWN COUNCIL

The Clerk conveyed a message from Gareth Evans, Denbighshire County Council's Electoral Services Officer, advising that they had not received a request for an election and the Town Council should proceed with the co-option route.

RESOLVED: *to publish a notice of co-option and circulate details to the press.*

113. INDEPENDENT REMUNERATION PANEL FOR WALES DRAFT ANNUAL REPORT

Member were requested to consider the proposed determinations in the Draft Report. It was proposed to refer this to the Documents Scrutiny Group, with Councillor John Wynne Hughes to become a member of the group instead of former Councillor Rosie Hughes.

RESOLVED: *to meet prior to the Planning Committee meeting at 6.15pm on Monday, 12 November.*

114. REQUEST FOR FINANCIAL ASSISTANCE – RUTHIN CITIZEN'S ADVICE OFFICE

Members were requested to consider a request for financial assistance in the sum of £2,000.00 for Ruthin Citizen's Advice Office. The letter stated that, should the amount be awarded, it would be ringfenced for the Ruthin office.

RESOLVED: *to give £2,000.00 of financial assistance to Ruthin Citizen's Advice Office.*

115. NORTH AND MID WALES ASSOCIATION OF LOCAL COUNCILS

Members were asked to consider inviting the Association to hold a quarterly meeting in Ruthin hosted by Ruthin Town Council. Councillor Stephen Beach had requested this agenda item, and explained that NMWALC were organising its schedule of meetings for forthcoming years,

and this would be in two to three years' time. Meetings are held quarterly and attendees provided with lunch following the meeting. Several potential venues in Ruthin were suggested. **RESOLVED:** that members wished to invite NMWALC to host a meeting in Ruthin and to give further consideration to a suitable venue and catering requirements.

116. MAYOR'S CHARITY CALENDAR

Costs of producing the calendar had been circulated to members, and they were requested to approve that payment for the Mayor's Charity Calendars be made from Ruthin Town Council's account initially, to be repaid in due course from the proceeds of selling the calendars.

RESOLVED: to approve the recommendation.

117. RHUTHUN TOWN COUNCIL DONATION TO ROYAL BRITISH LEGION

Members were requested to consider giving a donation of £50.00 to the Royal British Legion towards poppy wreaths at the Remembrance Sunday service.

RESOLVED: to give a donation of £50.00 to the Royal British Legion towards poppy wreaths at the Remembrance Sunday service.

118. FINANCIAL STATEMENT

Members were asked to approve the Financial Statement for the period ending 30 September 2018.

RESOLVED: to receive and approve the Financial Statement for the period ending 30 September 2018.

119. ACCOUNTS FOR PAYMENT

RESOLVED: that payment of the following items be approved.

100047	Sandra Williams	Expenses and salary owing		£349.74
100048	Llanfwrog Community Association	Financial assistance towards Ruthin Fireworks display 2018		£1,200.00
100049	Rick Parr trading as Rickx Disco	PA system for Remembrance Sunday service		£80.00
100050	P. Vallance	Cleaning all granite work and repainting all letters on Ruthin War Memorial		£700.00
100051	Vinny Spillane	Painting of Ruthin War Memorial railings		£250.00
100052	NMWALC	2 lunches following quarterly meeting 26.10.18		£32.00
100053	Canda Copying Ltd	Photocopier rental and minimum copies	*	£41.90
100054	Canda Copying Ltd	Additional black and white copies	*	£14.48
100055	Canda Copying Ltd	Additional colour copies	*	£20.71
100056	Llanfwrog CIC	Grass cutting – October 2018		£352.26
100057	Fineline	250 Ruthin Town Council compliment slips	*	£71.90
100058	Workplace Worksafe Ltd	50 lanyards with ID badge holders and 15 personalised photo cards	*	£358.80
100059	HMRC	Income tax and National Insurance		£295.55
100060	Marian Rees	Simultaneous translation service	*	£180.00
100061	J & C Brimble	Watering planters		£408.00
100062	Richard Williams (Deganwy) Ltd	Cable ties and paint brushes	*	£13.02

PART TWO

It was proposed and seconded to consider the following items after excluding the press and public due to the likely disclosure of exempt information.

120. THE OLD COURTHOUSE

Members received an update following the request for best bids by informal tender for the Old

Courthouse. The agent had contacted the Town Council to say that the solicitors for Nat West would be in touch regarding the pre-emption agreement, but there had been no contact prior to the meeting. Members suggested that a special meeting be convened, if required.

RESOLVED: *to await further details from the solicitors, and to convene a special meeting if necessary.*

121. MINUTES OF THE STAFFING SUB-COMMITTEE

Minutes of the Staffing Sub-committee meeting held on 8 October 2018 had been circulated to members and they discussed the recommendations.

RESOLVED: *to arrange a further meeting of the Staffing Sub-committee prior to the Planning Committee meeting on Monday, 12 November.*

122. DATE OF NEXT MEETING

RESOLVED: *to confirm the date of the next ordinary meeting as Monday, 26 November 2018 at 7.00pm.*