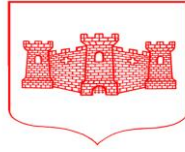


CYNGOR TREF RHUTHUN RUTHIN TOWN COUNCIL

Yr Hen Lys
Sgwâr Sant Pedr
RHUTHUN
LL15 1AA
Ffôn: (01824) 703797
e-bost: clerc@cyngortrefrhuthun.gov.uk



The Old Courthouse
St. Peter's Square
RUTHIN
LL15 1AA
Tel: (01824) 703797
e-mail: clerk@ruthintowncouncil.gov.uk

Clerc y Dref / Town Clerk: Sandra Williams

17 February 2021

To the Town Mayor and Councillors
Rhuthun Town Council

Dear Member,

You are requested to attend an Ordinary Meeting of **RHUTHUN TOWN COUNCIL** to be held online via Zoom on **MONDAY, 22 FEBRUARY 2021** at **7:00p.m.** The business to be transacted thereat is as set out in the agenda below.

Yours sincerely

Sandra Williams

Sandra Williams, **Town Clerk**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
Disclosures of personal and pecuniary interest in items of business listed below.
- 3. MAYOR'S REPORT**
- 4. MEMBERS' REPORTS**
- 5. RUTHIN COUNTY COUNCILLORS' REPORT**
- 6. MINUTES OF THE PREVIOUS ORDINARY MEETING**
To receive and confirm as correct the minutes of the Ordinary Meeting of the Council held on 25 January 2021.
- 8. MATTERS ARISING**
- 9. MINUTES OF THE AMENITIES COMMITTEE**
To receive the minutes of the meeting held on 8 February 2021.
- 10. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE**
To receive the minutes of the meeting held on 8 February 2021.
- 11. MINUTES THE OLD COURTHOUSE MANAGEMENT COMMITTEE**
To receive the minutes of the meeting held on 2 February 2021.
- 12. TOWN COUNCIL VACANCIES**
To receive notification that the two vacant seats will be filled by election if more than two nomination papers are received by 17 March, and the estimated costs.

13. MEMBERSHIP OF ONE VOICE WALES 2021-22

To receive information about the cost and benefits of membership of One Voice Wales for Ruthin Town Council.

14. REQUEST FOR FINANCIAL ASSISTANCE

To consider a request for financial assistance of £500.00 (five hundred pounds) from the Town Clock Restoration Committee.

15. COVID-19 TOWN CENTRE GRANT FUNDING

To receive details of prices for benches, signage and associated works to enable progressing the grant funding awarded by Denbighshire County Council.

16. ANNUAL INVESTMENT STRATEGY

To receive and confirm the Annual Investment Strategy.

17. ANNUAL RISK ASSESSMENT

To receive and confirm the Annual Risk Assessment.

18. SPECIALIST ADVICE REGARDING VALUE ADDED TAX

To consider receiving specialist VAT advice regarding the Old Courthouse activities – commission for exhibition items, retail showcase, hotdesking and hire of venue – as suggested in the Internal Audit report.

19. INTERNAL AUDIT PLAN

To consider the Internal Audit Plan and fee submitted by JDH Business Solutions Ltd for 2020-21.

20. WALES AUDIT OFFICE

To receive an update regarding the External Audit process and notification from Wales Audit about further information requested regarding Ruthin Town Council purchasing the Old Courthouse.

21. FINANCIAL STATEMENT

To receive and approve the financial statement for the period ending 30 January 2021.

23. ACCOUNTS FOR PAYMENT

To approve payment of the following items:

OB	Marian Rees	Simultaneous translation – Jan & Feb 2021	*	£180.00
OB	HMRC	Income tax and National Insurance – February		£560.03
OB	Hill & Roberts	Accountancy and payroll services and Sage subscription – February	*	£92.40
OB	IT Williams Co Ltd	Hire of four 5 ton skips for mixed household waste – Clwyd Street / Mill Street	*	£1,632.00

(The items marked with an * above include recoverable V.A.T. of £317.40)

From Ruthin Town Council Old Courthouse account:

OB	BT Business	Cloud phone and broadband service	*	£67.19
OB	Snowdonia Fire & Security	Routine maintenance of fire alarm system	*	£66.00
OB	Book of You CIC	Facilitated reminiscence activities		£2,000.00

(The items marked with an * above include recoverable V.A.T. of £22.20)

24. DATE OF NEXT MEETING

To confirm the date of the next meeting of the Town Council will be Monday, 22 March 2021, at 7.00pm.

