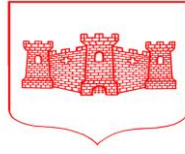


# CYNGOR TREF RHUTHUN RUTHIN TOWN COUNCIL

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*Clerc y Dref / Town Clerk: Sandra Williams*

11 November 2020

To the Town Mayor and Councillors  
**Rhuthun Town Council**

Dear Member

You are requested to attend an Ordinary Meeting of **RHUTHUN TOWN COUNCIL** to be held on **MONDAY, 16 NOVEMBER 2020** at **7:00p.m** online via Zoom. The business to be transacted thereat is as set out in the agenda below.

Yours sincerely

*Sandra Williams*

Sandra Williams, **Town Clerk**

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATION OF INTERESTS**  
Disclosures of personal and pecuniary interest in items of business listed below.
- 3. DROSI BIKES PRESENTATION**  
To receive a short presentation regarding Drosi Bikes community project seeking to set up in Ruthin.
- 4. MAYOR'S REPORT**
- 5. MEMBERS' REPORTS**
- 6. RUTHIN COUNTY COUNCILLORS' REPORT**
- 7. MINUTES OF THE PREVIOUS ORDINARY MEETING**  
To receive and confirm as correct the minutes of the Ordinary Meeting of the Council held on 19 October 2020.
- 8. MATTERS ARISING**
- 9. MINUTES OF THE AMENITIES COMMITTEE**  
To receive the minutes of the meeting held on 2 November 2020.
- 10. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE**  
To receive the minutes of the meeting held on 2 November 2020.

- 11. MINUTES OF THE GOOD CITIZEN GROUP**  
To receive the minutes of the meeting held on 11 November 2020.
- 12. MINUTES OF THE STAFFING SUB-COMMITTEE**  
To receive the minutes of the meeting held on 12 November 2020.
- 13. FEEDBACK FROM THE DOCUMENTS SCRUTINY GROUP**  
To consider comments from the Documents Scrutiny Group regarding the Independent Remuneration Panel for Wales Draft Annual Report.
- 14. CO-OPTION OF A TOWN COUNCILLOR**  
To request that members select a new member from amongst the five individuals who have expressed an interest in the vacant seat.
- 15. YOUTH REPRESENTATIVE ON TOWN COUNCIL**  
To consider having a youth representative on Ruthin Town Council.
- 16. GLASDIR PLANNING APPLICATION**  
To consider the Town Council's views regarding planning application 02/2020/0724 – Land at Glasdir, Ruthin - Erection of 63 no. affordable dwellings together with access, open space and associated works (amended scheme).
- 17. SHARE AND REPAIR SHED PROPOSAL**  
To consider Ruthin Town Council's response to the information gathered regarding the proposed tri-town circular economy project.
- 18. FREE PARKING DAYS**  
To decide on the five free parking days for 2020-21.
- 19. COMMUNICATION STRATEGY**  
To receive and adopt a Communication Strategy for Ruthin Town Council.
- 20. UPDATE ON THE OLD COURTHOUSE**  
To receive an update regarding the Old Courthouse.
- 21. ANNUAL ACCOUNTS 2019-20**  
To consider and approve the Annual Accounts for 2019-20.
- 22. ANNUAL RETURN ACCOUNTING STATEMENTS**  
To consider and confirm the responses to the Accounting Statements for 2019-20.
- 23. INTERNAL AUDIT REPORT**  
To consider the internal audit report from JDH Business Services and actions required in response to the recommendations.
- 24. FINANCIAL STATEMENT**  
To receive and approve the financial statement for the period ending 31 October 2020.
- 25. ACCOUNTS FOR PAYMENT**  
To approve payment of the following items:

From Ruthin Town Council current account:

OB	HMRC	Income tax and National Insurance – October	£560.03
OB	Denbighshire Citizen's Advice	Financial assistance towards Ruthin Citizen's Advice office and homeworking service	£2,000.00

OB	HMRC	Income tax and National Insurance – November		£560.03
OB	Royal British Legion	Donation towards Remembrance Sunday poppy wreath		£50.00
OB	IT Williams Ltd	Transport planters and tipping of green waste	*	£722.28
OB	JB Platform Hire Ltd	Hire of cherry picker with operator to take down flowers from Ruthin hanging baskets	*	£280.00
OB	Llanfwrog CIC	Grass cutting services – November 2020		£184.92
OB	Cambrian Woodland Services	Report regarding dead Art Trail cherry tree on Market Street	*	£72.00
OB	Hill & Roberts	Accountancy and payroll services and Sage subscription	*	£92.40
OB	JDH Business Services Ltd	2019/20 Internal Audit	*	£372.00

(The items marked with an \* above include recoverable V.A.T. of £265.78)

From Ruthin Town Council Old Courthouse account:

OB	BT Business	Cloud phone and broadband service	*	£67.19
OB	RIG Joinery	Exhibition display stands	*	£2,174.40

(The items marked with an \* above include recoverable V.A.T. of £373.43)

## **26. DATE OF NEXT MEETING**

To confirm the date of the next meeting of the Town Council will be Monday, 14 December 2020 at 7.00pm.