

**CYNGOR TREF RHUTHUN  
RUTHIN TOWN COUNCIL**



---

Minutes of the **Planning and Development Committee** meeting held in a hybrid approach on  
**Monday, 13 June 2022 at 7:00p.m**

**PRESENT:** Councillors, Menna Jones, Ian Lewney, Jabez Redfern Oakes and Anne Roberts.

Siân Clark – Town Clerk and Marian Rees - Translator

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Ethan Jones and Heather Williams.

**2. ELECTION OF CHAIR**

Councillor Jabez Redfern Oakes was proposed and seconded as Chair of the Planning and Development Committee; there were no other nominations.

**RESOLVED:** *unanimously that Councillor Oakes be elected Chair of the Planning and Development Committee for the forthcoming civic year, and to thank Councillor Heather Williams for chairing the Committee for the previous year.*

**3. DECLARATION OF INTERESTS**

None.

**4. MINUTES OF THE PREVIOUS MEETING**

The minutes of the previous meeting held on 3 May 2022 were confirmed as correct.

**RESOLVED:** *that the minutes of the Planning and Development Committee meeting held on 3 May 2022 were confirmed as correct.*

**5. MATTERS ARISING**

None.

**6 PLANNING DECISIONS**

Details of recent planning decisions determined by Denbighshire County Council had been circulated with the agenda and the Clerk reported on a further two determinations received which had been notified to the Town Council that morning.

**RESOLVED:** *the recent planning decisions determined by Denbighshire County Council were noted.*

**7. PLANNING APPLICATIONS**

The Committee considered the following applications for planning permission submitted by Denbighshire County Council for observations.

**RESOLVED:** *that there was **no objection** to the following application:*

**02/2022/0422 Alton Murphy & Leanne Murphy Optometrists Ltd, Wern Fechan, Ruthin**

Alternations to roof, fenestrations and surface finishings.

*No objection*

## **8. PLANNING AID WALES TRAINING: 'PLANNING: FROM START TO FINISH'**

Confirmation was given to Members of the Committee that online training 'Planning: from Start to Finish' from Planning Aid Wales, a course produced specifically for Town and Community Councils was available. It was agreed that the emails of Planning and Development Committee members be provided to Planning Aid Wales to enable access to the online training and that all Committee Members would undertake the training in advance of the next meeting.

**RESOLVED:** *that Planning Aid Wales be provided with the email addresses of all Planning and Development Committee Members; and that all Committee Members undertake the training provided in advance of the next meeting on 4 July 2022.*

## **9. DATE OF THE NEXT MEETING**

**RESOLVED:** *that the date of the next meeting will be Monday, 4 July at 7.00pm.*

**The following two items were jointly considered with Members of the Amenities Committee from 7.20p.m**

## **10. RUTHIN FUTURE**

For the benefit of newly elected Members, Councillor Gavin Harris provided a brief background to Ruthin Future. The shared output from students of Birmingham City University Co-Lab project had been circulated and Members were encouraged to read and consider the body of work provided. Maintaining the positive momentum of Ruthin Future was key and it was suggested and agreed that the Ruthin Future Working Group be convened to reflect upon and maximise on the opportunities arising from the students' output.

Members were reminded that the Town Council had previously committed to the principle of 'Urban Rooms', which promoted the use of a physical space, such as The Old Courthouse, to foster opportunities and connections between people and place and encourage participation and community engagement. It was proposed and seconded that a formal invite be sent to the Ruthin and District Civic Association to work in partnership with Ruthin Town Council to develop the Urban Room model and a formal protocol to be established.

**RESOLVED:** *that a meeting of the Ruthin Future Working Group be convened, with an invitation extended to all Town Councillors by 4 July 2022; and that a formal invite be sent to the Ruthin and District Civic Association to work in partnership with Ruthin Town Council to develop the Urban Room model and establish a formal protocol.*

## **11. PROPOSED RUTHIN VELODROME**

Councillor Gavin Harris provided a verbal update on progress in relation to the proposed Ruthin Velodrome. A brief summary to the project to date was provided for the benefit of newly elected Members. Denbighshire Leisure Ltd, was now the lead body and had received a grant from Sports Wales which secured funding for the Velodrome development. A Strategic Project Management Board, consisting of representatives from various stakeholders, had been established with its inaugural meeting held on 7 June 2022. Ruthin Town Council had been represented at the first Board meeting by Councillor Gavin Harris, at the request of the Mayor and Deputy Mayor; a formal Ruthin Town Council representative would be considered at the next Town Council meeting. The remit of the Board was to deliver the detailed business case and to take the project to RIBA stage 4 – cost certainty affordability/viability. Regular briefings would be issued by the Board as the project progressed.

**RESOLVED:** *Members acknowledged the update provided and noted that consideration of the Ruthin Town Council representative on the Strategic Project Management Board would be considered at the next Town Council meeting.*