

**CYNGOR TREF RHUTHUN  
RUTHIN TOWN COUNCIL**



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(DRAFT) Minutes of the Ordinary Meeting of **RUTHIN TOWN COUNCIL**  
held via Zoom video conferencing on Monday, 21 March 2022 at 7:00pm.

**PRESENT:** Councillors Heather Williams (Mayor),  
Councillors Menna Jones, Stephen Beach, Jim Bryan, Christine Ellis Ken  
Hawkins, Gavin Harris, Ian Lewney, Jabez Redfern Oakes, Robert Owen-  
Ellis, Anne Roberts, and Mike van der Eijk  
County Councillors Bobby Feeley, Huw Hilditch-Roberts and Emrys  
Wynne.

**IN ATTENDANCE:** Siân Clark – Ruthin Town Clerk  
Marian Rees – Translator

**216. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Ethan Jones, Rachel Lewington, and Ifan Wyn.

**217. DECLARATIONS OF INTEREST**

Cllr Menna Jones declared an interest in item 13 'Yr Urdd Sponsorship' (*minute 228*) as a member of the local Urdd Appeal Committee.

**218. COMMUNITY POLICING**

Members considered a written report on local community policing issues submitted by Sergeant Rich Evans of North Wales Police, which had been circulated in advance of the meeting. Town Councillors acknowledged and thanked the local policing team for their work and continued efforts locally. Whilst noting that antisocial driving in the town was subject to a problem-oriented policing plan, the view was expressed that this ongoing problem needed to be addressed urgently. Members requested that police officers and PSCOs be more visible in and around the town.

**RESOLVED:** *to note the written report on local community policing as circulated and to feedback the comments on antisocial driving and visibility of officers to Sgt Rich Evans.*

**219. MAYOR'S REPORT**

The report as circulated with the agenda, which outlined the Mayor's activities and events since the previous Town Council meeting in February 2022, was noted. In addition the Mayor:

- stated that, as part of the successful Ruthin Future exhibition and events, she had judged the entries of the Photomathon;
- thanked all those who had supported, attended and donated to the Mayor's Charity Dinner
- congratulated Ysgol y Borthyn as the school had been successful in winning a national competition and been presented with a sustainability award
- Had visited two Ruthin residents to mark their 100<sup>th</sup> birthdays.

**RESOLVED:** *to note the content of the Mayor's Report.*

**220. MEMBERS' REPORTS**

Members considered the Members' Reports as circulated with the agenda.

Cllr Robert Owen-Ellis raised concerns of local Market Street residents of bus fumes emitting from stationary buses and of the public's use of resident parking bays in the street. Local County Councillors stated that they would raise the concerns with the relevant Council Officers.

**RESOLVED:** *to note the content of the Member's Reports.*

## **221. RUTHIN COUNTY COUNCILLORS REPORT**

The report of the Ruthin County Councillors as circulated with the agenda was noted. In addition Members were advised that all Unitary Councils in Wales were on red alert to support Ukrainian refugees and the County Council was working hard to prepare to host refugees, as and when needed.

**RESOLVED:** *to note the content of the Ruthin County Councillors report.*

## **222. MINUTES OF THE PREVIOUS ORDINARY MEETING**

**RESOLVED:** *that the minutes of the meeting held on 21 February 2022 be confirmed as a correct record.*

## **223. MATTERS ARISING**

*Minute 198 – Levelling Up Fund:* Confirmation of the submission date for submitting the Clwyd West Constituency bid to the Levelling Up Fund was still awaited.

## **224. MINUTES OF THE PLANNING AND DEVELOPMENT COMMITTEE**

Members considered the minutes of the meeting held on 7 March 2022.

**RESOLVED:** *to receive the minutes of the Planning and Development Committee held on 7 March 2022.*

## **225. MINUTES OF THE AMENITIES COMMITTEE**

Members considered the minutes of the meeting held on 7 March 2022.

**RESOLVED:** *to receive the minutes of the Amenities Committee held on 7 March 2022.*

## **226. CONTRACTS: (i) GRASS CUTTING 2022 AND (ii) WATERING OF PLANTERS 2022**

Consideration was given by Members to the following recommendations of the Amenities Committee for the awarding of contracts in respect of grass cutting and watering of planters:

- (i) that the Town Council accepts the price for grass cutting from Llanfwrog CIC at a cost of £3,828.06; and*
- (ii) that the Town Council accepts the price for watering the planters from J and C Brimble at a cost of £4,664.00*

**RESOLVED:** *that Ruthin Town Council:*

- (i) accepts the price for grass cutting from Llanfwrog CIC at a cost of £3,828.06; and*
- (ii) accepts the price for watering the planters from J and C Brimble at a cost of £4,664.00.*

## **227. DOCUMENT SCRUTINY GROUP**

Confirmation was provided to Members that the Document Scrutiny Group had met to consider formal responses to two consultation documents (i) 'The Denbighshire We Want 2022-2027 – Corporate Plan' and (ii) 'Consultation on the Local Government and Elections (Wales) Act 2021: Community and Town Councils statutory guidance'. Responses to both consultations had been submitted from Ruthin Town Council. Members were advised that from 2022

requirements included an Annual Report and training plans for all Town and Community Councillors.

**RESOLVED:** *to note that responses to both consultations had been submitted from Ruthin Town Council.*

## **228. YR URDD – SPONSORSHIP**

The Town Clerk provided clarification to Members on the particulars of the £10,000 sponsorship provided by Ruthin Town Council to the Urdd Eisteddfod 2022, the details of which had been circulated. Members had tasked the Clerk to liaise with the Urdd to ascertain possible additional sponsorship opportunities. An option offered by the Urdd was the opportunity to have a 50" screen in the Arts and Crafts Pavilion to display a media presentation showcasing Ruthin, for a £500 sponsorship, for the whole of the Eisteddfod week. A video, once produced, could be used as a promotional tool within the town and on the website. Members were keen to progress the option outlined and requested that a report outlining costings for media production be presented to the next meeting.

**RESOLVED:** *(i) that the details of the £10,000 sponsorship from Ruthin Town Council to the Urdd Eisteddfod, be noted; and (ii) potential costings for media presentation showcasing Ruthin be presented at the next meeting.*

## **229. NOMINATIONS FOR MAYOR AND DEPUTY MAYOR**

Members were requested to put forward nominations for the role of Mayor for the 2022-23 civic year. Councillor Menna Jones was nominated as Mayor, proposed by Councillor Stephen Beach and seconded by Councillor Gavin Harris. There were no further nominations and it was **RESOLVED:** *that Councillor Menna Jones be nominated as Mayor of Ruthin for the 2022-23 civic year.*

Members were requested to put forward nominations for the role of Deputy Mayor for the 2022-23 civic year. Councillor Anne Roberts was nominated as Deputy Mayor, proposed by Councillor Christine Ellis, seconded by Councillor Jim Bryan. There were no further nominations and it was

**RESOLVED:** *that Councillor Anne Roberts be nominated as Deputy Mayor of Ruthin for the 2022-23 civic year.*

## **230. NATIONAL SALARY PAY AWARD 2021/22**

The Town Council received the agreed and published National Salary Pay Award 2021/22 which had been confirmed as 1.75% on 2 March 2022, backdated to 1 April 2021.

**RESOLVED:** *to note the agreed National Salary Pay Award 2021/22 had been confirmed as 1.75% and backdated to 1 April 2021.*

## **231. FINANCIAL STATEMENT**

Members received the financial statement for the period ending 28 February 2022.

**RESOLVED:** *to accept the financial statement of the period ending 28 February 2022.*

## **232. ACCOUNTS FOR PAYMENT**

**RESOLVED:** *that payment of the following items be approved.*

OB	Marian Rees	Translation services – February 2022	*	£281.21
OB	Hill & Roberts	Accountancy and Payroll Services – March 2022	*	£240.00
OB	RIG Joinery Ltd	Sign for the Old Courthouse (part of Covid-19 WG Grant submission)	*	£75.80

OB	J&C Brimble	Watering of hanging baskets – July and October 2022		£1739.95
OB	Leonardo's Delicatessen Ltd	Ruthin Future CoLab – Buffet Lunch		£285.00
OB	BT	Phone, broadband and internet provision - March 2022	*	£91.20
OB	Denbighshire County Council	Christmas Lighting 2021 - 2022	*	£4,518.54
OB	Play Inspection Company	Safety Inspection and Report		£156.00
OB	Planning Aid Wales	Online Training – Annual Subscription 'Planning from Start to Finish'		£150.00
OB	Cllr Heather Williams	Reimbursement: Flowers/Plants for 2 x 100 <sup>th</sup> birthday celebrations		39.90
OB	Sian Clark	Reimbursement: Microsoft Monthly Subscription Charges December 2021 – March 2022	*	£75.84
OB	Sian Clark	Reimbursement: Sundries – Stationery and Cleaning Products	*	£36.30
	From The Old Courthouse account			
OB	Denbighshire County Council	Non Domestic Rates (4 <sup>th</sup> of 4 payments) from period 01.04.19 to 31.03.22	*	£2,028.00
OB	Denbighshire County Council	Non Domestic Rates (3 <sup>rd</sup> of 4 payments) from period 01.04.19 to 31.03.22 (retrospective approval)	*	£2,028.00

### 233. DATE OF NEXT MEETING

**RESOLVED:** to confirm the date of the next ordinary meeting will be Monday, 25 April 2022. 2022 at 7pm.