

Minutes of the Ordinary Meeting of **RHUTHUN TOWN COUNCIL** held in County Hall, Wynnstay Road, Rhuthun, on Monday, 15 July 2019, at 7:00pm.

PRESENT: Councillors Gavin Harris (Mayor), Heather Williams (Deputy Mayor)
Councillors Keiran Allsopp-Robson, Stephen Beach, Jim Bryan, Ken Hawkins,
John Wynne Hughes, Menna Jones, Ian Lewney, Jabez Oakes,
Robert Owen-Ellis, Anne Roberts, Dave Snape and Emrys Wynne.

64. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Ifan Wyn.

65. DECLARATIONS OF INTEREST

No declarations of interest were received.

66. MAYOR'S REPORT

The Mayor reported that he had attended the following events.

- 12.06 Judging the Scarecrow Festival entries and meeting regarding the future of the Town Hall
- 13.06 Ruthin Twinning Committee AGM
- 16.06 Visit to Scott House, open garden with National Gardens Scheme
- 17.06 Old Courthouse working group meeting
- 18.06 Plates judging at Ysgol Pen Barras
- 22.06 Ruthin Carnival
- 25.06 Mayor's Cheese and Wine evening as part of Ruthin Festival
- 26/ 27/ Picturehaus fundraising evenings as part of Ruthin Festival
- 28.06
- 28.06 Year 6 primary school leavers service in St. Peter's Church
- 30.06 Funeral service for Olivia Alkir in Efenectyd and Ruthin Festival History Talk in Canolfan Awelon
- 30.06 Ruthin Festival Concert at the English Presbyterian Chapel
- 04.07 Official opening of Ysgol Pen Barras and Rhos Street School and a concert and Llangollen International Eisteddfod
- 14.07 Civic Sunday service and lunch

67. MEMBERS' REPORTS

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| Cllr. Heather Williams (Deputy Mayor) | Meeting regarding the Town Hall, Ruthin Carnival, the Mayor's Cheese and Wine evening at the Manorhaus as part of Ruthin Festival, Voci Choir concert in St. Peter's Church as part of Ruthin Festival, volunteering at the Castle Street barrier during Ruthin Festival Top of Town event, Ruthin history talk at Canolfan Awelon as part of Ruthin Festival, Llanddulas Male Voice Choir concert at Chanolfan Awelon as part of Ruthin Festival, Canolfan Awelon Management Committee meeting, Old Courthouse working group meeting and Gymnastics Show in Theatr John Ambrose. |
| Cllr. Keiran Allsopp-Robson | Ruthin Carnival, Ruthin Festival Top of Town event, Rhos Street School governors meetings and official opening of Rhos Street School. |
| Cllr. Stephen Beach | Ruthin Carnival and Ruthin Festival events. |
| Cllr. Jim Bryan | Old Courthouse working group meetings, the Mayor's Cheese and Wine evening at the Manorhaus as part of Ruthin Festival, Ruthin Festival Top of Town event and Ruthin Festival Committee meetings. |
| Cllr. Ken Hawkins | The Mayor's Cheese and Wine evening at the Manorhaus as part of Ruthin Festival, Ruthin history talk at Canolfan Awelon as part of Ruthin |

Festival and a concert at Llangollen International Eisteddfod.

Cllr. John Wynne
Hughes

Cllr. Menna Jones

Meeting of Ruthin Appeal Committee for Eisteddfod yr Urdd 2020, Ruthin Carnival, Ar Log concert, The Tempest in Nantclwyd y Dre, meeting regarding the Town Hall, Llwyfan Eirwyn concert, helping at Top of Town event, watching Ysgol Pen Barras choir competing at Llangollen International Eisteddfod and official opening of Ysgol Pen Barras and Rhos Street School.

Cllr. Ian Lewney

Cllr. Jabez Oakes

Cllr. Robert

Owen-Ellis

Ruthin Pub Watch meeting

3 Food Bank sessions, Ruthin history talk at Canolfan Awelon as part of Ruthin Festival, Vale of Clwyd Food Bank AGM in Denbigh and Denbighshire School Governors Conference in Denbigh Town Hall.

Cllr. Anne Roberts

Old Courthouse working group meetings, fundraising event by Awel Day Care at the Football Club, Ruthin and District Civic Association meeting and event, Ruthin Forward meetings, Ruthin Carnival, the Mayor's Cheese and Wine evening at the Manorhaus as part of Ruthin Festival and Picturehaus film evening as part of Ruthin Festival.

Cllr. Dave Snape

Communication Strategy working group meeting, Ruthin Carnival, Eirwyn Evans memorial concert, the Mayor's Cheese and Wine evening at the Manorhaus as part of Ruthin Festival, Ruthin Festival and Theatr John Ambrose Management Committee meeting.

Cllr. Ifan Wyn

Cllr. Emrys Wynne

68. RUTHIN COUNTY COUNCILLOR REPORTS

Members received a report from County Councillor Emrys Wynne, which referred to complaints received regarding grass cutting and hedge cutting around the town, especially at Llanrhydd Cemetery. Reference was made to the notice of motion submitted to the County Council regarding the climate change crisis and Councillor Wynne confirmed that the single use plastic free group was continuing its work.

69. MINUTES OF THE PREVIOUS ORDINARY MEETING

RESOLVED: *that the minutes of the meeting held on 17 June 2019 be confirmed as a correct record.*

70. MATTERS ARISING

There were no matters arising.

71. MINUTES OF THE AMENITIES COMMITTEE

Members considered the minutes of the meeting held on 8 July 2019.

RESOLVED: *to receive the minutes of the meeting held on 8 July 2019.*

72. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE

Members considered the minutes of the meeting held on 8 July 2019.

RESOLVED: *to receive the minutes of the meeting held on 8 July 2019.*

73. UPDATE ON THE COMMUNICATION STRATEGY AND GUIDANCE

Members received an update on the Communication Strategy and Guidance following the discussions on 8 July 2019. The Clerk stated that no feedback had been received. Councillor Dave Snape stated that a meeting was to be arranged with Ruth Astbury regarding the

communication and marketing of the Old Courthouse.

RESOLVED: to receive the update.

74. UPDATE ON THE OLD COURTHOUSE

Members were provided with an update from Councillor Gavin Harris. Tenders for the refurbishment works to be returned by Friday, 19 July and evaluated by the Working Group and the results emailed to all members for a decision to proceed to appointing a contractor.

Members were also updated regarding community engagement and Construction and Design Management requirements. Councillor Jim Bryan thanked the Town Council, on behalf of Ruthin Festival Committee, for being able to use the Old Courthouse as a base and storage space during Ruthin Festival's Top of Town event.

RESOLVED: to receive the update.

75. NORTH WALES VELODROME

Members were informed about the possibility of putting Ruthin forward as a candidate location for a North Wales Velodrome. Members welcomed this as a potential positive development for the town and were in favour of convening a first meeting of interested parties to consider this in more detail.

RESOLVED: to support progressing initial investigations into locating a North Wales Velodrome in Ruthin and to receive a further update as soon as possible.

76. ARRANGEMENTS FOR EMERGENCY POWERS COMMITTEE MEETING

Members proposed that the meeting be held on Monday, 19 August at 7pm following the Old Courthouse working group meeting, with the Mayor, Deputy Mayor and any other available councillors in attendance.

RESOLVED: to hold a meeting of the Emergency Powers Committee to deal with any planning matters and accounts for payment on 19 August 2019, with the agenda to be circulated to all members for information.

77. FINANCIAL STATEMENT

Members were requested to receive and approve the financial statement for the period ending 30 June 2019.

RESOLVED: to receive and approve the financial statement for the period ending 30 June 2019.

78. ACCOUNTS FOR PAYMENT

RESOLVED: that payment of the following items be approved.

D.D.	BT Business	Phone and broadband services	*	£192.76
100194	DVSC	Membership renewal fee		£30.00
100195	Public Works Loan Board (PWLB)	Loan payment for Old Courthouse loan		£3,516.42
100196	Llanfwrog CIC	Grass cutting services - July		£352.26
100197	Hill & Roberts	Accountancy and payroll services - July	*	£84.00
100198	Sandra Williams	Special delivery fee – external auditor		£7.40
100199	Angle Surveys	Topographical survey of St. Peter's Square, Upper Well Street and Upper Market Street + additional junctions on Wynnstay Road, Ruthin	*	£2,274.00
100200	Ruthin Town Football Club	Perimeter advertising board for the 2019/20 season		£250.00
100201	SLCC Enterprises	SLCC Conference for Wales, Llandrindod Wells – delegate fee	*	£96.00
100202	Denbigh Town Council	Contribution towards travelling expenses to SLCC Conference for Wales,		£25.35

		Llandrindod Wells		
100203	Marian Rees	Simultaneous translation services - July	*	£180.00
100204	HMRC	Income tax and national insurance		£354.12
100205	Llanfwrog CIC	Watering services		£985.00
100206	Smith of Derby	Attend site following call out to reported fault and remove pulley for workshop repair	*	£300.00
100207	NMWALC	2 lunches following NMWALC quarterly meeting at Connah's Quay, 19.07.19		£32.00
100208	Scottish Power	Electricity charges – Old Courthouse		£25.87
100209	Ruthin and District Civic Association	Financial assistance towards Ruthin Open Doors 2019		£1,500.00
100210	Total Gas & Power	Gas supply at Old Courthouse		£36.23
100211	Owen & Edwards Ltd	Supply of tea and coffee following Civic Sunday service		£85.00

79. REVIEW OF ELECTORAL ARRANGEMENTS OF THE COUNTY OF DENBIGHSHIRE

Members were requested to consider the Final Recommendations Report published by the Local Democracy and Boundary Commission for Wales.

RESOLVED: *that the Documents Scrutiny Group review the content of the document.*

80. UPDATE FROM THE STAFFING SUB-COMMITTEE

Members were provided with an update from the Staffing Sub-committee that met earlier in the afternoon to consider the applications received for the post of Old Courthouse Manager/Deputy Town Clerk. Members were informed that several applications had been received and, following undertaking a scoring process, a shortlist of four candidates was being recommended to Council to attend for interview on Monday, 29 July.

RESOLVED: *to approve inviting the shortlisted candidates for interview on 29 July and to delegate authority to the Sub-committee, acting as the interviewing panel, to offer the post to a suitable candidate.*

81. DATE OF NEXT MEETING

RESOLVED: *to confirm the date of the next ordinary meeting as Monday, 23 September 2019 at 7.00pm.*