

Minutes of the Ordinary Meeting of **RHUTHUN TOWN COUNCIL** held in the Town Hall, Wynnstay Road, Rhuthun on Tuesday, 23 April 2019, at 7:00pm.

PRESENT: Councillors Ian Lewney (Mayor), Gavin Harris (Deputy Mayor)
Councillors Keiran Allsopp-Robson Stephen Beach, Ken Hawkins, John Wynne Hughes, Robert Owen-Ellis, Anne Roberts, Dave Snape, Heather Williams, Emrys Wynne and Ifan Wyn.

234. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Menna Jones and Jabez Oakes.

235. DECLARATIONS OF INTEREST

Councillor Jim Bryan declared a personal interest in item 13.3 – request for financial assistance from Ruthin and District Twinning Association as Chair of the association. Councillor Emrys Wynne declared a personal interest in item 4, presentation from Menter Iaith Sir Ddinbych, as a member of the Menter Iaith Sir Ddinbych Executive Committee and item 13.3 as a member of the Ruthin and District Twinning Association. Councillor Gavin Harris declared a personal and prejudicial interest in item 13.3, Cycling Wales, as the organisation had booked accommodation at his premises.

236. PRESENTATION REGARDING PLASTIC FREE RUTHIN

The Mayor welcomed Mair Davies and Nia Watkin to the meeting, and they explained that they had held three meetings to date to progress the aim of achieving a Plastic Free Ruthin. In order to attain this status they need to work with local councils, local businesses, community groups and events and schools etc. Crisp packet recycling venues had been established and so far 9 businesses had signed up to be water refill premises. The group has now signed up with Friends of the Earth and meet on the second Monday of the month at 6pm in the Wine Vaults. They requested that the Town Council pass a resolution to support reducing the use of single use plastics in order to become a Plastic Free Town. The Mayor thanked them for their presentation and their willingness to answer members' questions.

RESOLVED: *to debate the motion at the next ordinary Council meeting.*

237. PRESENTATIONS FROM CYNNIG AND MENTER IAITH SIR DDINBYCH

The Mayor welcomed Ruth Williams, Chief Officer of Menter Iaith Sir Ddinbych (Denbighshire Welsh Language Initiative) to the meeting, further to their application for financial assistance at the previous meeting. She outlined what the organisation does to promote use of the Welsh language to all ages in Ruthin specifically. The organisation, that has a team of 3.5 staff members, covers Denbighshire.

Then the Mayor welcomed Kate Cordova from Cynnig, who explained that Cynnig is a not for profit organisation organising various activities for individuals with learning disabilities, autism, mental health difficulties and brain injuries in Denbighshire and the current age range is 16 to 82 years old. She explained that 26 people from Ruthin are using the service currently, and they have more on the waiting list. The request for financial assistance was towards hire of minibuses to enable more vulnerable people to enjoy the walking trips and day trips organised. The Mayor thanked both for their informative presentations.

RESOLVED: *to consider the requests for financial assistance from Menter Iaith Sir Ddinbych and Cynnig at the next meeting.*

238. MAYOR'S REPORT

The Mayor reported that he had attended the following events.

- 28.03 Funeral service for former Town Clerk, Mr Dafydd Williams, Bathafarn Chapel, Ruthin
- 31.03 Hallowing of the Bells Service at St. Peter's Church, Ruthin
- 06.04 Rotary Club of Ruthin Charter Dinner in Canolfan Cae Cymro, Clawddnewydd
- 13.04 Vale of Clwyd MIND Community Allotments open day at The Centre, Llanfwrog

239. MEMBERS' REPORTS

- Cllr. Gavin Harris (Deputy Mayor) Meeting regarding St. Peter's Square improvements, Ruthin Town Team meeting, meetings with Dafydd Evans, Kartre, regarding the Old Courthouse, meeting with Rhys Pitson regarding Station Walk, Tidy Town Team session at the Cuning Green, meeting with Helen Wyn, Cadwyn Clwyd, regarding the Old Courthouse, Denbighshire Tourism Forum meeting in St. Asaph, funeral service for Dafydd Williams, Hallowing the Bells service in St. Peter's Church, meeting with Michael Duane SECOM Security, drop-in event to celebrate DVSC's Autism Awareness projects at the Naylor Leyland Centre, Ruthin Town Hall meeting, Town Clean-up campaign, meeting with Llyr Huws Gruffydd AM regarding the Old Courthouse, meeting of the St. Peter's Square working group and Old Courthouse working group and meeting with Carpenter Davies Ltd, mechanical and engineering services firm regarding heating the Old Courthouse.
- Cllr. Keiran Allsopp-Robson Funeral service for Dafydd Williams and Hallowing the Bells service in St. Peter's Church.
- Cllr. Stephen Beach Funeral service for Dafydd Williams and Hallowing the Bells service in St. Peter's Church.
- Cllr. Jim Bryan Funeral service for Dafydd Williams and Old Courthouse working group meeting.
- Cllr. Ken Hawkins Funeral service for Dafydd Williams, Hallowing the Bells service in St. Peter's Church and Town Clean-up campaign.
- Cllr. John Wynne Hughes
- Cllr. Menna Jones Funeral service for Dafydd Williams, Urdd County Eisteddfod for primary schools in Ruthin, Town Hall meeting, Town Clean-up campaign, Urdd County Eisteddfod for secondary schools in Ysgol Brynhyfryd and Good Citizen's Group meeting.
- Cllr. Jabez Oakes
- Cllr. Robert Owen-Ellis
- Cllr. Anne Roberts Four Food Bank sessions, funeral service for Dafydd Williams and mock interview with Ysgol Brynhyfryd Year 11 pupils.
- Ruthin and District Civic Association meeting, Ruthin Forward meeting, funeral service for Dafydd Williams, Hallowing the Bells service in St. Peter's Church, RADCA Open Doors meeting, Good Citizen's Group meeting and Old Courthouse working group meeting.
- Cllr. Dave Snape Theatr John Ambrose Steering Committee meeting, Hallowing the Bells service in St. Peter's Church, Good Citizen's Group meeting and Old Courthouse working group meeting.
- Cllr. Heather Williams Old Courthouse working group meeting, Hallowing the Bells service in St. Peter's Church, Canolfan Awelon Management Committee meeting and organising the presentation by CPT on 25 April and press release regarding Ruthin being awarded Coach Friendly Town status.
- Cllr. Emrys Wynne
- Cllr. Ifan Wyn Funeral service for Dafydd Williams.

240. RUTHIN COUNTY COUNCILLOR REPORTS

Councillor Emrys Wynne apologised for the lack of a written report. He referred to MacBryde Homes planning application for housing off Llys Famau, and that they had agreed to hold a consultation event at Trem y Foel with the date to be confirmed. He also mentioned that the cycle path at Ffordd Glasdir was being improved, and one crossing point had been improved.

241. MINUTES OF THE PREVIOUS ORDINARY MEETING

RESOLVED: that the minutes of the meeting held on 25 March 2019 be confirmed as a correct

record.

242. MATTERS ARISING

The Deputy Mayor referred to a meeting of the Town Hall group, stating that it had been a productive meeting and the notes would be circulated to members.

243. MINUTES OF THE AMENITIES COMMITTEE

Members considered the minutes of the meeting held on 8 April 2019.

RESOLVED: *to receive the minutes of the meeting held on 8 April 2019.*

244. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE

Members considered the minutes of the meeting held on 8 April 2019.

RESOLVED: *to receive the minutes of the meeting held on 8 April 2019.*

245. GOOD CITIZEN / YOUNG PERSON / COMMUNITY GROUP OF THE YEAR 2019

Members considered the notes of the Good Citizens Group meeting and confirmed the award winners for 2019.

RESOLVED: *that the Clerk contact the award winners and their nominators to invite them to attend the Annual General Meeting to receive their award.*

246. REQUESTS FOR FINANCIAL ASSISTANCE

Members were asked to consider four requests for financial assistance:

Ruthin Show Society - £500 towards hosting the 2019 Show, Gorphwysfa Bowls Club - £500 towards purchasing and erecting a bowls pavilion, Ruthin and District Twinning Association - £500 towards twinning activities in 2019 and Welsh Cycling - £2,500 towards the Welsh Championship Time Trial and Road Race events in Ruthin on 1-2 June. It was proposed and seconded that £500 be given to the first three organisations, as requested, but to decline the request from Welsh Cycling.

RESOLVED: *that financial assistance of £500 be given to Ruthin Show Society, Gorphwysfa Bowls Club and Ruthin and District Twinning Association, and the request from Welsh Cycling be declined.*

247. RUTHIN COMMUNICATION FORUM

Councillor Gavin Harris proposed that this item be deferred until after a meeting for Ruthin businesses had been held on 24 April at the Old Courthouse.

RESOLVED: *to defer this item until after the meeting on 24 April.*

248. UPDATE ON THE OLD COURTHOUSE

Councillor Gavin Harris confirmed that a £10,000 grant has been received from the National Lottery Community Fund. The screen wall is to be removed prior to the open weekend.

Members available to be at the Courthouse during the open weekend were asked to inform the Deputy Mayor so that a rota could be arranged. The Crowdfunding page has been set up and sponsorship package details available. The target is to raise £8,000 by 22 May, with a stretch target of £20,000.

RESOLVED: *to note the update.*

249. UPDATE ON RUTHIN FUTURE – ST. PETER’S SQUARE

Councillor Gavin Harris explained that the inadequacy of Ordnance Survey map information had been highlighted when attempting to undertake the swept path analysis work. Three quotations had been requested for a detailed topographical survey to ensure the accuracy of the work and resulting proposals.

RESOLVED: *to note the update.*

250. RUTHIN FUTURE WEEK 2019

Feedback was provided regarding the events, which had been well attended. The photomathon had attracted a number of entries once again, and the prize was about to be awarded to the winner.

RESOLVED: to note the feedback.

251. DATA PROTECTION REGISTRATION

Members received notification of the requirement to renew Ruthin Town Council's data protection registration at a cost of £40.

RESOLVED: to renew the data protection registration for a further year.

252. ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2019

The Clerk and Responsible Financial Officer presented Rhuthun Town Council's accounts for the year ending 31 March 2019, and requested that members approve that the figures be used as the basis for completing the Annual Return for audit. Members referred to the funds raised following the flooding at Glasdir estate, and suggested contacting the Residents Association.

RESOLVED: to approve the accounts for the year ending 31 March 2019 and the draft Annual Return.

253. FINANCIAL STATEMENT

The Clerk apologised that this had not been prepared this month, and stated that it would reflect the figures in the annual accounts.

RESOLVED: to note the situation.

254. NOTIFICATION OF EXTERNAL AUDIT

Members were requested to receive notification from BDO that the external audit arrangements for 2018/19 are for the notice to be displayed no later than 16 June until at least 1 July 2019 on noticeboards and on the council's website, with records to be submitted by 1 July 2019.

RESOLVED: to note the information and dates.

255. ACCOUNTS FOR PAYMENT

RESOLVED: that payment of the following items be approved.

100130	North and Mid Wales Association of Local Councils	2 lunches following quarterly meeting, 26.04.19		£32.00
100131	Dŵr Cymru Welsh Water	Services at the Old Courthouse, 20.02.19 – 20.03.19		£42.37
100132	Sandra Williams	Salary owing and travelling expenses		£31.90
100133	Cambrian Woodland Services	Pruning the trees on St. Peter's Square	*	£390.00
D.D.	BT Business	Telephone and broadband services	*	£189.24
100134	The Play Inspection Company	Annual inspection reports for Memorial Playing Fields play area and Cae Ddôl skate park	*	£156.00
100135	Scottish Power	Electricity for Christmas tree lights 2017-18		£87.07
100136	Scottish Power	Electricity for Christmas tree lights 2018-19		£86.31
100137	Blachere Illumination UK Ltd	Hire of motifs – third year of three year hire	*	£3,789.25
100138	Canda Copying Ltd	Photocopier rental and minimum copies	*	£41.90
100139	Canda Copying Ltd	Additional black and white copies	*	£19.94
100140	Canda Copying Ltd	Additional colour copies	*	£43.20
100141	Llanfwrog CIC	Grass cutting – April 2019		£352.26
100142	Marian Rees	Simultaneous translation - April	*	£180.00
100143	HMRC	Income tax and National Insurance		£354.12
100144	Hill & Roberts	Payroll and accountancy services – monthly	*	£84.00

		fee	
100145	Total Gas & Power	Gas bill, Old Courthouse, 19.01.19 – 28.02.19	£49.51
100146	Total Gas & Power	Gas bill, Old Courthouse, 01.03.19 – 31.03.19	£37.43
100147	Plantscape Ltd	Roll of wicking for hanging baskets	* £186.00

256. DATES OF NEXT MEETINGS

RESOLVED: to confirm the date of the AGM as Monday, 13 May and the next ordinary meeting as Monday, 20 May 2019 at 7.00pm.