

Minutes of the Ordinary Meeting of **RHUTHUN TOWN COUNCIL** held in the Council Chamber, County Hall, Wynnstay Road, Rhuthun, on Monday, 20 January 2020, at 7:00pm.

PRESENT: Councillor Heather Williams (Deputy Mayor)
Councillors Keiran Allsopp-Robson, Stephen Beach, Jim Bryan, Ken Hawkins, John Wynne Hughes, Menna Jones, Robert Owen-Ellis, Anne Roberts and Dave Snape.
County Councillor Emrys Wynne and one member of the public.

170. WELCOME AND APOLOGIES

Apologies for absence were received from Councillors Gavin Harris, Ian Lewney and Ifan Wyn.

171. DECLARATIONS OF INTEREST

There were no declarations of interest.

172. MAYOR'S REPORT

The Deputy Mayor explained that the Mayor's report for January would be submitted to the February meeting.

173. MEMBERS' REPORTS

Cllr. Heather Williams (Deputy Mayor)	Canolfan Awelon Management Committee meeting, Denbighshire Voluntary Services Council meeting – Dementia Aware Ruthin, North and Mid Wales Association of Local Councils quarterly meeting at the Pavilion Theatre, Rhyl and the Old Courthouse working group meeting.
Cllr. Keiran Allsopp-Robson	Nothing to report
Cllr. Stephen Beach	Meeting to establish Star Park Committee to take responsibility for the Memorial Playing Fields play area, held at Ruthin Town Football Club and North and Mid Wales Association of Local Councils quarterly meeting at the Pavilion Theatre, Rhyl
Cllr. Jim Bryan	
Cllr. Ken Hawkins	Nothing to report
Cllr. John Wynne Hughes	
Cllr. Menna Jones	Concert organised by the Rotary Club of Ruthin with the town's school participating and Carol Singing Service at Capel Tabernacl toward the Ruthin Urdd Appeal Committee
Cllr. Ian Lewney	
Cllr. Jabez Oakes	
Cllr. Robert Owen-Ellis	Preparing 110 Christmas hampers on behalf of the Food Bank, and distributing the hampers the following day
Cllr. Anne Roberts	Ruthin Hospital League of Friends coffee morning and the Old Courthouse working group meetings
Cllr. Dave Snape	
Cllr. Ifan Wyn	Theatr John Ambrose Management Committee meeting and Ruthin Twinning Association meeting

174. RUTHIN COUNTY COUNCILLOR REPORTS

Members had received a written report from Councillor Emrys Wynne on behalf of the three County Councillors for the Ruthin ward. It referred to additional candidate sites in Ruthin for the

latest Local Development Plan and revised plans for 77 affordable homes at Glasdir.

175. MINUTES OF THE PREVIOUS ORDINARY MEETING

RESOLVED: *that the minutes of the meeting held on 16 December 2019 be confirmed as a correct record.*

176. MATTERS ARISING

There were no matters arising.

177. MINUTES OF THE AMENITIES MEETING

Members considered the minutes of the meeting held on 6 January 2020.

RESOLVED: *to receive the minutes of the meeting held on 6 January 2020.*

178. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE

Members considered the minutes of the meeting held on 6 January 2020.

RESOLVED: *to receive the minutes of the meeting held on 6 January 2020, subject to adding that Councillor Robert Owen-Ellis was present at the meeting.*

179. UPDATE ON THE OLD COURTHOUSE

The Deputy Mayor reported that the Old Courthouse Working Group had met in the morning, and there is a great deal of interest from community groups wishing to hire the building, and that a draft hiring fee structure had been formulated by the Old Courthouse Manager. Members asked for a copy. The Clerk said that Open Reach had sent two engineers on 6 January but were unable to undertake the work of installing the phone line and broadband, and were due to return on 21 January with an update to be provided on 22 January.

RESOLVED: *to note the update.*

180. UPDATE REGARDING NORTH WALES VELODROME

Due to the nature of the information in the minutes members requested that this item be considered as a Part Two item at the end of the meeting.

RESOLVED: *to consider the update in Part Two.*

181. RESIGNATION OF A TOWN COUNCILLOR

The Deputy Mayor read out the letter of resignation received from Councillor Emrys Wynne on 31 October 2019, stating he had decided to resign as a member of the Town Council from 1 January 2020. Members thanked him for his contribution to the Town Council, which he had been a member of since 1991 with an eight month break, and had served as Town Mayor twice.

RESOLVED: *to accept the letter of resignation and for the Clerk to inform Denbighshire County Council's Electoral Office about the vacant seat and send a thank you letter to Councillor Wynne.*

182. TOWN COUNCIL BUDGET FOR 2020-21

Members were requested to consider the budget for the forthcoming financial year. A new budget heading for tree planting had been included, as requested.

RESOLVED: *to agree the precept amount for Ruthin Town Council for 2020-21 at £149,250, which equates to £61.90 for a Band D property based on the Council Tax Base of 2,443 dwellings.*

183. FINANCIAL STATEMENT

Members were requested to receive and approve the financial statement for the period ending 31 December 2019.

RESOLVED: to receive and approve the financial statement for the period ending 31 December 2019.

184. ACCOUNTS FOR PAYMENT

RESOLVED: that payment of the following items be approved.

From Ruthin Town Council current account:

100261	SLCC	Renewal of Town Clerk's SLCC membership		£180.00
100262	Public Works Loan Board (PWLB)	Loan payment for Old Courthouse loan (problem with Direct Debit mandate)		£3,515.42
100263	Workplace Worksafe Ltd	ID Badge for Councillor Jabez Oakes	*	£27.70
100264	Hill & Roberts	Accountancy and payroll services – January 2020	*	£84.00
100265	Canda Copying Ltd	Photocopier rental and minimum copies	*	£41.90
100266	Canda Copying Ltd	Additional black & white copies	*	£27.29
100267	Canda Copying Ltd	Additional colour copies	*	£12.30
100268	Cyfieithu Cymunedol Conwy	Simultaneous translation at Ruthin Town Council meeting, 25 November 2019	*	£202.00
100269	Marian Rees	Simultaneous translation service – January 2020	*	£180.00
100270	NMWALC	2 lunches following quarterly meeting in Rhyl on 17.01.2020		£34.00
100271	HMRC	Income tax and National Insurance		£701.42
100272	Cllr. Gavin Harris	Mayor's allowance – 2 nd payment		£600.00
100273	Urdd Gobaith Cymru	Third instalment of Ruthin Town Council's sponsorship package for the Denbighshire Urdd National Eisteddfod 2020		£3,500.00
D.D.	BT Business	Phone and broadband	*	£243.47
100274	IT Williams	Hire of Hiab wagon and driver to remove and replace Christmas tree	*	£156.00
100275	Denbighshire County Council	Put up and remove Ruthin Christmas light motifs	*	£5,422.25
From Ruthin Town Council Old Courthouse account:				
100024	Cllr. Gavin Harris	Repayment for purchase of supplier items for the Old Courthouse	*	£1,260.17
100025	Ruthin Décor Ltd	Painting materials for the Old Courthouse	*	£1,732.63
100026	Richard Williams (Deganwy) Ltd	Timber and associated materials for the Old Courthouse	*	£480.96

185. INSURANCE RENEWAL

Members were requested to consider the insurance renewal proposal from Zurich Insurance at £4,475.82 for 1 year, £4,256.82 per annum for three years or £4,038.65 per annum for five years. The Clerk explained that she had requested a quotation from Came & Co also, but due to requiring additional information, they had not been able to provide a quotation for the meeting. Members discussed that Zurich had provided an excellent service to date and it was proposed and seconded that the insurance cover be renewed for five years.

RESOLVED: to renew the insurance cover with Zurich Insurance for five years at a cost of £4,038.65 per annum.

186. RUTHIN TOWN COUNCIL DOMAIN NAME RENEWAL

Members were requested to consider a price from HCI Data Ltd to renew the domain names cyngortrefrhuthun.gov.uk and ruthintowncouncil.gov.uk for two years at £72.00 per year + VAT each, or cyngortrefrhuthun.llyw.cymru and ruthintowncouncil.gov.wales at a cost of £109 each plus VAT. Members queried the information regarding getting the domains cyngortrefrhuthun.cymru a ruthintowncouncil.wales. It was proposed to renew the current domain names to ensure that the Town Council website and e-mail addresses continued and to further consider the llyw.cymru / gov.wales option and the preferred .cymru / .wales option.

RESOLVED: to renew the current domain names for a further two years at a cost of £72.00 per year + VAT and to further consider the cymru/wales domains to ensure an orderly transition to the new domains, if acquired.

187. DEMENTIA FRIENDLY RUTHIN

The Deputy Mayor provided an update on a meeting hosted by Denbighshire Voluntary Services Council to progress Ruthin becoming a Dementia Friendly town. It has been suggested that volunteers at the Old Courthouse could receive Dementia Friendly training in order to be aware of people living with dementia and how to help them. She noted that the next meeting would be held on 11 February at 12pm.

RESOLVED: to note the information.

PART TWO

It was proposed and seconded that the following items be considered in private.

188. UPDATE ON NORTH WALES VELODROME

Minutes of the meeting had been circulated to members. It was intended to have discussions about sport and leisure provision in Ruthin as part of Ruthin Future week during the week commencing 24 February.

RESOLVED: to note the update.

189. DATE OF NEXT MEETING

RESOLVED: to confirm the date of the next ordinary meeting as Monday, 17 February 2020 at 7.00pm at the Old Courthouse, St. Peter's Square, Ruthin.