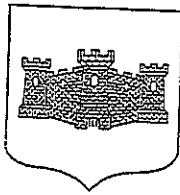


# CYNGOR TREF RHUTHUN RUTHIN TOWN COUNCIL

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Clerc y Dref / Town Clerk: *Sandra Williams*

Eich Cyf/Your Ref

Ein Cyf/Our Ref

Dyddiad/Date:

12 February 2020

To the Town Mayor and Councillors  
**Rhuthun Town Council**

Dear Member

You are requested to attend an Ordinary Meeting of **RHUTHUN TOWN COUNCIL** to be held in the **Old Courthouse, St. Peter's Square, Rhuthun** on **MONDAY, 17 FEBRUARY 2020** at **7:00p.m.** The business to be transacted thereat is as set out in the agenda below.

Yours sincerely

*Sandra Williams*

Sandra Williams, **Town Clerk**

## **AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATION OF INTERESTS**  
Disclosures of personal and pecuniary interest in items of business listed below.
3. **MAYOR'S REPORT**
4. **MEMBERS' REPORTS**
5. **RUTHIN COUNTY COUNCILLORS' REPORT**
6. **MINUTES OF THE PREVIOUS ORDINARY MEETING**  
To receive and confirm as correct the minutes of the Ordinary Meeting of the Council held on 20 January 2019.
7. **MATTERS ARISING**
8. **MINUTES OF THE FINANCIAL SCRUTINY SUB-COMMITTEE**  
To receive the minutes of the meeting held on 6 January 2020 and reconvened on 20 January 2020.
9. **MINUTES OF THE AMENITIES COMMITTEE**  
To receive the minutes of the meeting held on 3 February 2020.
10. **MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE**  
To receive the minutes of the meeting held on 6 February 2020.

- 11. UPDATE ON THE OLD COURTHOUSE**  
To receive an update regarding the Old Courthouse.
- 12. UPDATE REGARDING NORTH WALES VELODROME**  
To receive an update regarding the North Wales Velodrome bid.
- 13. RUTHIN FUTURE WEEK 2020**  
To discuss arrangements for Ruthin Future Week 2020 and proposal to update Ruthin Future plan with a specific Sports and Recreation section.
- 14. VACANT SEAT ON TOWN COUNCIL**  
To receive notification that there was no request by Ruthin electors to hold an election to elect a new member to the vacant seat, and to agree the next steps.
- 15. RHUTHUN TOWN COUNCIL REPRESENTATIVES ON EXTERNAL BODIES**  
To receive notification that Councillor Keiran Allsopp-Robson has tendered his resignation from the Governing Body of Rhos Street School and to discuss a new Town Council representative on the Governing Body. Also to consider a request from Conwy and Denbighshire Public Services Board for a nomination to represent Denbighshire's City, Town and Community Councils on the PSB Board.
- 16. CHARTER BETWEEN DENBIGHSHIRE CITY, TOWN AND COMMUNITY COUNCILS AND DENBIGHSHIRE COUNTY COUNCIL**  
To consider a request to review the content of the Charter between Denbighshire City Town and Community Councils and Denbighshire County Council and respond to the consultation by 27 March 2020.
- 17. REVIEW AND UPDATE RHUTHUN TOWN COUNCIL'S STANDING ORDERS**  
To review and update Rhuthun Town Council's Standing Orders to reflect the change to the Town Council's meeting place and the Financial Regulations document.
- 18. RUTHIN TOWN COUNCIL DOMAIN NAMES**  
To consider further information regarding acquiring the .cymru / .wales domains for Rhuthun Town Council.
- 19. GOOD CITIZEN'S GROUP**  
To agree a date for a meeting of the Good Citizen's Group.
- 20. TOWN CLEAN-UP CAMPAIGN 2020**  
To discuss and agree a date for the annual Town Clean-up campaign.
- 21. COMMUTED SUMS APPLICATION FOR RHUTHUN**  
To consider a request for feedback from Amy Selby, Community Development Officer, Denbighshire County Council, regarding the application from Star Park Residents Association for the available commuted sums towards upgrading the Memorial Playing Fields Play Area.
- 22. VE DAY 75 CELEBRATIONS**  
To consider a letter from SSAFA, the Armed Forces charity, requesting information about any events/services planned to celebrate the anniversary of VE Day, 8 – 10 May 2020.
- 23. REQUEST FOR FINANCIAL ASSISTANCE**  
To consider a request for financial assistance of £750.00 from Rotary Club of Ruthin towards the Donkey Derby event to be held on 5 September 2020.

## 24. REQUEST FOR DONATION

To consider a request from Clwyd RWAS 2020 for a donation towards Clwyd's fundraising efforts as Feature County for the Royal Welsh Agricultural Society this year.

## 25. ANNUAL RISK ASSESSMENT

To receive and confirm the Annual Risk Assessment.

## 26. ANNUAL INVESTMENT STRATEGY

To receive and confirm the Annual Investment Strategy.

## 27. FINANCIAL STATEMENT

To receive and approve the financial statements for the period ending 31 January 2020.

## 28. ACCOUNTS FOR PAYMENT

To approve payment of the following items:

From Ruthin Town Council current account:

100276	Zurich Municipal	Insurance renewal premium for 2020-21		£4,038.65
100277	HCI Data Ltd	Renewal of cyngortrefrhuthun.gov.uk and ruthintowncouncil.gov.uk domain names for two years	*	£172.80
100278	Cambrian Woodland Services	Supply, erect, remove and dispose of Christmas tree	*	£584.40
100279	KMT Electrical	Place LED lights and remove from Christmas tree – visits 1 and 4	*	£1,308.00
100280	KMT Electrical	Place LED lights and remove from Christmas tree – visits 2 and 3	*	£1,100.83
100281	Cllr. Heather Williams	Travel expenses for attending NMWALC quarterly meeting in Rhyl and Planning Inspectorate event in Llandudno		£47.80
100282	Hill & Roberts	Accountancy and payroll services – Feb 2020	*	£84.00
100283	HMRC	Income tax and National Insurance		£701.62
100284	Marian Rees	Simultaneous translation service – Feb 2020	*	£180.00

(The items marked with an \* above include recoverable V.A.T. of £571.67)

From Ruthin Town Council Old Courthouse account:

100027	Cllr. Gavin Harris	Repayment for purchase blinds the Old Courthouse	*	£597.67
100028	Oakwood Property	Agreed extras at the Old Courthouse, less retainer fee	*	£2,169.88
100029	Scottish Power	Electricity charges at the Old Courthouse, 18.01.19 – 13.12.19		£875.21
100030	Ruthin Décor Ltd	Paint for the Old Courthouse	*	£39.95
100031	Richard Williams Ltd	Timber and associated items for the Old Courthouse	*	£216.00

(The items marked with an \* above include recoverable V.A.T. of £503.92)

## 29. DATE OF NEXT MEETING

To confirm the date of the next meeting of the Town Council will be Monday, 16 March 2020 at 7.00pm.