

Minutes of the Ordinary Meeting of **RHUTHUN TOWN COUNCIL**  
held via Zoom video conferencing on Monday, 26 April 2021 at 7:00pm.

**PRESENT:** Councillors Gavin Harris (Mayor), Heather Williams (Deputy Mayor)  
Councillors Jim Bryan, Christine Ellis, Ken Hawkins, Ethan Jones,  
Menna Jones, Robert Owen-Ellis, Anne Roberts, Mike van der Eijk and  
Ifan Wyn.  
County Councillors Bobby Feeley, Huw Hilditch-Roberts and Emrys Wynne.

**97. WELCOME AND APOLOGIES**

Apologies for absence were received from Councillors Stephen Beach, John Wynne Hughes, Ian Lewney and Jabez Oakes.

**98. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**99. UPDATE ON CANOL Y DRE PROPOSAL**

The Mayor welcomed Rhian Parry, Managing Director of Workplace Worksafe, to provide an update to councillors regarding the progress with the proposal for a social enterprise at Canol y Dre to provide training and job opportunities for individuals with learning difficulties and neurodiversity, via setting up pods in different locations. The first, for industrial machinists, will be set up in Wrexham shortly in partnership with six organisations. She continues to want to establish this initiative in Canol y Dre in Ruthin.

**RESOLVED:** *to note the update and that all Town Councillors were in favour of the initiative in principle, and to await feedback following further discussions with Denbighshire County Council.*

**100. MAYOR'S REPORT**

The Mayor reported that he had attended the following meetings:  
06.04 The Old Courthouse Management Committee meeting

**101. MEMBERS' REPORTS**

Cllr. Heather Williams (Deputy Mayor)	The Old Courthouse Management Committee meeting and Flood Support Group meeting,
Cllr. Stephen Beach	Meeting with Star Park Residents Group regarding funding for the play area and North and Mid Wales Association of Local Councils quarterly meeting.
Cllr. Jim Bryan	Old Courthouse Management Committee meeting and North and Mid Wales Association of Local Councils quarterly meeting.
Cllr. Ken Hawkins	Nothing to report.
Cllr. John Wynne Hughes	
Cllr. Menna Jones	Flood Relief Group meeting.
Cllr. Ian Lewney	
Cllr. Jabez Oakes	Nothing to report.
Cllr. Robert Owen-Ellis	Four Food Bank sessions.
Cllr. Anne Roberts	Stori Rhuthun sessions – Ruthin Retail, Flood Relief Group meeting, the Old Courthouse Management Committee meeting and meeting with Star Park Residents Group regarding funding for the play area.

Cllr. Mike van der Eijk Nothing to report.  
Cllr. Ifan Wyn Nothing to report.

**102. RUTHIN COUNTY COUNCILLORS REPORT**

County Councillor Bobby Feeley had provided a written report on behalf of the three Ruthin ward councillors. An update was provided on the investigations into the emissions from industrial sites at Brickfield Lane, with compliance officers working on the case. Also the plans for Ruthin Goal in the future were mentioned. The recent flooding had been more damaging to the location than first realised so may not be able to reopen this year.

**103. MINUTES OF THE PREVIOUS ORDINARY MEETING**

*RESOLVED: that the minutes of the meeting held on 22 March 2021 be received and confirmed as a correct record.*

**104. MATTERS ARISING**

There were no matters arising.

**105. MINUTES OF THE AMENITIES COMMITTEE**

Members considered the minutes of the meeting held on 12 April 2021.

*RESOLVED: to receive the minutes of the meeting held on 12 April 2021.*

**106. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE**

Members considered the minutes of the meeting held on 12 April 2021.

*RESOLVED: to receive the minutes of the meeting held on 12 April 2021.*

**107. MINUTES OF THE OLD COURTHOUSE MANAGEMENT COMMITTEE**

Members considered the minutes of the meeting held on 6 April 2021.

*RESOLVED: to receive the minutes of the meeting held on 6 Ebrill 2021.*

**108. INDEPENDENT REMUNERATION PANEL FOR WALES ANNUAL REPORT**

Members were asked to note the publication of IRPW's Annual Report. The Council and the Documents Scrutiny Group had previously considered the draft report in detail.

*RESOLVED: to note the publication of IRPW's Annual Report.*

**109. DATA PROTECTION FEE**

Members were requested to agree to payment of the renewal fee as data controller to the Information Commissioner's Office at a cost of £40.

*RESOLVED: to pay the £40 cost of registering as data controller to the ICO.*

**110. ANNUAL ACCOUNTS 2020-2021**

Members had received a copy of the Annual Accounts for 2020-21 prior to the meeting and the Clerk thanked Hill & Roberts for their assistance in preparing them.

*RESOLVED: to approve the Annual Accounts and use the figures as the basis for filling in the Annual Return.*

**111. FINANCIAL STATEMENT**

*RESOLVED: to receive and approve the financial statement for the period ending 31 March 2021.*

## 112. ACCOUNTS FOR PAYMENT

**RESOLVED:** that payment of the following items be approved.

From Ruthin Town Council's current account:

OB	Viking	100 2 <sup>nd</sup> class stamps	*	£69.48
OB	Hill & Roberts	Calculation of pension deductions and preparation of end of year return to Clwyd Pension Fund - March	*	£240.00
OB	HMRC	Income tax and National Insurance - April		£482.45
OB	Hill & Roberts	Accountancy and payroll services and Sage subscription – April	*	£240.00
OB	Blachere Illumination UK Ltd	Hire of Christmas light motifs	*	£3,789.25
OB	Canda Copying Ltd	Photocopier rental and minimum copies	*	£41.90
OB	Canda Copying Ltd	Additional black and white copies	*	£0.59
OB	Canda Copying Ltd	Additional colour copies	*	£12.25
From Ruthin Town Council Old Courthouse account:				
OB	BT Business	Cloud phone and broadband service	*	£67.19
OB	Dŵr Cymru / Welsh Water	Water, sewerage and service charges for the period 30 September 2020 – 26 March 2021		£258.61
OB	Scottish Power	Electricity charges from 18.12.2020 to 19.03.2021	*	£140.39

## PART TWO

It was proposed and seconded that the discussion of the following item be held in private, due to the likely disclosure of sensitive information. This was resolved and livestreaming was terminated at this point.

## 113. TOWN CLERK POST

Members had been informed about the Clerk's notice of resignation and discussed the next steps for recruiting to the post.

**RESOLVED:** to start the recruitment process and make arrangements for interim cover.

## 114. DATE OF NEXT MEETING

**RESOLVED:** to confirm the date of the next ordinary meeting will be Monday, 17 May 2021 at 7pm.