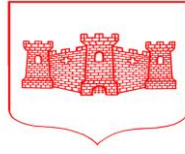


CYNGOR TREF RHUTHUN

RUTHIN TOWN COUNCIL

Yr Hen Lys
Sgwâr Sant Pedr
RHUTHUN
LL15 1AA
Ffôn: (01824) 703797
e-bost: clerc@cyngortrefrhuthun.gov.uk



The Old Courthouse
St. Peter's Square
RUTHIN
LL15 1AA
Tel: (01824) 703797
e-mail: clerk@ruthintowncouncil.gov.uk

Clerc y Dref / Town Clerk: Sandra Williams

17 March 2021

To the Town Mayor and Councillors
Rhuthun Town Council

Dear Member,

You are requested to attend an Ordinary Meeting of **RHUTHUN TOWN COUNCIL** to be held online via Zoom on **MONDAY, 22 MARCH 2021** at **7:00p.m.** The business to be transacted thereat is as set out in the agenda below.

Yours sincerely

Sandra Williams

Sandra Williams, **Town Clerk**

AGENDA

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**
Disclosures of personal and pecuniary interest in items of business listed below.
- 3. MAYOR'S REPORT**
- 4. MEMBERS' REPORTS**
- 5. RUTHIN COUNTY COUNCILLORS' REPORT**
- 6. MINUTES OF THE PREVIOUS ORDINARY MEETING**
To receive and confirm as correct the minutes of the Ordinary Meeting of the Council held on 22 February 2021.
- 7. MATTERS ARISING**
- 8. MINUTES OF THE AMENITIES COMMITTEE**
To receive the minutes of the meeting held on 8 March 2021.
- 9. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE**
To receive the minutes of the meeting held on 8 March 2021.
- 10. MINUTES OF THE OLD COURTHOUSE MANAGEMENT COMMITTEE**
To receive the minutes of the meetings held on 2 March and 16 March 2021.
- 11. FEEDBACK FROM THE DOCUMENTS SCRUTINY GROUP**
To consider comments from the Documents Scrutiny Group regarding Ruthin Town Council's Communication Strategy and Guidance for Councillor and to adopt the documents.

12. UPDATE REGARDING NORTH WALES VELODROME

To receive an update regarding the latest discussions about developing an outdoor Velodrome in Ruthin.

13. TOWN COUNCIL VACANCIES

To receive an update regarding the two vacant seats on the Town Council.

14. NOMINATIONS FOR MAYOR AND DEPUTY MAYOR

To receive nominations for Mayor and Deputy Mayor of Ruthin Town Council for the 2021-22 civic year.

15. LAND AND PAVEMENT AT REAR OF THE OLD COURTHOUSE

To consider how the space at the rear of the building can be best utilised.

16. SPECIALIST ADVICE REGARDING VALUE ADDED TAX

To consider the costs for specialist VAT advice offered by One Voice Wales.

17. ACCOUNTANCY AND PAYROLL SERVICES BY HILL AND ROBERTS

To consider a letter from Hill and Roberts Accountants regarding provision of the above services in the future.

18. FINANCIAL STATEMENT

To receive and approve the financial statement for the period ending 28 February 2021.

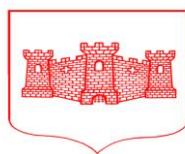
19. ACCOUNTS FOR PAYMENT

To approve payment of the following items:

OB	One Voice Wales	Membership fee 2021-22		£467.00
OB	Ruthin Town Clock Restoration Committee	Financial assistance towards consultation phase of the Town Clock Restoration project		£500.00
OB	HMRC	Income tax and National Insurance – March		£558.03
OB	Hill & Roberts	Accountancy and payroll services and Sage subscription – March	*	£92.40
OB	The Play Inspection Company Ltd	Annual safety inspection reports for the skatepark and Memorial Playing Fields play area	*	£156.00
OB	Broxap Ltd	5 benches and fixing bolts etc.	*	£3,055.20
OB	GJ Teeson Ltd	Installation of benches	*	£786.60
OB	Standard Signs & Traffic Systems Ltd	9 fingerposts	*	£12,628.80
OB	Standard Signs & Traffic Systems Ltd	Round signs for Yr Hen Lys	*	£837.60
OB	Washware Essentials	Outdoor water bottle filler	*	£1,418.40
OB	Denbighshire County Council	Planning application fee for external signage at the Old Courthouse		£60.00
(The items marked with an * above include recoverable V.A.T. of £3,162.50)				
From Ruthin Town Council Old Courthouse account:				
OB	BT Business	Cloud phone and broadband service	*	£67.19
OB	Victoria Collins	Creation and delivery of Stori Rhuthun craft session		£200.00
OB	Fiona Collins	Two Stori Rhuthun sessions		£200.00
OB	Fran Smyth Hideaway	Red leather handles and black leather handles for the Old Courthouse		£89.50
OB	Ruthin Décor Ltd	Paint brushes and dust sheet	*	£4.93
OB	Richard Williams	Plywood and screws for retail showcase fittings	*	£362.40

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(Deganwy) Ltd

(The items marked with an * above include recoverable V.A.T. of £72.42)

PART TWO

20. RHUTHUN TOWN COUNCIL STAFF SALARIES

To receive details of the Town Clerk's salary and the Old Courthouse Manager / Deputy Town Clerk's salary.

21. DATE OF NEXT MEETING

To confirm the date of the next meeting of the Town Council will be Monday, 26 April 2021, at 7.00pm.

