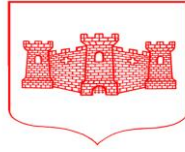


# CYNGOR TREF RHUTHUN RUTHIN TOWN COUNCIL

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*Clerc y Dref / Town Clerk: Sandra Williams*

11 May 2021

To the Town Mayor and Councillors  
**Rhuthun Town Council**

Dear Member,

You are requested to attend an Ordinary Meeting of **RHUTHUN TOWN COUNCIL** to be held online via Zoom on **MONDAY, 17 MAY 2021 at 7:00p.m.** The business to be transacted thereat is as set out in the agenda below.

Yours sincerely

*Sandra Williams*

Sandra Williams, **Town Clerk**

## **AGENDA**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**  
Disclosures of personal and pecuniary interest in items of business listed below.
- 3. MAYOR'S REPORT**
- 4. MEMBERS' REPORTS**
- 5. RUTHIN COUNTY COUNCILLORS' REPORT**
- 6. MINUTES OF THE ANNUAL GENERAL MEETING**  
To receive and confirm as correct the minutes of the Annual General Meeting of the Council held on 10 May 2021.
- 7. MINUTES OF THE PREVIOUS ORDINARY MEETING**  
To receive and confirm as correct the minutes of the Ordinary Meeting of the Council held on 26 April 2021.
- 8. MATTERS ARISING**
- 9. MINUTES OF THE AMENITIES COMMITTEE**  
To receive the minutes of the meeting held on 4 May 2021.
- 10. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE**  
To receive the minutes of the meeting held on 4 May 2021.
- 11. MINUTES OF THE OLD COURTHOUSE MANAGEMENT COMMITTEE**  
To receive the minutes of the meeting held on 4 May 2021.

**12. MEMBERS OF RHUTHUN TOWN COUNCIL**

To confirm members' details as correct and for use of members only.

**13. MEMBERSHIP OF COMMITTEES 2021/22**

To consider membership of the various committees.

**14. TOWN COUNCIL REPRESENTATION ON OUTSIDE BODIES 2021/22**

To review and update the list of Town Council representation on outside bodies.

**15. UPDATE REGARDING RECRUITMENT TO TOWN CLERK POST**

To consider the proposed recruitment timescale and draft advert prior to the Human Resources Sub-committee meeting on 18 May 2021.

**16. GLASDIR RESIDENTS ASSOCIATION**

To approve Glasdir Residents Association wish to donate £2,300 of the Glasdir Flood Fund monies held by the Council to the current flood relief fund for residents of Clwyd Street and Mill Street affected by the recent flooding.

**17. BANK MANDATE - HSBC**

To confirm the signatories for Ruthin Town Council banking arrangements.

**18. FINANCIAL STATEMENT**

To receive and approve the financial statement for the period ending 30 April 2021.

**19. ACCOUNTS FOR PAYMENT**

To approve payment of the following items:

OB	Ruthin Town Football Club	Financial assistance towards pitch drainage	£2,500.00
OB	Information Commissioner's Office	Renewal of Ruthin Town Council data controller registration	£40.00
OB	HMRC	Income tax and National Insurance – May	£678.71
OB	Hill & Roberts	Accountancy and payroll services and Sage subscription – April	* £240.00
OB	Denbs County Council	Cost of contested Town Council by-election	£7,088.16
OB	Kate Marcus	Expenses – TOC keys, Accident/First aid book and First Aid Kit and trade waste sacks	£53.40
OB	Sandra Williams	Salary owing – April & May 2021	£93.81
OB	Sandra Williams	Repayment of Microsoft Office subscription	* £18.96
OB	Llanfwrog CIC	Grass cutting services – May 2021	£554.76
OB	Cllr. Heather Williams	Mayor's allowance – first instalment	£600.00
OB	Cllr. Menna Jones	Deputy Mayor's allowance – first instalment	£150.00

(The items marked with an \* above include recoverable V.A.T. of £43.16)

From Ruthin Town Council Old Courthouse account:

OB	BT Business	Cloud phone and broadband service	* £67.19
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(The items marked with an \* above include recoverable V.A.T. of £11.20)

**PART TWO**

**20. RESPONSE TO REQUESTS FOLLOWING FACT FINDING MEETING**

To consider the requests following the Clerk and Old Courthouse Manager's meeting with representatives of Three Feathers Limited and advice received from One Voice Wales.

**21. DATE OF NEXT MEETING**

To confirm the date of the next meeting of the Town Council will be Monday, 21 June 2021 starting at 7.00pm.