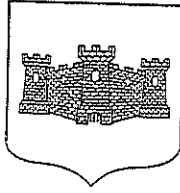


CYNGOR TREF RHUTHUN RUTHIN TOWN COUNCIL

Neuadd y Dref
Ffordd Wynnstay
RHUTHUN
LL15 1AS
Ffôn: (01824) 703797
e-bost: clerc@cyngortrefrhuthun.gov.uk



Town Hall
Wynnstay Road
RUTHIN
LL15 1AS
Tel: (01824) 703797
e-mail: clerk@ruthintowncouncil.gov.uk

Clerc y Dref / Town Clerk: Sandra Williams

Eich Cyf/Your Ref:

Ein Cyf/Our Ref:

Dyddiad/Date:

16 October 2019

To the Town Mayor and Councillors
Rhuthun Town Council

Dear Member

You are requested to attend an Ordinary Meeting of **RHUTHUN TOWN COUNCIL** to be held in the **Council Chamber, County Hall, Rhuthun** on **MONDAY, 21 OCTOBER 2019** at **7:00p.m.** The business to be transacted thereat is as set out in the agenda below.

Yours sincerely

Sandra Williams

Sandra Williams, **Town Clerk**

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **PRESENTATION FROM DENBIGHSHIRE COUNTY COUNCIL – PROPOSAL TO MOVE DENBIGHSHIRE ARCHIVES FROM THE OLD GAOL TO MOLD**
To receive a presentation from three Denbighshire County Council representatives, Councillor Tony Thomas, Lead Member for Housing, Regulation and the Environment, Alan Smith, Head of Business Improvement and Modernisation and Helen Vaughan-Evans, Project Manager, regarding the proposal to relocate Denbighshire Archives from the Old Gaol to a new premises in Mold in conjunction with Flintshire Archives.
3. **PRESENTATION FROM GRŴP CYNEFIN – PROPOSED LLYS AWELON PHASE TWO DEVELOPMENT**
To receive a presentation from Grŵp Cynefin representatives Bryn Davies, Development Manager and Noela Jones, Head of Housing.
4. **DECLARATION OF INTERESTS**
Disclosures of personal and pecuniary interest in items of business listed below.
5. **MAYOR'S REPORT**
6. **MEMBERS' REPORTS**
7. **RUTHIN COUNTY COUNCILLORS REPORT**

Croesewir gohebiaeth yn y Gymraeg a'r Saesneg / Correspondence welcomed in Welsh and English

www.cyngortrefrhuthun.gov.uk / www.ruthintowncouncil.gov.uk

8. **MINUTES OF THE PREVIOUS ORDINARY MEETING**
To receive and confirm as correct the minutes of the Ordinary Meeting of the Council held on 23 September 2019.
9. **MATTERS ARISING**
10. **DATES OF MEETINGS 2020**
To confirm the dates of meetings and events in 2020.
11. **MINUTES OF THE AMENITIES COMMITTEE**
To receive the minutes of the meeting held on 7 October 2019.
12. **MINUTES OF THE FINANCIAL SCRUTINY SUB-COMMITTEE**
To receive the minutes of the meeting held on 7 October 2019.
13. **REQUEST FOR FINANCIAL ASSISTANCE**
To consider a request for financial assistance of £1,500 towards the 2019 Fireworks display at The Centre, Llanfwrog, from Llanfwrog Community Association.
14. **REQUEST FROM DARREN MILLAR AM TO ADDRESS RHUTHUN TOWN COUNCIL**
To consider a request from Darren Millar, Assembly Member for Clwyd West, to attend a meeting of Ruthin Town Council.
15. **INVITATION FROM RUTHIN HOSPITAL LEAGUE OF FRIENDS**
To consider a letter from Nerys Roberts, Secretary of Ruthin Hospital League of Friends, inviting the Town Council to send two representatives to the next meeting of the Executive Committee meeting on Wednesday, 13 November 2019 at 7.30pm.
16. **RHUTHUN TOWN COUNCIL DONATION TO ROYAL BRITISH LEGION**
To consider giving a donation of £50.00 to the Royal British Legion towards poppy wreaths at the Remembrance Sunday service.
17. **MEMORIAL PLAYING FIELDS PLAY AREA**
To receive an update regarding the play area and to consider the next steps.
18. **UPDATE ON THE OLD COURTHOUSE**
To receive an update regarding the Old Courthouse.
19. **EXTERNAL AUDIT REPORT**
To receive and consider the external audit report from BDO on behalf of Wales Audit Office.
20. **FINANCIAL REGULATIONS FOR RHUTHUN TOWN COUNCIL**
To consider and adopt the Model Financial Regulations for Rhuthun Town Council, as adapted and recommended by the Financial Scrutiny Sub-committee.
21. **FINANCIAL STATEMENT**
To receive and approve the financial statements for the period ending 30 September 2019.
22. **ACCOUNTS FOR PAYMENT**
To approve payment of the following items:

From Ruthin Town Council current account:

| | | | | |
|--------|-----------------|--------------------------------------|---|---------|
| 100226 | Sandra Williams | Travelling expenses and salary owing | | £86.10 |
| D.D. | BT Business | Phone and broadband services | * | £220.06 |
| 100227 | Walsh Trophies | Engraving floral display cups 2019 | | £10.00 |

| | | | | |
|--------|---------------------------|--|---|-----------|
| 100228 | Scottish Power | Electricity charges Old Courthouse 14.06.19 – 13.09.19 | | £53.51 |
| 100229 | Dŵr Cymru Welsh Water | Services at the Old Courthouse 21.03.19 – 19.09.19 | | £258.47 |
| 100230 | Canda Copying Ltd | Photocopier rental and minimum copies | * | £41.90 |
| 100231 | Canda Copying Ltd | Additional black and white copies | * | £18.82 |
| 100232 | Canda Copying Ltd | Additional colour copies | * | £26.71 |
| 100233 | Canda Copying Ltd | Photocopier rental and minimum copies | * | £41.90 |
| 100234 | Canda Copying Ltd | Additional black and white copies | * | £8.83 |
| 100235 | Canda Copying Ltd | Additional colour copies | * | £19.73 |
| 100236 | Hill & Roberts Ltd | Accountancy and payroll services – Oct 2019 | * | £84.00 |
| 100237 | Llanfwrog CIC | Watering services – September 2019 | | £1,160.00 |
| 100238 | Llanfwrog CIC | Grass cutting services – October 2019 | | £352.26 |
| 100239 | IT Williams Co. Ltd | Transport planters and tip green waste | * | £669.12 |
| 100240 | Marian Rees | Simultaneous translation – October 2019 | * | £90.00 |
| 100241 | HMRC | Income tax and National Insurance | | £714.62 |
| 100242 | Rick Parr t/a Rickx Disco | PA system at Remembrance Sunday service | | £80.00 |
| 100243 | NMWALC | Two lunches following quarterly meeting on 25.10.19 | | £32.00 |

(The items marked with an * above include recoverable V.A.T. of £203.51)

From Ruthin Town Council Old Courthouse account:

| | | | | |
|--------|-----------------------------|---|---|------------|
| 100007 | Oakwood Property | 1 st stage payment | * | £10,551.30 |
| 100008 | Cllr. Gavin Harris | LED light strip holders, kitchen appliances, ceiling speakers, CCTV system and interior woodstain | * | £2,335.26 |
| 100009 | Cllr. Gavin Harris | 12 filing cabinets, chandelier parts and kitchen hob | * | £632.47 |
| 100010 | Oakwood Property | 2 nd stage payment | * | £10,551.30 |
| 100011 | Construction Project Safety | CDM services | * | £540.00 |
| 100012 | Oakwood Property | 3 rd stage payment | * | £10,551.30 |
| 100013 | Oakwood Property | 4 th stage payment | * | £10,551.30 |
| 100015 | Cllr. Gavin Harris | Audio cables, exterior woodstain, sockets and Berwyn Slate delivery | * | £1,288.85 |
| 100016 | Oakwood Property | 5 th stage payment | * | £10,551.30 |
| 100017 | Oakwood Property | Replacement cheque for cheque no. 100016 | * | £10,551.30 |

(The items marked with an * above include recoverable V.A.T. of £9,478.54)

23. DATE OF NEXT MEETING

To confirm the date of the next meeting of the Town Council will be Monday, 25 November 2019 at 7.00pm.