

**CYNGOR TREF RHUTHUN
RUTHIN TOWN COUNCIL**



**RHUTHUN TOWN COUNCIL MEETING
27 SEPTEMBER 2021**

ITEM 14a

**HR SUB- COMMITTEE
Monday, 5 July 2021**

MINUTES

PRESENT Councillors Heather Williams, Stephen Beach, Jim Bryan, Gavin Harris, Mike van der Eik, Ethan Jones, Bob Owen-Ellis and Anne Roberts.

IN ATTENDANCE Kate Harcus (Deputy Town Clerk and Manager of The Old Courthouse) for item 1 and 2

1. APOLOGIES FOR ABSENCE

None

2. DECLARATIONS OF INTEREST

Disclosures of personal and pecuniary interest in items of business listed below.

Kate Harcus (Deputy Town Clerk) ITEMS 3 & 4

3. CONFIRMATION OF APPOINTMENT FOR THE ROLE OF TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER

Sian Clark, the new Town Clerk and Responsible Financial Officer has returned the signed copy of the letter of appointment. The agreed commencement date is on Monday 26th July 2021 with a salary, commensurate with her qualifications and experience.

4. REMUNERATION ARRANGEMENTS FOR INTERIM COVER OF THE ROLE OF TOWN CLERK

It was agreed that Kate Harcus, Deputy Clerk, who has been acting as Interim Town Clerk should be given an increased rate of pay for this period based on the Town Clerk's salary, in recognition of the work she has done. The Council much appreciated her hard work and flexibility during this time.

5. DATE OF THE NEXT MEETING

RESOLVED: *that the next meeting be held as and when necessary.*