

**CYNGOR TREF RHUTHUN  
RUTHIN TOWN COUNCIL**



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**RUTHIN TOWN COUNCIL MEETING  
13 DECEMBER 2021**

**ITEM 7**

(DRAFT) Minutes of the Ordinary Meeting of **RUTHIN TOWN COUNCIL**  
held via Zoom video conferencing on Monday, 22 November 2021 at 7:00pm.

**PRESENT:** Councillors Heather Williams (Mayor), Menna Jones (Deputy Mayor)  
Councillors Stephen Beach, Jim Bryan, Christine Ellis, Gavin Harris, Ken  
Hawkins, Ian Lewney, Robert Owen-Ellis, Anne Roberts, and Mike van  
der Eijk.  
County Councillors Bobby Feeley, Huw Hilditch-Roberts and Emrys  
Wynne.

**IN ATTENDANCE:** Janine Cusworth – ReSource – item 3 on the agenda only (minute 136)  
Siân Clark – Ruthin Town Clerk  
Kate Harcus – Deputy Town Clerk and Manager of The Old Courthouse  
Marian Rees – Translator

**134. WELCOME AND APOLOGIES**

Apologies were received from Councillors Rachel Lewington, Jabez Oakes, Ifan Wyn and  
County Councillor Huw Hilditch-Roberts

**135. DECLARATIONS OF INTEREST**

- Councillor Heather Williams declared a personal and pecuniary interest in item 15 on the agenda (*minute 149*) as the current Mayor.
- Councillor Gavin Harris declared a personal interest in item 3 on the agenda (*minute 136*) as he supporting ReSource through the planning process as a volunteer.
- Within the meeting Councillor Robert Owen-Ellis declared a personal interest in item 8 on the agenda (*minute 141*) during the reference to the Proposed Velodrome, as the Chairman of Governors for Ysgol Brynhyfryd.
- Within the meeting County Councillor Emrys Wynne declared a personal interest in item 8 on the agenda (*minute 141*) during reference to the Proposed Velodrome, as a Governor for Ysgol Brynhyfryd.

**136. ReSOURCE**

The Town Council welcomed Janine Cusworth, the Founder/Director of ReSource CIC Social Enterprise to the meeting. The item had previously been deferred from October 2021.

Information was shared with the Council on the aims, objectives and purpose of ReSource, a not for profit social and environmental enterprise. A principal focus was the inclusion of those who were the furthest from the labour market together with redirecting items from landfill by promoting reuse. The organisation was based in Cae Dai, Denbigh and was actively working

to take on the lease of the former Barclays Bank building on St Peter's Square. The ambitions for the use of the building was shared with Members, including a low cost community café, a social space, reuse community store and creative spaces, additionally the local Men's Shed would also be located in the building. The building would need to be physically accessible and would be Makaton friendly; given the current limitations on accessibility, a ramp would need to be essential. Views and ideas as to how to shape the community space were being encouraged. Funding from the National Lottery had been secured to support two years of running and other costs.

Responding to a query about the referrals process and responsibility for individuals' needs, Janine Cusworth stated that Denbighshire County Council was the main stakeholder with referrals also being made via private care groups. As a qualified social worker and teacher Janine had oversight of a staffing team of 10 and risks were identified as appropriate. The town centre location would assist participants to work in the café and shop with appropriate support. Recently ReSource had been commissioned to work in partnership with Scope to support those 16+ who identified with a disability to access appropriate skills for employment, education and volunteering through the Working on Wellbeing Programme across North Wales.

On behalf of the Town Council, the Mayor thanked Janine Cusworth for attending the meeting and for sharing the ambitions and future plans for ReSource within Ruthin.

#### **137. MAYOR'S REPORT**

The report as circulated with the agenda, which outlined the Mayor's activities and events since the previous Town Council meeting in October was noted.

**RESOLVED:** *to note the content of the Mayor's Report.*

#### **138. MEMBERS' REPORTS**

Members considered the Members' Reports as circulated with the agenda.

**RESOLVED:** *to note the content of the Member's Reports.*

#### **139. RUTHIN COUNTY COUNCILLORS REPORT**

In addition to the report circulated with the agenda County Councillors Bobby Feeley and Emrys Wynne warmly welcomed the improvements within Ruthin Community Hospital and new Clinic and emphasised that it was an excellent facility for the residents of Ruthin and the surrounding area. The Ruthin Hospital League of Friends were thanked for its significant contribution. No formal decision had been made about the old Clinic site.

The three County Councillors were in attendance at the Remembrance Sunday service held by the War Memorial on Wynnstay Road on 14 November and County Councillor Emrys Wynne attended the Armistice Day Service on 11 November 2021.

**RESOLVED:** *to accept the Report of the Ruthin County Councillors.*

#### **140. MINUTES OF THE PREVIOUS ORDINARY MEETING**

**RESOLVED:** *that the minutes of the meeting held on 18 October 2021 be confirmed as a correct record.*

#### **141. MATTERS ARISING**

*Minute 121: Proposed Ruthin Velodrome*

Cllr Gavin Harris stated that it was understood that currently Officer and Panel time within Sports Wales were being taken up with two existing projects, with the velodrome the next

project to be considered. Whilst there was no concerns over Sports Wales commitment to the project, a formal response was unlikely in advance of Christmas.

#### **142. MINUTES OF THE AMENITIES COMMITTEE**

In addition to requesting that the minutes of the meeting held on 8 November 2021 be considered, Cllr Menna Jones advised Members that the planning of trees in Llanfwrog had been rescheduled from 13 November to 27 November due to delays in the delivery of the trees.

**RESOLVED:** *to receive the minutes of the Amenities Committee held on 8 November 2021.*

#### **143. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE**

Members considered the minutes of the meeting held on 8 November 2021.

**RESOLVED:** *to receive the minutes of the Planning and Development Committee held on 8 November 2021.*

#### **144. RUTHIN FUTURE AND LEVELLING UP FUND – PROGRESS REPORT**

Councillor Gavin Harris provided a verbal update to the Town Council. Key points included:

- The Ruthin Future exhibition, which had been held in The Old Courthouse, had been well attended and feedback collated to help inform the proposed projects.
- The public realm Levelling Up Fund (LUF) project (St Peter's Square and adjacent streets) had been refined and included information on potential costs. The costs for all projects had been included in the overall bid package. Jones Bros and Richard Moorhead and Lang were thanked for their support.
- A report on the proposed Denbighshire projects for inclusion in the Clwyd West Levelling Up Fund bid would be considered by Denbighshire County Council's Cabinet meeting on 23 November.
- More detail would be included in the project plans and design as the bid evolved, subject to its approval with a formal submission likely due in the New Year.
- Additional development work on capturing the ambitions for Cae Ddol and green corridors within the town would be undertaken to inform the project bid.

Members were advised that it was planned that relevant reports and publications, both historical and current, would be maintained and accessible via an 'Urban Room' in The Old Courthouse as well as being accessible online.

County Councillor Bobby Feeley confirmed that that consideration would be given at the Cabinet meeting to 13 projects which collectively formed the LUF bid for Denbighshire's part of the Clwyd West bid. Denbighshire County Council officers had been working hard to pull together the both constituency bids (Clwyd West and the Vale of Clwyd) and the work undertaken by Ruthin Town Council to support the bid was also acknowledged and appreciated.

It was commented that there had been a huge effort on the part of Ruthin Town Council to ensure that the bid for the public realm for St Peter's Square and surrounding streets was robust and that work would continue to inform the Cae Ddol and green corridors bid. Denbighshire County Council was urged to support the bids.

**RESOLVED:** *the verbal update was noted.*

#### **145. CO-LAB PROJECT**

Members considered a request from Birmingham School of Architecture and Design,

Birmingham City University, for an interdisciplinary based student project to further support the development of Ruthin Future. The Ruthin Future Working Group had considered the proposal and were supportive of the request. In discussion, member welcomed the opportunity which they considered would be beneficial to further support Ruthin's community led town planning approach. It was noted that no financial contribution was sought, but members considered it would be appropriate to contribute to the cost of coach hire.

**RESOLVED:** *that the offer of an interdisciplinary based student project from Birmingham City University to further support the development of Ruthin Future be accepted and a contribution be offered to the cost of coach hire.*

#### **146. THE RUTHIN GOOD CITIZEN, YOUNG PERSON AND COMMUNITY GROUP OF THE YEAR AWARDS**

The Town Councillors were advised by Councillor Anne Roberts that preparations would soon commence for the Ruthin Good Citizen, young Person and Community Group of the Year Awards for 2021. Arrangements would be made to present the recipients of the 2020 awards before the end of the year; the formal presentation had been delayed from earlier in the year. Members were encouraged to promote the scheme within the community.

**RESOLVED:** *to note the activities in respect of the Awards.*

#### **147. REQUEST FOR FINANCIAL ASSISTANCE: CITIZENS ADVICE DENBIGHSHIRE**

Consideration was given to a request from Citizens Advice Denbighshire for financial assistance of £2,000.

**RESOLVED:** *to provide financial assistance of £2,000 to Citizen's Advice Denbighshire.*

#### **148. RELEASE OF SECOND INSTALMENT OF THE MAYOR'S ALLOWANCE**

Members agreed to the payment of £700, representing the second tranche of the Mayor's Allowance.

**RESOLVED:** *to release the second tranche of the Mayor's allowance – a payment of £700.*

#### **149. FINANCIAL STATEMENT**

Members received the financial statement for the period ending 31 November 2021.

**RESOLVED:** *to accept the financial statement of the period ending 31 November 2021.*

#### **150. ACCOUNTS FOR PAYMENT**

**RESOLVED:** *that payment of the following items be approved.*

From Ruthin Town Council's current account:

OB	JB Platform Hire Ltd	Hire of van mounted MEWP with operator for removal of hanging planter displays	*	£384.00
OB	IT Williams Company Ltd	Collection of hanging planters, disposal of waste and transportation of planters to Corwen.	*	£593.40
OB	Fineline	Scanning of Historical Report to inform Levelling Up Fund application	*	£72.00
OB	Fineline	Scanning of Historical 4 Volume Report to inform Levelling Up fund application and sundries for Ruthin Future exhibition	*	£363.84
OB	Fineline	Printing Remembrance Service Sheets on 130gsm silk paper	*	£57.14
OB	Marian Rees	Translation Service in meetings held on 4 and 18 October 2021; and	*	£319.38

		Translation of minutes for meeting held on 18 October 2021.		
OB	Hill & Roberts	Accountancy and Payroll Services for November 2021	*	£240.00
OB	Sandra Williams	Reimbursement for Microsoft 365 monthly subscription (April – November 2021)	*	£151.68
CQ 298	HMRC	VAT payment		£3,374.95
CQ 299	Rick Parr (Rickx Disco)	PA system for Remembrance Service		£80.00

(The items marked with an \* above include recoverable V.A.T.)

#### **151. DATE OF NEXT MEETING**

**RESOLVED:** *to confirm the date of the next ordinary meeting will be Monday, 13 December 2021 at 7pm.*